

September 10, 2013

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 A.M. on Tuesday, September 10, 2013 with Tom Broeker, Bob Beck and Jim Cary present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: Deputy County Auditor Terri Johnson announced the polls will be open from Noon to 8PM for the School Election being held today. The Board of Supervisors will canvass the election results on Friday, September 13 at 2PM. She gave an absentee update for any unreturned ballots and starting Thursday, September 12, absentee ballots will be available for the City of Burlington Primary election. She also announced September 19 is the regular City Election candidate filing deadline with the City Clerks. County Attorney Pat Jackson discussed the Newman trial. County Engineer Brian Carter stated the Gypsum Plant Rd will open today at noon. Contractors should start driving piling for the bridge project on 155th. County Health Administrator Barb Baker stated they have assumed responsibility for being the fiscal agent for Emergency Medical Service Grant for approximately \$5,100. The Preparedness Grant was approved for the Des Moines County Health Care Coalition. CPC Director Ken Hyndman reported September 20 is the next Regional Work Group meeting. They are still working on finalizing the 28E and determining the fiscal agent for the region. Discuss the duties of the CEO of the Region.

Correspondence items: Hamilton Place Apartments will host a groundbreaking at 3325 Sterling Dr on September 12 at 4:30PM. The apartments will be new affordable senior housing apartments developed by West Central Illinois Area Agency on Aging.

Beck moved to approve Accounts Payable Claim and Pay Application #2 totaling \$182,823.32. Cary seconded. The claim for Iowa Bridge & Culvert was mistakenly not included with claims paid last week.

SEIRPC requested financial support for the Great River Housing Trust Fund. They are applying for a 2014 grant due October 1st. It requires a \$90,000 local match. SEIRPC is requesting \$10,000 from Des Moines County to go towards the match. They are applying for a \$363,000 grant. The total pool for the four county regions would be approximately \$450,000. They have two years to spend the grant. They have assisted with eighteen rehabs and seventeen down payment assistance. Broeker read the resolution approving financial support. Beck moved to approve the \$10,000 match. Cary seconded.

RESOLUTION

A RESOLUTION AUTHORIZING DES MOINES COUNTY TO FINANCIALLY SUPPORT THE GREAT RIVER HOUSING TRUST FUND

WHEREAS, that said DES MOINES COUNTY is a duly recognized governing body acting under the laws of the State of Iowa; and,

WHEREAS, that said DES MOINES COUNTY in assisting this regional development activity will sustain a viable housing program for the entire region and,

WHEREAS, DES MOINES COUNTY is a member of the Great River Housing Trust Fund, a regional housing non profit corporation that assists low and moderate income households in the region,

WHEREAS, DES MOINES COUNTY residents and business have benefitted economically through sustained taxes and supply purchasing through the Great River Housing Trust Fund's Programs,

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE DES MOINES COUNTY BOARD OF SUPERVISORS THAT;

DES MOINES COUNTY will contribute \$10,000 cash match to the Great River Housing Trust Fund thus benefiting low to moderate income households in the county and the region.

PASSED and APPROVED this 10th day of September 2013.

Thomas L. Broeker, Chairperson

Robert W. Beck, Attest

Jim Cary, Attest

Hope Haven Development Center requested abatement of \$2,618.47 in property taxes for two parcels they had purchased in August 2012. Broeker thought they usually denied this type of request, but they needed to talk to the Assessor. Beck motioned to table the request until they could discuss it with the Assessor. Cary seconded. Broeker then requested a call to the Assessor to see if he was available. County Assessor Matt Warner, as requested attended the meeting. Cary moved to remove the tabled session. Beck seconded. Broeker asked the County Assessor if he had any details on the abatement request. Warner was unfamiliar with details regarding the request.

Beck moved to table the request until next week to give the Assessor time to review the request. Cary seconded.

Broeker read a resolution to cancel checks over one year old. Budget Director Cheryl McVey reported there are five outstanding checks for a total of \$238.51. Cary moved to approve the resolution cancelling the checks. Beck seconded.

RESOLUTION

According to Chapter 331.554 of the 2013 Code of Iowa, a check outstanding for more than one year shall be canceled by the auditor and the amount of the check shall be credited to the fund upon which the check was drawn. Listed below are the outstanding checks that are at least one year old:

<u>CHECK #</u>	<u>DATE ISSUED</u>	<u>PAYABLE TO</u>	<u>AMOUNT</u>
534483	03/06/2012	Electronic Applications Co Inc	\$120.00
538966	12/4/2012	Abby West RN	\$ 11.40
		Total General Basic	\$131.40
306732	10/07/2011	William Hillyard	\$ 14.15
307447	03/23/2012	Daniel Hull	\$ 64.66
307817	07/03/2012	Lennis Kelley	\$ 28.30
		Total General Supplemental	\$107.11
Total All Funds			\$238.51

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors hereby approve the cancellation of the above checks. Approved this 10th day of September, 2013.

Jim Cary moved to approved. Seconded by Robert W. Beck.

AYES: Thomas Broeker, Robert W. Beck, Jim Cary

Broeker discussed a misunderstanding regarding the reimbursement policy. He read the following statement, "It has come to the board's attention that there has been some misunderstanding of the reimbursement policy. This email is intended to clarify the existing County reimbursement policy. Original receipts are to be provided when requesting reimbursement for expenses. Unless there are extenuating circumstances, copies will not be accepted".

County Attorney Pat Jackson was present to discuss a contract for Medical Examiner Investigator Services with Seth Eberhardt. This is a two-year contract commencing September 1, 2013. Jackson recommended approving the contract. Cary moved to approve the contract. Beck seconded.

Beck moved to approve and Cary seconded the following Sheriff's Office personnel actions: anniversary increase for Deputy Derek Gordy with a new rate of \$44,692.96, effective August 27. Anniversary increase for Deputy Dave Murguia with a new rate of \$49,950.97, effective August 26.

The Board received a personnel action for the Assessor's Office. Temporary/Part Time Tom Colthurst at a rate of \$18.00 an hour, effective September 11. Personnel actions for the Assessor's Office are received and filed. No formal action taken.

The following report was received and filed: Veterans Affairs Monthly Report, August 2013

Cary moved to approve minutes for the Closed Board Session held on August 26, 2013. Broeker seconded.

Beck moved to approve the minutes of the Board Meeting held on September 3, 2013. Cary seconded.

Committee Reports: Cary attended an Early Childhood & School Readiness meeting.

Public Input Session #2: Larry Williams, a Burlington resident asked the Board where they were at in getting the County Attorney's Office moved from the Burlington Police Department building. He was concerned about the condition of the building and the weight from the files stored on the fourth floor. The Board stated they are working on the project.

Cary motioned to adjourn. Beck seconded. The meeting adjourned at 9:36 A.M.

The recorded Board meeting is on file for two years. The minutes are on the county's website www.dmcounty.com

Approved September 17, 2013

Tom Broeker, Chairman

Attest: Terri Johnson, Deputy Auditor