

March 6<sup>th</sup>, 2018

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, March 6<sup>th</sup>, 2018 with Chairman Jim Cary, Vice-Chair Tom Broeker and Member Bob Beck present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson reported the Primary Election county candidate filing period began on March 5<sup>th</sup> and will end March 28<sup>th</sup>. County positions on the ballot this year are: one Supervisor, County Attorney, Recorder and Treasurer. She reported Amy Beavers was the first candidate to file papers on March 5<sup>th</sup>. The Auditor also reported the Board's meeting audio is now available on the county website under Agendas and Minutes. For now, only the meeting audio is available, work session audio is not available on the website. Maintenance Supervisor Rodney Bliesener reported he is receiving quotes on cleaning services since the resignation of a custodian last week. County Engineer Brian Carter reported on the gravel roads. He stated there are plenty of potholes and asked the public to be patient. The conditions are not right for blading the roads right now and the crews are doing what they can. A rock haul scheduled for this week has been moved back to next week. He attended a preconstruction meeting in Fairfield last week for the Highway 61 project. When work begins, pending weather, the work schedule will be Monday-Saturday. With new technology, IDOT has improved traffic control signage and will have cameras to enforce speed limits thru construction areas. IDOT will conduct a weekly progress meeting and they will be clearing trees soon, even with the soft ground, to meet a March 31<sup>st</sup> deadline due to Indiana Bat migration. This week is a bid letting for the Iowa City Road construction project. County Treasurer Janelle Nalley-Londquist stated her office is busy with March tax collections. Conservation Director Chris Lee stated pre-construction meetings were held last week on the Trails end construction projects. The County Engineer stated his department will help with field inspection duties to save on consulting fees to keep cost down. The plumbing has been connected in Big Hollow's new shower house. They are waiting on the weather to improve before installing sidewalks. IT Director Gina Erickson reported they have finished the dispatch (DESCOM) move with just a few small items to finish. Her office is finalizing the Tyler Content Manager (TCM) System which is a scanning software. Financials and Payroll are already switched to the new system and they will be converting old data soon and will be moving image files for the Recorder and Treasurer. She discussed Incode Express, a web based access to expenditure reports for department heads and once all employees are on the same payroll calendar access to Employee Self Service in August. Civic Plus is also creating a mobile app for the county website. County Attorney Amy Beavers reported her department is using the video court access remotely from her office. She said it works great, very efficient and other districts will use it as a model. Erickson stated the State Judicial office is making it a statewide initiative. Zach James, SEIRPC stated his office has been busy with subdivisions and lots of phone calls with zoning, subdivision and home occupation questions. CDS Director Ken Hyndman reported his office is busy. Other hospitals in our region are inquiring about telehealth to work with mental health services.

Correspondence: Beck reported a retirement reception will be held on March 30<sup>th</sup> for Burlington Police Chief Doug Beard at the Burlington Memorial Auditorium. The Chief is retiring after 30 years of service to the City of Burlington. Beck reported he received a letter from FEMA. They sent notification of Engineering Models Notification and preparing studies on Lost Creek and Skunk River to determine new Special Flood Hazard Areas (SFHA) for revisions in the Green Bay Levee area.

Cary stated there are four public hearings for the general obligation loan bond. Broeker moved to open the public hearing. Beck seconded. Cary stated the first hearing was a proposal to enter into a certain loan agreement in an amount not to exceed \$3,000,000 related to paying the cost of County health, workers compensation and liability insurance programs. There were no public or written comments. Broeker motioned to close the public hearing. Seconded by Beck. Cary read the statement for the second hearing. Broeker commented the attorney said the full resolution does not need to be read if no one objects. Beck asked if they needed to go into all four public hearings. Broeker stated the first one was the hearing for the general loan agreements. Cary and the Auditor stated they needed to go into the other hearings and Broeker stated they needed to approve the resolution to authorize the loan agreement to debt service tax levy for the line of credit debt bond.

Beck motioned to approve the Resolution to authorize a Loan Agreement and issue Bonds in an amount not to exceed \$3,750,000. Broeker seconded. Roll-call vote: Beck – Aye, Broeker – Aye, Cary - Aye

## **RESOLUTION NO. 2018-030**

Resolution expressing intent to authorize a Loan Agreement and issue Bonds in an amount not to exceed \$3,750,000 and providing for the levy of taxes to pay the same

WHEREAS, Sections 331.402, 331.441 and 331.442 of the Code of Iowa authorize counties to enter into loan agreements and borrow money for the purpose of paying the cost of various County insurance programs, making repairs and improvements to County buildings, acquiring equipment for County buildings and acquiring vehicles for County departments; and

WHEREAS, the Board of Supervisors (the "Board") of Des Moines County, Iowa (the "County"), has proposed to enter into a loan agreement (the "Insurance Loan Agreement") in a principal amount not to exceed \$3,000,000, pursuant to the provisions of Sections 331.402 and 331.441 of the Code of Iowa, for the purpose of paying the costs, to that extent, of County health, workers compensation and liability insurance programs, and has published a notice and held a hearing on that proposal; and

WHEREAS, the Board also has proposed to enter into a loan agreement (the "County Building Improvements Loan Agreement") in a principal amount not to exceed \$350,000, pursuant to the provisions of Sections 331.402 and 331.441 of the Code of Iowa, for the purpose of making repairs and improvements to County buildings and acquiring equipment for uses in County buildings, and has published a notice and held a hearing on that proposal; and

WHEREAS, the Board also has proposed to enter into a loan agreement (the "County Vehicles and Equipment Loan Agreement") in a principal amount not to exceed \$175,000, pursuant to the provisions of Sections 331.402 and 331.442 of the Code of Iowa, for the purpose of acquiring vehicles for the Conservation Department, County Sheriff and Jail, and has published a notice and held a hearing on that proposal and no petition has been filed requesting that an election be held on that proposal; and

WHEREAS, the Board also has proposed to enter into a loan agreement (the "County Sheriff's Video System Loan Agreement") in a principal amount not to exceed \$175,000, pursuant to the provisions of Sections 331.402 and 331.442 of the Code of Iowa, for the purpose of acquiring a car video system for the County Sheriff, and has published a notice and held a hearing on that proposal and no petition has been filed requesting that an election be held on that proposal; and

WHEREAS, it is necessary at this time for the Board to express its intent to authorize the four loan agreements for the purposes set out above and to express its intent to issue General Obligation County Purpose Bonds in a principal amount not to exceed \$3,750,000 (the "Bonds") to be issued in the future in evidence of the obligation of the County under those loan agreements;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Des Moines County, Iowa, as follows:

Section 1. The County hereby determines to enter into a General Obligation County Purposes Loan Agreement in the future, providing for a loan to the County in a principal amount not to exceed \$3,750,000 for the purposes set forth in the preamble hereof.

Section 2. The County also determines to issue the Bonds at the time such funds are needed.

Section 3. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds, there is hereby ordered levied on all the taxable property in the County a direct annual tax for collection in the fiscal year beginning July 1, 2018, sufficient to produce the amount of \$3,503,517.

Section 4. A certified copy of this resolution shall be filed with the County Auditor, and the County Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the County and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the County and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Bonds and for no other purpose whatsoever.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved on March 6, 2018.

Jim Cary, Chairperson, Board of Supervisors

Attest: Terri Johnson, County Auditor

Cary wanted to open the public hearing for the proposal to enter into a certain loan agreement in an amount not exceeding \$350,000 related to paying the cost of making repairs and improvements to County buildings and acquiring equipment for county buildings. Broeker stated that one was just approved and they needed to go into the public hearing for the bridge replacement loan. Broeker stated the four separate bond amounts were included in the resolution for the loan agreements. Broeker motioned to open a public hearing for the general obligation bridge replacement. Beck seconded. There was no public or written comment. Broeker motioned to close the public hearing. Seconded by Beck. Cary read the statement to open a public hearing on a proposal to enter into a certain loan agreement in an amount not to exceed \$5,400,000 related to paying the cost of replacing a bridge on Hwy 99 over Flint Creek. Broeker asked if anyone had any objection to waiving the reading of the resolution.

Broeker motioned to approve the Resolution to authorize a loan agreement and issue bonds in an amount not to exceed \$5,400,000. Beck seconded. Roll-call vote: Broeker – Aye, Beck – Aye, Cary - Aye

### **RESOLUTION NO. 2018-031**

Resolution expressing intent to authorize a Loan Agreement and issue Bonds in an amount not to exceed \$5,400,000 and providing for the levy of taxes to pay the same

WHEREAS, Sections 331.402 and 331.441 of the Code of Iowa authorize counties to enter into loan agreements and borrow money for the purpose of paying the cost of replacement of bridges; and

WHEREAS, the Board of Supervisors (the “Board”) of Des Moines County, Iowa (the “County”), has proposed to enter into a loan agreement (the “Bridge Replacement Loan Agreement”) in a principal amount not to exceed \$5,400,000, pursuant to the provisions of Sections 331.402 and 331.441 of the Code of Iowa, for the purpose of paying the costs, to that extent, of replacing a bridge, and has published a notice and held a hearing on that proposal; and

WHEREAS, it is necessary at this time for the Board to express its intent to authorize the Bridge Replacement Loan Agreement for the purpose set out above and to express its intent to issue General Obligation Bridge Replacement Bonds in a principal amount not to exceed \$5,400,000 (the “Bonds”) to be issued in the future in evidence of the obligation of the County under that loan agreement;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Des Moines County, Iowa, as follows:

Section 1. The County hereby determines to enter into a General Obligation Bridge Replacement Loan Agreement in the future, providing for a loan to the County in a principal amount not to exceed \$5,400,000 for the purpose set forth in the preamble hereof.

Section 2. The County also determines to issue the Bonds at the time such funds are needed.

Section 3. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds, there is hereby ordered levied on all the taxable property in the County a direct annual tax for collection in the fiscal year beginning July 1, 2018, sufficient to produce the amount of \$429,000.

Section 4. A certified copy of this resolution shall be filed with the County Auditor, and the County Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the County and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the County and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Bonds and for no other purpose whatsoever.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved on March 6, 2018.

Jim Cary, Chairperson, Board of Supervisors  
Attest: Terri Johnson, County Auditor

Accounts Payable Claims in the amount of \$257,336.91 were approved upon motion made by Broeker and seconded by Beck.

Interchange of Employee Agreement with Danville Community School District. This agreement covers FY 2018/2019 with the Sheriff's Office. The Sheriff will provide a deputy at the school a minimum of two days per week over the school year for a total of \$15,917.43 to be paid in two equal payments. The first payment is due December 1, 2018 and the 2<sup>nd</sup> payment is due May 1, 2019. Chief Deputy Jeff White spoke about the agreement. Broeker motioned to approve the agreement. Beck seconded.

Middletown/Des Moines County Law Enforcement Agreement. This agreement covers FY 2018/2019. The Sheriff's Office will provide police protection and Law Enforcement services for \$12,000 a year to be paid in two payments. The first payment is due by October 31, 2018 and the 2<sup>nd</sup> payment is due by April 30, 2019. Broeker motioned to approve. Beck seconded.

Resolution and final plat of Palar Ranch Subdivision was presented by Jarred Lassiter, SEIRPC. This is a one-lot subdivision containing 7.36 acres located in Pleasant Grove Twp. The owner/subdivider is Kurt & Karen Palar. Beck motioned to approve the subdivision. Broeker seconded.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION 2018-032**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Palar Ranch Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Palar Ranch Subdivision**

Approved and adopted this 6th day of March 2018.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair  
Tom L. Broeker, Vice Chair  
Robert W. Beck, Member  
ATTEST: Terri Johnson, County Auditor

Resolution and final plat of Wulf Rolling Acres Subdivision was presented by Zach James, SEIRPC. This is a one-lot subdivision containing 42.81 acres located in Franklin Twp. The owner/subdivider is Mediapolis Farms, Inc. c/o Blake Wulf. Beck motioned to approve the subdivision. Broeker seconded.

**DES MOINES COUNTY  
BOARD OF SUPERVISORS  
RESOLUTION 2018-033**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Wulf Rolling Acres Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Health Department, Secondary Roads Department, County Auditor, Zoning Commission Chair and Land Use Department and has been duly recommended by the aforementioned entities for approval,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Wulf Rolling Acres Subdivision**

Approved and adopted this 6th day of March 2018.

DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chair

Tom L. Broeker, Vice Chair

Robert W. Beck, Member

ATTEST: Terri Johnson, County Auditor

A Fireworks permit for 34 Raceway with display dates of April 21<sup>st</sup> and August 4<sup>th</sup> was reviewed. Broeker motioned to approve the permit pending payment. Beck seconded.

Class C Liquor License for HyVee Inc. for a wedding reception at Barn on the Ridge on 3/24 was reviewed. Beck motioned to approve. Broeker seconded.

Personnel Actions. Correctional Center – Quince Ewing, Correctional Officer Part-time. New hire at \$12.10 hr. Effective 3/7. Austin Dunham, Correctional Officer Part-time. 6-month step increase. New rate \$14.73 hr. Effective 3/6. Travis Oliver, Correctional Officer Full-time. 36-month step increase. New rate \$39,881.02 yr. Effective 3/10. Broeker motioned to approve all three actions. Beck seconded.

Beck motioned to approve minutes for the Board meeting held on February 27<sup>th</sup>, 2018. Seconded by Broeker.

Committee Reports: Broeker attended a Mental Health Region meeting. They are on track to start their own Crisis Intervention Training (CIT). He judged science projects by kids at a Science Fair held at Westland Mall. He was impressed with the kids and thought they did a great job with their projects and presentations. Cary attended an Early Childhood meeting with The Nest. They plan to setup a booth at the Farmer's Market this year for informational purposes.

Meeting was adjourned at 9:42 AM.

Following the meeting were two work sessions. The first work session was the Board of Supervisors, and Union Representative Kevin Glendening. The Unions current contract expires June 30, 2019. He presented a letter to the Board outlining a proposal from CWA and AFSCME regarding a couple of possible changes in insurance plans to reduce the insurance premium increase for FY18/19. They also requested an extension of the current contracts for 3 years with the same financials of the final year. Broeker stated he was not in favor of this, a contract is a contract. Glendening stated they are not asking to open the contract, they are requesting an extension. Cary would like to think about the options and Broeker stated there is not much thinking since COBCO meets March 21<sup>st</sup>. The Unions would appreciate the Board's consideration.

The second work session was a Road Tour with Board of Supervisors and County Engineer.

This Board meeting is recorded and kept on file for two years. The minutes and meeting audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Approved March 13, 2018

Jim Cary, Chairman

Attest: Terri Johnson, Auditor