

July 17, 2012

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, July 17th, 2012, with Tom Broeker and Bob Beck present. Dan Cahill was absent.

Unless otherwise noted, all motions carried.

Changes to Tentative Agenda: Item I 2 was removed.

Meet with Department Heads: the County Auditor reported that she contacted three members of the Compensation Board whose terms have expired and has received responses from two of them. County Engineer Brian Carter reported that a contract for the asphalt program is on the agenda and a pre-construction meeting for repairs on County Road 99 is scheduled for this morning. The FEMA ditching project should be done by the end of the week. IT Manager Gina Erickson has been interviewing applicants for a position in her office. CPC Ken Hyndman reported that there will be a Case Management Advisory Board meeting regarding tomorrow morning.

Correspondence received and filed: a letter from Des Moines County Pioneer Cemetery Commission informing the Board that Art Wunnenberg has resigned. Members of the Commission are looking for his replacement. Broeker recognized Wunnenberg for his years of service on this commission.

Accounts Payable Claims in the amount of \$566,477.39 were approved upon motion by Beck. Broeker seconded.

A request to waive subdivision requirements was submitted by Land Use Administrator Jeff Hanan. Broeker read the Resolution which stated that owners of Parcel 10-04-400-014 wished to convey a small triangular piece of property cut off from the rest of their property by road construction on 145th Street. There will be a survey done. Beck moved to approve the waiver. Seconded by Broeker.

Carter presented the results of a bid for HMA Joint & Crack Sealing L-HMAJS -73-29 and stated that the low bidder at \$198,931.60 was DENCO Highway Construction Corp. of Mingo, Iowa. Motion to approve was made by Beck and seconded by Broeker.

Beck moved to approve a Sunday Sales Permit for PJ's Trading Post. Seconded by Broeker.

Upon recommendation by Kim Perlstein, Director of County Conservation, James Garnjobst was appointed to fill a vacancy on the Conservation Board. Beck moved to approve the appointment. Seconded by Broeker.

Beck moved to approve an employment contract with Gina Erickson to continue to serve as the County's IT Manager. Seconded by Broeker.

An employment contract with Kenneth Hyndman to continue to serve as the County's CPC was approved upon motion by Beck and second by Broeker.

Brian Carter, P.E., will continue to serve as County Engineer. His employment contract was approved upon motion by Beck and second by Broeker. All of these contracts are three year rolling contracts. Evaluations will be conducted every October to set salaries. All contracts take effect as of July 1st of the following year.

The resignation of Kayla Brooks, part time correctional officer at the correctional center was accepted

upon motion by Beck and second by Broeker.

Beck moved to approve the Quarterly Report for the Byar Trust. Seconded by Broeker.

The following reports were received and filed:

Report of County Recorder F/Y 2012

Case Management, June 2012

General Assistance, June 2012

Clerk's Report of Fees Collected, June 2012

Beck moved to approve minutes for the Board meeting held on July 10th, 2012. Seconded by Broeker.

During committee reports, Broeker had attended a RUSS meeting at which a new fee structure was discussed. Broeker and Beck had both attended a department head meeting last Tuesday.

Meeting was adjourned at 9:29 AM.

This Board meeting is recorded and the tape is kept on file for two years. The minutes are also posted on the county's website www.co.des-moines.ia.us.

Approved July 31, 2012

Tom Broeker, Chairman

Attest: Carol Copeland, County Auditor