

August 7th, 2018

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, August 7th, 2018 with Chairman Jim Cary, Vice-Chair Tom Broeker and Member Bob Beck present.

Unless otherwise noted, all motions passed unanimously.

Meet with Department Heads: County Auditor Terri Johnson reported on the LULAC injunction case regarding absentee requests for elections. Still waiting for the Iowa Supreme Court to issue a ruling. The candidate filing period for the 2018 General Election started August 6th. A few candidates for Soil and Water Conservation District, Agricultural Extension and Township Officials have filed. Jail Administrator Doug Ervine stated the jail population is 86. CDS Director Ken Hyndman reported claims of \$1.5 million was submitted to the Fiscal Agent Account. Tomorrow he will be attending several SEIL meetings. County Attorney Amy Beavers stated her office is busy. She thanked Ken Hyndman for assistance with a few mental health cases and thanked Rodney Bliesener for completing a few projects in the County Attorney's Office. County Engineer Brian Carter stated a Geotech contractor is working on soil borings on the Hwy 99 bridge crossing Flint Creek. The Beaverdale Road / Washington Road intersection opened last Friday in three directions. The interchange is still closed, and the newly paved segment still needs shoulder work, pavement markings, seeding, etc. before opening. A subcontractor is working on patching on Beaverdale Road further north. They are working on concrete patching and will eventually move to Mediapolis Road, this will take several weeks. Then the milling contractor will move in followed by the asphalt contractor. The Iowa City Road project is still progressing. Assistant Land Use Administrator Jarred Lassiter stated they have received a few inquiries and will soon submit a subdivision plat for approval. Other Department Heads or representatives present were: Maintenance Supervisor Rodney Bliesener, Safety Director Angie Vaughan and IT Director Colin Gerst.

Accounts Payable is the amount of \$1,208,835.25 was presented. Broeker motioned to approve and seconded by Beck.

Class C Liquor License for Spirit Hollow Clubhouse was presented. Broeker motioned to approve and seconded by Beck.

Three Class C Liquor License for HyVee Barn on the Ridge Wedding Receptions for the following dates of 9/13/2018, 9/20/18 and 9/27/18 were presented. Broeker motioned to approve all three permits and seconded by Beck.

Carosh Compliance Solutions agreement letters were presented. The Board has the option to stay with the Select Package or upgrade to the Expert Package. Under the Expert Package, Carosh will be the County's Chief Security and Privacy Officer. Broeker motioned to approve the HIPAA Expert Services agreement for a total project cost of \$17,014. Seconded by Beck.

Personnel Actions. Correctional Center – Nathan Crooks, Correctional Officer Part-Time. 6-month step increase, new rate \$15.07 hr., effective 8/8. Alexis Stephenson, Correctional Officer Full-Time. 6-month step increase, new rate \$37,425.19 yr., effective 8/10. Joseph Dolph, Correctional Officer Full-Time. 24-month step increase, new rate \$39,991.35 yr., effective 8/13. Cassandra Rose, Kitchen Cook. 24-month step increase, new rate \$12.82 hr., effective 8/3. Tanner Whalen, Kitchen Part-Time Assistant Cook. New hire, new rate \$8.50 hr., effective 8/7. Beck motioned to approve all five actions and seconded by Broeker.

Reports received and filed in Auditor's Office:

Veterans Affairs, July 2018

Recorder's Report of Fees Collected, July 2018

Beck motioned to approve minutes for the Board meeting held on July 31st, 2018. Seconded by Broeker, Cary abstained.

Committee reports. Broeker attended a Des Moines County Safety Committee meeting. September will be

preparedness month and the committee decided on the type of AED System. He attended a MidAmerica Port System meeting and two new commissioners were appointed.

Beck and Broeker will be out of town on August 14th, therefore there will not be a meeting held next week.

Meeting was adjourned at 9:24 AM.

Three work sessions were held following the meeting. The first work session was in regard to the ATV/UTV Ordinance. Present were the Board of Supervisors, County Sheriff, County Engineer, Conservation Director, Safety Director, ICAP Insurance Agent, Jack Dahlsten and Jeremy Dean. Broeker proposed a compromise on the 16-year-old and 18-year-old debate. He further suggested 16-year-old with restrictions for ATV & UTV. The Sheriff and Supervisor Beck received comments at the County Fair to keep the minimum age at 18-years-old. The Sheriff objects to 16-years-old and wants to make this ordinance as safe as possible. After much discussion on the age limit, Supervisor Cary stated he did not want the ordinance to die due to a disagreement with age. He therefore agreed to the 18-year-old limit since having limits on two different age groups would be too complicated. Passengers on ATV's and UTV's was discussed. After much discussion the consensus is No Passengers on ATV's, Seatbelts on UTV's (driver and passengers), minimum age is 18-year-olds, usage hours of 4:00 a.m. to 10:00 p.m. and a phrase in the ordinance stating when an ATV or UTV can be on a paved road. Also, discussed the County's cost to the liability insurance rate. This will increase approximately \$1800 to \$1900 a year. Permit fees were discussed anywhere from \$5, \$10 to \$20 for a yearly permit. We will check with the County Recorder on a cost for creating a county permit sticker. The Ordinance will be revised to reflect everything discussed and add a county permit section for the Board of Supervisors to review before going forward for approval.

The second work session, the Board of Supervisors and County Engineer took a road tour.

At 1:00 p.m. the third work session was held with the Board of Supervisors, County Engineer and Randy Winegard present to discuss 60th Street. The County Engineer stated a portion of 60th Street is currently paved with curb and gutter, then it turns to gravel, then seal coat, back to gravel and intersects with Summer Street. Winegard is interested in paving or seal coating 1100' of 60th Street starting from the end of the current paved portion. The Engineer is not interested in seal coating and he estimated it will cost between \$300,000 to \$400,000 to pave 1200'. Winegard stated he is willing to share cost up to \$200,000 if county is willing. Supervisor Beck asked about a precedence and the closest was Ferres Lane with a suggested 15% to 20% cost to residents and the rest to the county. However, those landowners have not agreed on type and cost and it is also a dead-end road. 60th Street is different and not a dead-end road. The Engineer stated he needs to look at a culvert on 60th Street to see if it needs replaced and curb and gutter does not need additional right-of-way purchased, and not much grading will be needed. He will also look at the 5-year road plan. Supervisor Broeker stated a 50/50 cost is the best offer the county has received. The Engineer will do additional research before the Board will take this into consideration.

This Board meeting is recorded and kept on file for two years. The meeting minutes and audio are posted on the county's website www.dmcounty.com

Approve August 21st, 2018

Jim Cary, Chairman

Attest: Terri Johnson, Auditor