

OFFICIAL NOTICE
****Note Change of Meeting Date****

The Des Moines County Board of Supervisors will hold a regular session on **Wednesday, August 17th, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Account Payable Claims
 - B. Class C Liquor License – Yarmouth Filling Station
 - C. Petition From F&M Bank & Trust Requesting Real Estate Transfer Tax Refund Per Iowa Code 428A.9
 - D. Personnel Actions:
 1. Conservation (1)
 2. Correctional Center (2)
 3. Sheriff (4)
 4. Maintenance (1)
 - E. Reports:
 1. Sheriff's Monthly Report of Fees Collected, July 2022
 - F. Minutes for Regular Meeting on August 9th, 2022
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Accounts Payable Claims

08/16/2022 MEETING

\$521,960.75

Checks

\$0.00

Wire Transfer Pmnt

\$521,960.75

GRAND TOTAL



State of Iowa

Alcoholic Beverages Division

App - 166 400

Applicant

NAME OF LEGAL ENTITY

NAME OF BUSINESS(DBA)

BUSINESS

Yarmouth Filling Station Grille Inc.

Yarmouth Filling Station

(319) 865-3240

ADDRESS OF PREMISES

PREMISES SUITE/APT NUMBER

CITY

COUNTY

ZIP

20478 Eastern Ave

Yarmouth

Des Moines

52660

MAILING ADDRESS

CITY

STATE

ZIP

20478 Eastern Ave

Yarmouth

Iowa

52660

Contact Person

NAME

PHONE

EMAIL

Ellis Ahrens

(563) 357-3875

skivchef@aol.com

License Information

LICENSE NUMBER

LICENSE/PERMIT TYPE

TERM

STATUS

LC0043768

Class C Liquor License

12 Month

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

TENTATIVE EXPIRATION DATE

LAST DAY OF BUSINESS

Sep 1, 2022

Aug 31, 2023

SUB-PERMIT

Class C Liquor License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Catering, Outdoor Service, Sunday Service

Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Ellis Ahrens	Mt Pleasant	Iowa	52641	President	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Integrity Insurance

POLICY EFFECTIVE DATE

Sep 1, 2022

POLICY EXPIRATION DATE

Sep 1, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



Farmers & Merchants Bank & Trust

FILED

AUG 12 2022

**DES MOINES CO AUDITOR
BURLINGTON, IOWA**

221 Jefferson Street
P.O. Box 928
Burlington, Iowa 52601
Phone: 319-754-BANK
Toll Free: 888-331-BANK
www.fmbanktrust.com

August 9, 2022

Des Moines County Board of Supervisors
513 N Main St.
Burlington, IA 52601

Gentlemen:

Farmers & Merchants Bank and Trust recorded a Warranty Deed in the office of the Des Moines County Recorder on July 18, 2022, recorded as document number 2022-003807. This deed was exempt from real estate transfer tax according to Iowa Code 238A.2(15), however, tax was collected in the amount of \$359.20. See attached Deed and DOV.

Per Iowa Code 428A.9, refund of tax, Farmers & Merchants Bank & Trust is requesting a refund of the county overpayment in the amount of \$61.96.

We understand that we will have to petition the state appeal board for a refund of \$297.24.

Sincerely,

Patty Olson
Vice President/Loan Officer
NMLS #435125

Attachment



Number: 2022-003807
Recorded: 7/18/2022 at 10:53:53.0 AM
County Recording Fee: \$17.00
Iowa E-Filing Fee: \$3.00
Combined Fee: \$20.00
Revenue Tax: \$359.20
Natalie Steffener RECORDER
Des Moines County, Iowa

WARRANTY DEED
(CORPORATE GRANTOR)
Recorder's Cover Sheet

Preparer Information: Christopher S. Wallace, 524 N. Main Street, P.O. Box 1339, Burlington, IA 52601, Phone: 319-754-7585

Taxpayer Information: The Estate of Hartzell Hillyard, 803 Main Street, Mediapolis, IA 52637 and The Estate of Dorothy Hillyard, 803 Main Street, Mediapolis, IA 52637

Return Document To: Christopher S. Wallace, 524 N. Main Street, P.O. Box 1339, Burlington, IA 52601

Grantors: H & D Land Co.

Grantees: Landen Hillyard as executor of The Estate of Hartzell Hillyard and Landen Hillyard as executor of The Estate of Dorothy Hillyard

Legal Description: See Page 2



WARRANTY DEED
(CORPORATE GRANTOR)

For the consideration of One Dollar(s) and other valuable consideration, H & D Land Co., a corporation organized and existing under the laws of Iowa, does hereby Convey to Landen Hillyard, Executor of The Estate of Hartzell Hillyard and Landen Hillyard, Executor of The Estate of Dorothy Hillyard, as tenants in common, the following described real estate in Des Moines County, Iowa:

Parcel "D" in part of the SW1/4 of the NE1/4 of Section 30, Township 71 North, Range 1 West of the 5th P.M., Des Moines County, Iowa, as described in Survey filed May 18, 2022, recorded as Doc. No. 2022-002616 in the Office of the County Recorder of Des Moines County, Iowa. SUBJECT to Established Road and SUBJECT to Easements, Agreements or Restrictions of Record.

The Corporation hereby covenants with grantees, and successors in interest, that it holds the real estate by title in fee simple; that it has good and lawful authority to sell and convey the real estate; that the real estate is free and clear of all liens and encumbrances, except as may be above stated; and it covenants to Warrant and Defend the real estate against the lawful claims of all persons, except as may be above stated.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, according to the context.

This deed is exempt according to Iowa Code 238A.2(15).

Dated: July 15, 2022.

H & D Land Co., an Iowa Corporation

By Mark Hillyard Pres.
Mark Hillyard, President

STATE OF IOWA, COUNTY OF DES MOINES

This record was acknowledged before me on July 15, 2022, by Mark Hillyard, as President, of H & D Land Co., an Iowa Corporation.

Patricia J. Olson
Signature of Notary Public



428A.9 Refund of tax.

To receive a refund from the state the taxpayer shall petition the state appeal board for a refund of the amount of overpayment of the tax paid to the treasurer of state. To receive a refund from the county the taxpayer shall petition the board of supervisors for a refund of the remaining portion of the overpayment paid to that county.

2001 Acts, ch 150, §19

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jessica Johnson Employee # : _____
Title: Day Hire Naturalist Department: Conservation

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain

Rehire

Previous Rate _____ New Rate \$17/hr
Previous Job Title: (if changed) _____
Effective Date: July 18, 2022

Authorized by: Chris Lee Department: Conservation Date: 8/9/22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: DOLPH, Joseph Employee #: J127
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation
☐ Discharge
☐ Retirement
☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain

TRANSFER

☐ Permanent
☐ Temporary
☐ Voluntary
☐ Involuntary

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Maternity
☐ Medical
☐ Other, Explain
☐ Educational
☐ Military

SALARY ADJUSTMENT

☐ Reclassification
☐ Anniversary
☒ Promotion
☐ Probationary
☐ Demotion
☐ Reducation
☐ Suspension
☐ Other, Explain

Dates of Absence _____ to _____

Promoted to Sergeant

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Previous Rate \$47,773.07/yr New Rate \$48,792.78/yr
Previous Job Title: (if changed)
Effective Date: August 15, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: August 9, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: VANERSTROM, Brian Employee #: _____
Title: Transport Officer – Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☒ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked 08/09/2022
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date 08/10/2022
Final Rate of Pay \$37,465.93/yr
Permanent Address 4135 48th Ave
City, State, Zip Burlington, IA

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☒ No
Does Employee Want Life
Insurance Continued ☐ Yes ☒ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

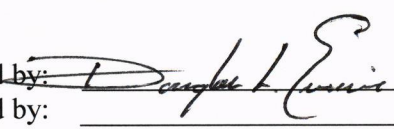
SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reducation
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Previous Rate \$37,465.93 New Rate _____

Previous Job Title: (if changed)
Effective Date: _____

July 17, 2022

Authorized by:  Department: Correction. Center Date: August 11, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Zander Schweiss Employee #: 0892
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☐ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☒ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain
1 year step increase

Previous Rate \$52,131.89 New Rate: \$55,390.10
Previous Job Title: (if changed) _____
Effective Date: August 24, 2022

Authorized by: Kevin Glendon Department: Sheriff's Office Date: 8/5/22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: September 3, 2022 Payroll Date: September 9, 2022

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jon Gates Employee #: 0894
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☐ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☒ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain

1 year step increase

Previous Rate \$52,131.89 New Rate: \$55,390.10
Previous Job Title: (if changed) _____
Effective Date: August 23, 2022

Authorized by: Kevin Glendinning Department: Sheriff's Office Date: 8/5/22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: September 3, 2022 Payroll Date: September 9, 2022

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Dilan Beaird Employee #: 0584
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☐ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☒ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain
5 year step increase

Previous Rate \$65,164.87 New Rate: \$67,282.72
Previous Job Title: (if changed) _____
Effective Date: August 14, 2022

Authorized by: Kevin Glendinning Department: Sheriff's Office Date: 8/5/22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: August 20, 2022 Payroll Date: August 26, 2022

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kenneth Roger Petersen IV Employee #: 0824
Title: Reserve Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☒ New Hire (Check # of Hours) ☐ Probationary
☐ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain

NEW RESERVE DEPUTY

Previous Rate _____ New Rate: _____
Previous Job Title: (if changed) _____
Effective Date: August 17, 2022

Authorized by: *K. Blasing* Department: Sheriff's Office Date: 8/9/22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: August 20, 2022 Payroll Date: August 26, 2022

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Alex Schnedler Employee # : _____
Title: Lead Maintenance Department: Maintenance

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☒ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

12 MONTH STEP INCREASE

Effective August 23, 2022

Previous Rate \$35,210.12 New Rate \$35,970.20
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: *Alex Schnedler* Department: Maintenance Date: August 9, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____



KEVIN GLENDENING, SHERIFF

512 N. Main Street
Burlington, IA 52601
Phone: 319-753-8289 (Civil)
Fax: 319-754-6910



SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS

07/01/2022 thru 07/29/2022

SHERIFF FEES	4,182.31
MILEAGE	1,037.83
R & B	4,054.84
INTEREST	1.66
TOTAL	<u>\$9,276.64</u>

I, Kevin Glendenning, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

Kevin Glendenning

KEVIN GLENDENING, SHERIFF

August 9th, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, August 9th, 2022, with Vice-Chair Shane McCampbell and Member Tom Broeker present. Chairman Jim Cary was absent. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Public Health Administrator Christa Poggemiller stated her department is busy. Two special Covid immunization clinics for children from 6 mos. to 4 yrs., in conjunction with the hospital, will be held on August 17th from Noon to 4pm and on August 26th from 8:30am to Noon. Regular Covid clinics for adults is on Thursday afternoons and for children 6 to 11 yrs. on Wednesday afternoons. Maintenance Supervisor Rodney Bliesener reported his department is busy and working on lots of projects. Safety Director Angela Vaughan was present. Assistant County Attorney Trent Henkelvig reported the County Attorney's office is busy, and a jury trial starts tomorrow. SEIL CDS Coordinator Ken Hyndman reported the monthly meetings will be held on Wednesday and discussed several provider contracts. Sheriff Kevin Glendening stated his department is busy. National Night Out was held last week and went well. The jail population is 75. He received info about the state bid on pursuit vehicles and there was a 25% increase in costs. The vehicles are now in the \$45,000 range. They are looking at other options. During public input later in the meeting Glendening stated Civil Service interviewed five candidates and narrowed the list down to three applicants. IT Director Colin Gerst reported his office is working on projects and keeping busy. Land Use Administrator Zach James reported they have received several subdivision requests and lots of inquiries. Supervisor Broeker asked about the progress of the Solar and Wind Ordinance. James stated they are still working on language for the Ordinance. County Recorder Natalie Steffener stated she is working with NIC Iowa a division of Tyler Technologies to do online ATV renewals. She hopes the online system will be available this fall. County Engineer Brian Carter reported plenty is going on. There is an unexpected closing on 180th Street east of Hwy 61. A hole popped up in the middle of the road. This same area had issues 4 to 5 yrs. ago. The road crew will start digging to figure out the issue. Received moisture so crews will be blading. In the fall, the IDOT may start on the overpass bridge near Mediapolis.

FY23 Optimae Life Services Lease Agreement for 910 Cottonwood Suite 1001 office space was presented. The lease is for monthly installments of \$1,678. Broeker spoke about the lease and the rate was set by SEIL at \$10 a square foot. Broeker motioned to approve and seconded by McCampbell.

Contract for Pleasant Grove Road H40 PCC Patching L-PCC Patching 23—73-29 was presented. The only bid received was from Jones Contracting Corp in the amount of \$304,777.01. The Engineer spoke about the project for the western portion of Pleasant Grove Road. This portion has been failing and he decided to move forward with replacing this section instead of doing a smaller patch. The bid came in higher than estimated but recommends approval. August 22nd is the late start date with 19 working days which does not include weather days. This portion of the road will be closed during repairs. Broeker motioned to approve and seconded by McCampbell.

Payroll Reimbursement claims in the amount of \$452.49 was presented. Broeker motioned to approve and seconded by McCampbell.

Personnel Actions: Auditor – Angie Paytes, Clerk II. 36-mo. Step increase. New rate \$37,161.46 yr., effective 7/31 and Kathy Housman, Clerk II. 36-mo. Step increase. New rate \$37,161.46 yr., effective 8/19. Broeker motioned to approve both actions and seconded by McCampbell. Local Health – Inger McClellan, CNA. 8 hrs. unpaid 7/28. Derrick Pfeifer, Nurse. 2.5 hrs. unpaid 8/5 and 16 hrs. unpaid 8/8 and 8/9. Broeker motioned to approve all three actions and seconded by McCampbell. Conservation – Kelly Rundell, Environmental Education Coordinator. Resignation effective 8/19. Broeker motioned to approve and seconded by McCampbell. County Attorney – Dawn Callison, Receptionist/Records Assistant. Resignation effective 8/5. Broeker motioned to approve and seconded by McCampbell. Correctional Center – Kenyetta Rooks, Correctional Officer-Full Time. 6-mo. Step increase. New rate \$42,429.10 yr., effective 8/9. Broeker motioned to approve and seconded by McCampbell.

Reports received and filed in the Auditor's Office:
Recorder's Report of Fees Collected, July 2022
Veterans Affairs Reports, July 2022

Broeker motioned to approve the August 2nd, 2022 meeting minutes and seconded by McCampbell.

Future Agenda Items – Work Session for August 30th - City of Burlington presentation

Committee Reports – Broeker attended a County Safety meeting and stated September is National Preparedness Month. He attended a County Conservation meeting / work session. McCampbell attended a Youth Board meeting. They have virtual reality headsets for learning.

Meeting was adjourned at 9:30 AM.

A work session with the County Engineer was held after the meeting to discuss updates to the DMC B-Level procedure resolution. The Engineer went through the existing procedures and suggested changes and gave examples. He will tweak the procedures and present to the Board for further review.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmccounty.com

Shane McCampbell, Vice-Chair

Attest: Terri Johnson, Auditor