

## OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, September 20<sup>th</sup>, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

**PUBLIC NOTICE** – the meeting can be viewed by live stream at [www.dmcountry.com/youtube](http://www.dmcountry.com/youtube). Anyone with questions during the meeting may email the Board of Supervisors at [board@dmcountry.com](mailto:board@dmcountry.com) OR call 319-753-8203, Ext 4

### TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
  - A. 2<sup>nd</sup> Public Hearing for Amended Ordinance #31 Area Service Class “C” Roads
  - B. Payroll Reimbursement Claims
  - C. Accounts Payable Claims
  - D. Personnel Actions:
    1. Conservation (1)
    2. Information Technology (1)
    3. Maintenance (1)
    4. Secondary Roads (1)
  - E. Reports:
    1. Clerk’s Report of Fees Collected, August 2022
    2. Sheriff’s Monthly Report, August 2022
  - F. Minutes for Regular Meeting on September 13<sup>th</sup>, 2022
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work sessions following the meeting:

BOS / Zach James, SEIRPC

RE: Capitol Theatre Funding Request

BOS / Public Health / Board of Health / County Attorney

RE: Discuss State Nuisance Ordinance

Name: Brian J. Carter, County Engineer  
Address: 13522 Washington Rd; West Burlington, IA 52655

Company: Des Moines County Secondary Road Department  
Phone No.: (319) 753-8241

**AMENDED  
DES MOINES COUNTY ORDINANCE NO. 31  
AREA SERVICE CLASS "C" ROADS**

Title: An Ordinance Establishing the "Area Service C Road" Classification in Des Moines County, Iowa. Be it enacted by the Board of Supervisors, Des Moines County, Iowa:

**SECTION 1. Purpose**

The purpose of this ordinance is to classify certain roads on the area service system in the county as "Area Service C Roads" so as to provide for a reduced level of maintenance effort and restricted access, pursuant to Iowa Code Section 309.57 of the Code of Iowa.

**SECTION 2. Definitions**

For use in this ordinance, certain terms or words used herein shall be defined as follows:

- A. Board: shall mean the Board of Supervisors of Des Moines County.
- B. County: shall mean Des Moines County.
- C. County Engineer: shall mean the County Engineer of Des Moines County.

**Section 3. How Established**

A. RESOLUTION: Roads may only be classified as "Area Service C" by resolution of the Board. The resolution shall specify the persons who will have access rights to the road. The resolution shall only allow access to the road to the owner, lessee, or person in lawful possession of any adjoining land, or the agent or employee of the owner, lessee, or person in lawful possession, to the agent or employee of any public utility, or to any peace officer, magistrate, or public employee whose duty it is to supervise the use or perform maintenance of the road.

B. PETITION: It is recommended that a party interested in reclassifying a road segment to an "Area Service C Road" submit a petition containing a description of the road segment and signatures from interested citizens to include adjacent landowners.

C. NOTICE OF ACTION: Before the Board may take action on a petition to establish an "Area Service C Road", a notice of the proposed action, including the location of the "Area Service C Road" and the time and place of the meeting at which the Board proposes to take action on the petition, shall be published as provided in Iowa Code Section 331.305 (2005).

D. BOARD ACTION: At the meeting, the Board shall receive oral or written objections from any resident or property owner of the county.

After all objections have been received and considered, the Board, at that meeting or a date to which it is adjourned, may take action on the petition after consultation with the County Engineer.

**SECTION 4. Access**

Access to any "Area Service C Road" shall be restricted by means of a gate or other barrier, as determined by the County Engineer. The gate shall be purchased and installed by the County and maintained by the adjoining landowners. The gate size will be 12 feet or as determined by the County Engineer

## SECTION 5. Signs

"Area Service C Roads" shall have signs conforming to the MUTCD installed and maintained by the County at all access points to "Area Service C Roads" from other public roads. The signs shall warn the public they are entering a section of road which has a lesser level of maintenance effort than other public roads, and to warn the public that access is limited. Signs beyond the access point signing may not be installed or maintained.

## SECTION 6. Trespass

Entering an "Area Service C Road" without justification after being notified or requested to abstain from entering or to remove or vacate the road by any person lawfully allowed access shall be a trespass as defined in Section 716.7 of the Code of Iowa.

## SECTION 7. Reclassification

A road with an "Area Service C" classification shall retain the classification until such time as a petition for reclassification is submitted to the Board. The petition shall be signed by one or more adjoining landowners. The Board shall approve or deny the request for reclassification within 60 days of receipt of the petition.

## SECTION 8. Maintenance Policy

The minimum maintenance on "Level C" roads shall be as follows:

1. Blading - Blading or dragging will not be performed on a regular basis.
2. Snow and Ice Removal - Snow and ice may not be removed. The road surface will not be sanded or salted.
3. Weeds, Brush and Trees - Mowing or spraying weeds, cutting brush, and tree removal may not be performed. Adequate sight distances will not be maintained.
4. Structures - Bridges will be posted as appropriate to advise of any load limitations. Bridges and culverts may not be maintained to carry legal loads. Replacement structure may not be designed/constructed to accommodate wide vehicles/equipment or flows over the Q5 flow. Low water crossings, which may be impassable during wet weather, may be used as replacement structures.
5. Road Surfacing - There will be no surfacing materials applied to Area Service "C" roads.
6. Shoulders - Shoulders will not be maintained.
7. Crown - A crown will not be maintained.
8. Repairs - There will be no road repair on a regular basis.
9. Uniform Width - Uniform width for the traveled portion of the road will not be maintained.
10. Inspections - Regular inspections will not be conducted.

## SECTION 9. Powers of the Board

All jurisdiction and control over "Area Service C Roads" shall rest with the Board, pursuant to the Iowa Code Section 309.67 (2005).

## SECTION 10. Exemption from Liability

As provided in Iowa Code Section 309.57 (2005), the County and officers, agents and employees of the County are not liable for injury to any person or for damage to any vehicle or equipment which occurs proximately as a result of the maintenance of a road which is classified as "Area Service C", if the road has been maintained to the level of maintenance effort herein described.

## SECTION 11. Repealer

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

## SECTION 12. Severability Clause

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

## SECTION 13. When Effective

The ordinance shall be in effect after its final passage, approval and publication as provided by

law.

DES MOINES COUNTY ORDINANCE #31 IN ITS ENTIRETY, IS HEREBY AMENDED,  
APPROVED AND ADOPTED THIS \_\_\_\_\_ DAY OF SEPTEMBER 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Jim Cary, Chair

\_\_\_\_\_  
Shane McCampbell, Vice Chair

\_\_\_\_\_  
Tom Broeker, Member

ATTEST:

\_\_\_\_\_  
Terri Johnson, County Auditor

First reading and passage: \_\_\_\_\_

Second reading and passage: \_\_\_\_\_

Third reading and final passage: \_\_\_\_\_

Dates of Publication: \_\_\_\_\_

APPROVED  
SEP 13 2022  
JZ  
BOARD OF SUPERVISORS

# **Payroll Claims Reimbursements**

# Accounts Payable Claims

**09/20/2022 MEETING**

\$955,558.45

Checks

\$0.00

Wire Transfer Pmnt

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**\$955,558.45**

**GRAND TOTAL**

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Marcus Nack Employee # : \_\_\_\_\_  
Title: Environmental Education Manager Department: Conservation

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ New Hire ☐ Demotion  
☐ Anniversary ☐ Reduction  
☒ Promotion ☐ Suspension  
☐ Probationary ☐ Other, Explain \_\_\_\_\_

Promotion from Naturalist to Environmental Education  
Manager

Previous Rate \$45,197.02 New Rate \$48,963.44  
Previous Job Title: (if changed) Naturalist  
Effective Date: September 19, 2022

Authorized by: Chris Lee Department: Conservation Date: 9/9/22  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jesse Miller Employee # : \_\_\_\_\_  
Title: Network Administrator Department: Information Technology

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☒ New Hire ☐ Demotion  
☐ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☐ Probationary ☐ Other, Explain \_\_\_\_\_

Previous Rate \_\_\_\_\_ New Rate \$60,000  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: 9/12/2022

Authorized by: Colin Gerst Department: Information Tech Date: 09/12/2022  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: GAUGE JOHNSON Employee #: \_\_\_\_\_  
Title: LEAD MAINTENANCE Department: MAINTENANCE

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☐ Retirement ☐ Other, Explain \_\_\_\_\_

\_\_\_\_\_  
Last Day Worked \_\_\_\_\_  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

Final Termination Date \_\_\_\_\_  
Final Rate of Pay \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

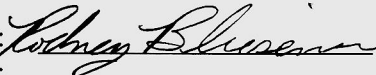
Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion  
☒ Anniversary ☐ Reducation  
☐ Promotion ☐ Suspension  
☐ Probationary ☐ Other, Explain \_\_\_\_\_

30 MONTH STEP INCREASE

Previous Rate \$38,136.53 New Rate \$38,934.74  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: September 20, 2022

Authorized by:  Department: MAINTENANCE Date: 9-15-2022  
Authorized by: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

# NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kory Klenk Employee # : 0293  
Title: Road Maintenance Department: Secondary Roads

## STATUS CHANGES

### TERMINATION

☐ Resignation ☐ Unsatisfactory Probation  
☐ Discharge ☐ Death  
☒ Retirement ☐ Other, Explain

Last Day Worked 9-01-22  
Add Vacation Days \_\_\_\_\_ to \_\_\_\_\_  
Add Sick Days \_\_\_\_\_ to \_\_\_\_\_  
Add Other Days \_\_\_\_\_ to \_\_\_\_\_  
Last Day Paid \_\_\_\_\_  
Unpaid Days \_\_\_\_\_ to \_\_\_\_\_

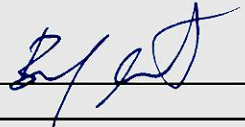
Final Termination Date 9-01-22  
Final Rate of Pay \$27.58  
Permanent Address 7637 240<sup>th</sup> Street  
City, State, Zip Mediapolis, IA 52637

### LEAVE OF ABSENCE

☐ Maternity ☐ Educational  
☐ Medical ☐ Military  
☐ Other, Explain \_\_\_\_\_

Dates of Absence \_\_\_\_\_ to \_\_\_\_\_

Does the employee Want  
Health Insurance Continued ☐ Yes ☒ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☒ No

Authorized by:   
Authorized by: \_\_\_\_\_

Department: Secondary Roads Date: 9-12-22  
Department: \_\_\_\_\_ Date: \_\_\_\_\_

Pay Period Ending: \_\_\_\_\_ Payroll Date: \_\_\_\_\_

### TRANSFER

☐ Permanent ☐ Voluntary  
☐ Temporary ☐ Involuntary

Previous Title \_\_\_\_\_  
Previous Dept \_\_\_\_\_  
New Job Title \_\_\_\_\_  
New Dept \_\_\_\_\_  
Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Effective Transfer Date \_\_\_\_\_

### LAY OFF

Does the employee Want  
Health Insurance Continued ☐ Yes ☐ No  
Does Employee Want Life  
Insurance Continued ☐ Yes ☐ No  
Last Day Worked \_\_\_\_\_

### SALARY ADJUSTMENT

☐ New Hire ☐ Demotion  
☐ Anniversary ☐ Reduction  
☐ Promotion ☐ Suspension  
☐ Probationary ☐ Other, Explain \_\_\_\_\_

Previous Rate \_\_\_\_\_ New Rate \_\_\_\_\_  
Previous Job Title: (if changed) \_\_\_\_\_  
Effective Date: \_\_\_\_\_

CLERK'S REPORT OF FEES COLLECTED

STATE OF IOWA       )  
DES MOINES COUNTY)

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, JACKIE A MYERS, CLERK OF DISTRICT COURT OF THE ABOVE  
NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE  
AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE  
MONTH OF AUGUST, 2022 AND THE SAME HAS BEEN PAID TO THE COUNTY  
TREASURER, AS PER DUPLICATE VOUCHER HERETO ATTACHED.

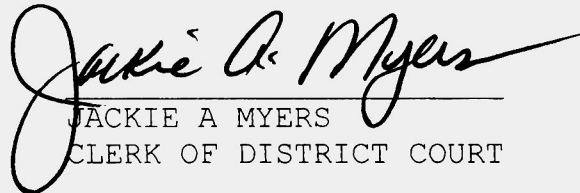
DES MOINES COUNTY TREASURER:

|                              |           |
|------------------------------|-----------|
| 5% OF STATE FINE SURCHARGE   | \$ 323.13 |
| SHERIFF FEES                 | 497.54    |
| INFRACTIONS                  | 2751.84   |
| TOBACCO                      |           |
| COUNTY ENFORCEMENT SURCHARGE | 5.00      |
| LAW LIBRARY                  | 7.50      |
| RECORD SECURITIES FEES       | 10.00     |
| PRE-PD FEES TO SHERIFF       |           |

TOTAL FEES       \$3595.01

TOTAL PAID \$3595.01       CHECK No 185237

RESPECTFULLY SUBMITTED THIS 2nd DAY OF SEPTEMBER, 2022.

  
JACKIE A MYERS  
CLERK OF DISTRICT COURT

# MISCELLANEOUS RECEIPT REPORT

Date of Deposit

September 2, 2022

Please attach a tape and enter here:

\$3,595.01

| Doc #  | Paid By / Description                              | Account #                 | Amount     | Accrued |
|--------|----------------------------------------------------|---------------------------|------------|---------|
|        | Fiscal year 2023-started 7/2022                    |                           |            |         |
| 185237 | SURCHARGE                                          | DSC/0001-1-06-1500-251700 | \$323.13   | Aug-22  |
| 185237 | SHERIFF FEES                                       | CSF/0001-1-06-1410-440000 | \$497.54   | Aug-22  |
| 185237 | INFRACTIONS                                        | DCI/0001-1-06-1000-850000 | \$2,751.84 | Aug-22  |
| 185237 | CTY ENFORCE SURCHARGE & FINE                       | CES/0014-1-01-1000-850100 | \$5.00     | Aug-22  |
|        | PRE PAID SVC FEES TO SHERIFF                       | PSF/0001-1-04-1100-847000 |            |         |
| 185237 | RECORD SECURITIES CHGS                             | DRS/0001-1-06-1500-251700 | \$10.00    | Aug-22  |
| 185237 | LAW LIBRARY FEES                                   | LLF/0019-1-99-1410-847000 | \$7.50     | Aug-22  |
|        | TOBACCO                                            | TOB/0009-1-05-1000-847070 |            |         |
|        | GUARDIAN/CONSERVATOR<br>BACKGROUND CHECK DEDUCTION | DCI/0001-1-06-1000-850000 |            |         |

DES MOINES CO TREASURER

DATE : 9/13/2022 2:33 PM

OPER : 6-Ctr 2

TKBY : Julie

TERM : 6

REC# : R00397727

400 Miscellaneous Receipt 3595.01

DMC CLERK OF COURT 3595.01

DC REES - SURCHARGE 323.13

0001-1-06-1500-251700 -323.13

SHERIFF FEES 497.54

0001-1-06-1410-440000 -497.54

CO INFRACTIONS 2751.84

0001-1-06-1000-850000 -2751.84

CO LAW ENF SURCHARGE 5.00

0014-1-01-1000-850100 -5.00

RECORD SECURITIES FEES 10.00

0001-1-06-1500-251700 -10.00

LAW LIBRARY FEES 7.50

0019-1-99-1410-847000 -7.50

Paid By: DMC CLERK OF COURT

2-Check 3595.01 REF: 185237

APPLIED 3595.01

TENDERED 3595.01

CHANGE 0.00

The above listed revenue was received from the

Treasurer's receipt number issued for this transaction:

R00397727

Rpt ID : 602.8109  
Rpt Date: 01-SEP-2022  
Rpt Time: 01:06 PM

DES MOINES COUNTY CLERK OF COURT

page: 1

TOTALS BY CITY/COUNTY FOR 602.8109 REPORTING  
FOR 01-AUG-2022 TO 31-AUG-2022

| CITY NAME                      | CHECK # | % OF FINES | 100% TOBACCO FINES | 5% SURCHARGE | DISM/DEFRD COSTS | TOTAL PAYMENT |
|--------------------------------|---------|------------|--------------------|--------------|------------------|---------------|
| BURLINGTON                     | 185235  | \$934.36   | \$321.50           | \$18.84      | \$ .00           | \$1,274.70    |
| DALLAS COUNTY                  | 185236  | \$23.45    | \$ .00             | \$ .00       | \$ .00           | \$23.45       |
| DES MOINES COUNTY              | 185237  | \$2,751.84 | \$ .00             | \$328.13     | \$515.04         | \$3,595.01    |
| DES MOINES COUNTY ATTORNEY COL | 185238  | \$9,373.65 | \$ .00             | \$ .00       | \$ .00           | \$9,373.65    |
| JOHNSON COUNTY TREASURER       | 185239  | \$28.00    | \$ .00             | \$ .00       | \$ .00           | \$28.00       |
| LEE COUNTY                     | 185240  | \$16.80    | \$ .00             | \$ .00       | \$ .00           | \$16.80       |
| WEST BURLINGTON                | 185242  | \$1,144.00 | \$ .00             | \$18.05      | \$ .00           | \$1,162.05    |

7 rows selected.



KEVIN GLENDENING, SHERIFF

512 N. Main Street  
Burlington, IA 52601  
Phone: 319-753-8289 (Civil)  
Fax: 319-754-6910



**SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS**

08/01/2022 thru 08/31/2022

|              |                   |
|--------------|-------------------|
| SHERIFF FEES | 4,131.44          |
| MILEAGE      | 811.45            |
| R & B        | 4,040.86          |
| INTEREST     | 4.87              |
| TOTAL        | <u>\$8,988.62</u> |

I, Kevin Glendening, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

*Kevin Glendening*

KEVIN GLENDENING, SHERIFF

September 13<sup>th</sup>, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, September 13<sup>th</sup>, 2022, with Chairman Jim Cary, Vice-Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Deputy Auditor Sara Doty reported she is busy. IT Director Colin Gerst reported his office is busy and introduced new hire Jesse Miller to fill the open position in his office. Sheriff Kevin Glendening stated the jail population is at 92. Maintenance Director Rodney Bliesener reported his crew is busy with several different projects. Land Use Administrator Zach James was present for an agenda item. Assistant County Attorney Trent Henkelvig was present for an agenda item. SEIL CDS Coordinator Ken Hyndman stated the monthly meetings for the Region will be held tomorrow. County Attorney Lisa Schaefer stated her office is busy. County Treasurer Janelle Nalley-Londquist reported her office remains busy. County Auditor Terri Johnson stated her office is busy preparing for the upcoming election. October 19<sup>th</sup> is the first day to vote in person at the Auditor's Office. County Engineer Brian Carter reported the 115<sup>th</sup> Ave. project is moving along. Pleasant Grove Road is now open west of Beaverdale Road. With the recent rain, his crews have been out blading the County roads.

No correspondence received.

The 1<sup>st</sup> Public Hearing to Amend Ordinance #31 Area Service Class "C" Roads was held. Broeker made a motion to open the public hearing and seconded by McCampbell. County Engineer Brian Carter spoke on the Ordinance changes. No public comments were received. Broeker made a motion to close the public hearing and seconded by McCampbell. Broeker made a motion to approve the 1<sup>st</sup> reading of amended Ordinance #31 and seconded by McCampbell.

Resolution #2022-061 to Support and Match Funds for Great River Housing Trust Fund FY2024 was presented. Land Use Administrator Zach James gave a brief presentation to the Board of Supervisors. McCampbell made a motion to approve the Resolution and seconded by Broeker.

#### **INSERT RESOLUTION #2022-061**

Personnel Actions: Correctional Center – Westley Orth, Full Time Correctional Officer, New Hire, New Rate of \$41,362.40 yr., effective 9/14/22.

Reports received and filed in the Auditor's Office:  
Recorder's Report of Fees Collected, August 2022  
Veterans Affairs Reports, August 2022.

McCampbell motioned to approve the September 6<sup>th</sup>, 2022 meeting minutes and seconded by Broeker.

Cary stated the Board would be going into closed session to discuss pending litigation in accordance with Iowa Code Section 21.5(c). McCampbell made a motion to go into closed session and seconded by Broeker. Following completion of the closed meeting, Broeker made a motion to go out of closed session and seconded by McCampbell. Cary stated that they discussed pending litigation.

Cary stated the Board would be going into a second closed session to discuss jail security in accordance with Iowa Code Section 21.5(g). Broeker made a motion to go into closed session and seconded by McCampbell. Following completion of the closed meeting, Broeker made a motion to go out of closed session and seconded by McCampbell. Cary stated that they discussed jail security.

Meeting was adjourned at 12:00 PM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website [www.dmcountry.com](http://www.dmcountry.com)

Jim Cary, Chair  
Attest: Sara Doty, Deputy Auditor