

August 23<sup>rd</sup>, 2016

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, August 23<sup>rd</sup>, 2016, with Tom Broeker, Bob Beck and Jim Cary present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: Deputy Auditor Terri Johnson repeated the requirements for yard signs. Signs cannot be placed in the road right-of-way. They must be placed behind the sidewalk. If there is no sidewalk, then use utility poles as a reference. Entities can remove any signs placed in their right-of-way. County Engineer Brian Carter reported Madison Ave is now closed and removing pavement. Hwy 99 work is continuing, adding the granular shoulders and completing dirt work. The Gear Ave project is moving along. The road crews are pinching in several roads and will be replacing a bridge deck west of Mediapolis. Conservation Director Chris Lee is finishing the annual report for the volunteer banquet on August 27<sup>th</sup> at the Capitol Theater. Emergency Management Director Gina Hardin is working on issues that came up during the Maryland training. Deputy Recorder Natalie Steffener stated the Off Road Vehicle and Snowmobile renewal period begins September 1<sup>st</sup>. County Treasurer Janelle Nalley-Londquist reported they are collecting property taxes. CDS Director Ken Hyndman reported a couple of case managers have resigned and they have advertised for replacements.

Correspondence: Received a letter from ITC Midwest. They are proposing to re-build nine miles of an existing 69 kilovolt transmission line in southeast Iowa from the Burlington Substation to the New London Tap. They have retained Burns & McDonnell to assist in developing potential route alternatives for the Project. The study team would appreciate any comments or information on resources within the study area. Comments should be received by September 21<sup>st</sup>. Received a letter from the City of Mediapolis. The letter discussed expanding its Mediapolis Housing Urban Renewal Area and amending the urban renewal plan. A meeting to discuss the urban renewal plan amendment is set for August 29<sup>th</sup> at 10AM at the Mediapolis City Hall. The city council will hold a public hearing on September 19<sup>th</sup> at 6:45 PM.

Jeff Hanan presented the Resolution and Final Plat for Fischer Subdivision 3. Hanan stated this is a minor one-lot subdivision. Beck moved to approve. Seconded by Cary.

### RESOLUTION

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Fischer Subdivision 3** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Fischer Subdivision 3**, with the following condition:

- That Article V Section 6.1 be waived.

Approved and adopted this 23<sup>rd</sup> day of August, 2016.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair  
Robert W. Beck, Vice Chair  
Jim Cary, Member

ATTEST: Terri Johnson, Deputy Auditor

Broeker read the resolution requesting approval of amending the Mediapolis Housing Urban Renewal Area. The resolution was requested by the City of Mediapolis. Beck moved to approve. Seconded by Cary.

#### RESOLUTION

WHEREAS, the City of Mediapolis, Iowa (the "City") is amending the Mediapolis Housing Urban Renewal Area (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa to include the real property described in Exhibit A hereto (the "Property");

WHEREAS, project development needs with respect to the Property will require that the city use incremental property tax revenues, as provided for in Section 403.19 of the Code of Iowa, received with respect to the Property to pay the cost of certain public improvements related to the development of a housing subdivision in the Urban Renewal Area (the "Project"); and

WHEREAS, Section 403.22 of the Code of Iowa prohibits cities from collecting incremental property tax revenues for this type of project for more than eleven years without the express consent of any affected county, school district and community college; and

WHEREAS, the City Council of the City has requested that the Board of Supervisors of Des Moines County, Iowa approve this resolution in order to allow the City to use incremental property tax revenues from the Property for five additional fiscal years, as provided by law;

NOW, THEREFORE, it is resolved by the Board of Supervisors of Des Moines County, Iowa, as follows:

Section 1. Pursuant to Section 403.22 of the Code of Iowa, this Board hereby approves the use by the City of Mediapolis, Iowa of future incremental property tax revenues produced with respect to the Property, for a total period of up to sixteen fiscal years.

Section 2. The County Auditor is hereby directed to forward an executed copy of this Resolution to the City Council of the City of Mediapolis.

Passed and approved the 23<sup>rd</sup> day of August, 2016.

Tom Broeker, Chairperson  
Attest: Terri Johnson, Deputy Auditor

#### EXHIBIT A LEGAL DESCRIPTION CITY OF MEDIAPOLIS

#### 2016 Addition – Mediapolis Housing Urban Renewal Area

Certain real property situated in the City of Mediapolis, County of Des Moines, State of Iowa legally described as follows:

Lots 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32 and Lot D in proposed 4<sup>th</sup> Addition to RDM Subdivision, a Subdivision located in Part of the Southwest Quarter of Section 25, Township 72 North, Range 3 West of the 5<sup>th</sup> P.M., City of Mediapolis, Des Moines County, Iowa.

A Resolution to cancel checks over one year old was submitted by the Auditor's office. Beck moved to approve the list. Seconded by Cary.

#### RESOLUTION

According to Chapter 331.554 of the 2016 Code of Iowa, a check outstanding for more than one year shall be canceled by the auditor and the amount of the check shall be credited to the fund upon which the check was drawn.

Listed below are the outstanding checks that are at least on year old:

CHECK #	DATE ISSUED	PAYABLE TO	AMOUNT
<b>General Basic:</b>			
547521	10/07/2014	Swales Apartments	\$400.00
<b>Secondary Roads:</b>			
547598	10/21/2014	Burlington Glass Co Inc	\$249.00
		Total	\$649.00

THEREFORE, BE IT RESOLVED that the Des Moines County Board of Supervisors hereby approve the cancellation of the above checks. Approved this 23<sup>rd</sup> day of August, 2016.

Beck moved to approve. Seconded by Cary.

AYES: Tom Broeker, Robert W. Beck, Jim Cary NAYES: none

The following personnel actions were approved: County Attorney's Office – Cynthia Bowen, Administrative Asst., 1-yr step increase, her new rate is \$38,587.50 a yr. effective 8/24/16. Cary motioned to approve. Seconded by Beck.

Sheriff's Office – Amanda Edmonds, PT Clerk, new rate is \$13.32 hr. effective 8/29/16. Monika Ryan, PT Clerk, new rate is \$14.34 hr. effective 8/23/16. Al Waterman, Deputy, anniversary increase, his new rate is \$54,977.77 a yr. effective 9/8/16. Cary motioned to approve. Seconded by Beck.

The following report was received and filed in the Auditor's Office:

Veterans Affairs, Qtr ending June 2016

Sheriff's Report, July 2016

Beck motioned to approve minutes for the Board meeting held on August 16, 2016. Seconded by Cary.

Future Agenda item: Work session on August 30<sup>th</sup> regarding the hybrid wolf dog issue.

Committee reports: Beck attended a meeting in Mediapolis with the County Engineer, County Sheriff, Fire Chief Kerr and Crouch, City Councilman Licko to discuss Hwy 61 bypass and safety concerns. The County Engineer will take the issues to the DOT District Engineers office. Cary attended an Early Childhood School Ready meeting; everything looks good for the upcoming year. He attended an Iowa Workforce meeting. The big concern is the State is discontinuing the phone application for unemployment and going to a smart phone app for registering. They were concerned about everyone not having internet access. The State said 83% of the claims they are receiving are done online. Broeker attended the City/County Health Care Board of Trustees meeting. He also attended the Mental Health and Disabilities Services Commission meeting in Des Moines and they reviewed the annual report from the Glenwood Resource Center.

Meeting adjourned at 9:34 AM.

This Board meeting is recorded and kept on file for two years. The minutes are posted on the county's website [www.dmccounty.com](http://www.dmccounty.com)

Following the regular meeting a Department Head meeting was held. Discussion was held regarding payroll and personal reimbursement laws and issues. During the discussions the IT Director stated her department is working on a time sheet employees can access online and submit to their Department Head. She would like to discuss the time sheet at the next Department Head meeting.

Following the Department Head meeting the County Engineer and Supervisors took a tour of road projects.

Approved August 30, 2016

Tom Broeker, Chairman

Attest: Terri Johnson, Deputy Auditor