

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, November 1, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Payroll Reimbursement Claims
 - B. Accounts Payable Claims
 - C. Resolution #2022-071 Supporting Operation Green Light for Veterans
 - D. Agreement with CMBA Architects
 - E. Personnel Action:
 1. Descom (1)
 2. Correctional Center (2)
 - F. Reports:
 1. Jail Stats, September 2022
 - G. Minutes for Regular Meeting on October 25th, 2022
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work session following meeting:

BOS / Public Health / Board of Health / County Attorney

RE: Discuss State Nuisance Ordinance

BOS / Conservation Board

RE: Budget

**Payroll Claims
Reimbursements**

Accounts Payable Claims

Resolution #2022-071

Supporting Operation Green Light for Veterans

WHEREAS, the residents of Des Moines County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Des Moines County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Des Moines County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Des Moines County hereby declares from October through Veterans Day, November 11th 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Des Moines County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

APPROVED this 1st day of November 2022.
DES MOINES COUNTY BOARD OF SUPERVISORS

Jim Cary, Chairman

Shane McCampbell, Vice-Chairman

Tom Broeker, Member

ATTEST: _____
Terri Johnson, Auditor

AIA® Document B132™ – 2019

Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition

AGREEMENT made as of the Twenty Sixth day of October in the year Two Thousand Twenty-Two
(In words, indicate day, month, and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address, and other information)

Des Moines County
513 North Main
Burlington, Iowa 52601

and the Architect:
(Name, legal status, address, and other information)

Cannon Moss Brygger & Associates, PC
d/b/a CMBA Architects PC
302 Jones Street, Suite 200
Sioux City, Iowa 51101

for the following Project:
(Name, location, and detailed description)

New Public Health Building
NW Corner of Agency and Curran Streets
Burlington, Iowa 52601

This Project Includes spaces for offices, clinic, testing, education, fitness, storage, and drive-thru capability for vaccine distribution and testing.

The Construction Manager:
(Name, legal status, address, and other information)

Carl A. Nelson & Company
1815 Des Moines Avenue
Burlington, Iowa 52601

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A132™–2019, Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition; A232™–2019, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition; and C132™–2019, Standard Form of Agreement Between Owner and Construction Manager as Adviser. AIA Document A232™–2019 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Lance Dunblazier Employee # : _____
Title: Telecommunicator 1 Department: Descom

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☒ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked 10/26/2022
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid 10/26/2022
Unpaid Days _____ to _____

Final Termination Date 10/26/2022
Final Rate of Pay \$21.01
Permanent Address 2111 S Central Ave
City, State, Zip Burlington, IA 52601

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Shanna Krogmeier Department: Descom Date: 10/26/2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 10/28/2022 Payroll Date: 11/4/2022

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Belknap, Cassandra J.

Employee #: _____

Title: Dietary Manager

Department: _____

Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation
☐ Discharge
☐ Retirement

☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity
☐ Medical
☐ Other, Explain _____

☐ Educational
☐ Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No

Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent
☐ Temporary

☐ Voluntary
☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification
☒ Anniversary
☐ Promotion
☐ Probationary

☐ Demotion
☐ Reducation
☐ Suspension
☐ Other, Explain _____

6 months step increase

Previous Rate \$39,300.65/yr New Rate \$41,484.01/yr

Previous Job Title: (if changed) _____

Effective Date: November 3, 2022

Authorized by: /s/ Colter J. Levinson

Department: Correction. Center

Date: October 28, 2022

Authorized by: _____

Department: _____

Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Pleasant, James Employee #: J153
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation
☐ Discharge
☐ Retirement
☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity
☐ Medical
☐ Other, Explain
☐ Educational
☐ Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent
☐ Temporary
☐ Voluntary
☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification
☒ Anniversary
☐ Promotion
☐ Probationary
☐ Demotion
☐ Reducation
☐ Suspension
☐ Other, Explain

12 months step increase

Previous Rate \$42,429.10/yr New Rate \$43,501.25/yr
Previous Job Title: (if changed) _____
Effective Date: November 1, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: October 28, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

Facility Name: Des Moines	Date Report Completed: 10/27/2022
Completed by: Doris Krogmeier Contact No: 319-753-8288	Report Month: September, 22

**Iowa Department of Corrections
County Jail and Lockup Monthly Prisoner Statistical Report**

Actual number of prisoners in the jail as of 00:01 a.m. on the first day of report month:		Actual number of prisoners in the jail as of 00:01 on first day of the following month (Formula A + B - C = D)																																				
Adult Males	66	Adult Males	83																																			
Adult Females	12	Adult Females	17																																			
Juvenile Males	0	Juvenile Males	0																																			
Juvenile Females	0	Juvenile Females	0																																			
Juveniles (Adult Waivers)	2	Juveniles (Adult Waivers)	2																																			
TOTAL	80	TOTAL	102																																			
Number of prisoners processed into the jail between 00:01 on the first of the month until 00:01 on first day of following report month:		Section E 1. Total jail capacity: 80 a. Total temporary holding cell capacity 12 b. Total permanent jail bed capacity 68 2. Total report month suicides: 0 3. Total report month attempted suicides: 0 4. Has jail/lockup been certified by Department of Corrections to hold juveniles? No 5. Highest number of prisoners held each day of the month in your jail: <table border="1"> <tr> <th>Sun</th><th>Mon</th><th>Tue</th><th>Wed</th><th>Thu</th><th>Fri</th><th>Sat</th></tr> <tr> <td>04 84</td><td>05 86</td><td>06 89</td><td>07 87</td><td>08 90</td><td>09 91</td><td>10 89</td></tr> <tr> <td>11 91</td><td>12 94</td><td>13 93</td><td>14 87</td><td>15 98</td><td>16 96</td><td>17 97</td></tr> <tr> <td>18 96</td><td>19 98</td><td>20 99</td><td>21 93</td><td>22 96</td><td>23 95</td><td>24 96</td></tr> <tr> <td>25 97</td><td>26 101</td><td>27 99</td><td>28 101</td><td>29 104</td><td>30 102</td><td></td></tr> </table> Average daily population (Divide combined total of prisoners held in question "5" by number of days in report month): 93.03		Sun	Mon	Tue	Wed	Thu	Fri	Sat	04 84	05 86	06 89	07 87	08 90	09 91	10 89	11 91	12 94	13 93	14 87	15 98	16 96	17 97	18 96	19 98	20 99	21 93	22 96	23 95	24 96	25 97	26 101	27 99	28 101	29 104	30 102	
Sun	Mon	Tue	Wed	Thu	Fri	Sat																																
04 84	05 86	06 89	07 87	08 90	09 91	10 89																																
11 91	12 94	13 93	14 87	15 98	16 96	17 97																																
18 96	19 98	20 99	21 93	22 96	23 95	24 96																																
25 97	26 101	27 99	28 101	29 104	30 102																																	
Adult Males	122																																					
Adult Females	45																																					
Juvenile Males	0																																					
Juvenile Females	0																																					
Juveniles (Adult Waivers)	0																																					
TOTAL	167																																					
Number of prisoners released from custody between 00:01 on the first of the month until 00:01 on first day of following report month:																																						
Adult Males	105																																					
Adult Females	40																																					
Juvenile Males	0																																					
Juvenile Females	0																																					
Juveniles (Adult Waivers)	0																																					
TOTAL	145																																					

Section F

Complete for all juveniles released during the report month and only on juveniles held securely at your facility (i.e. in a locked cell, room or other secure method). Juveniles include all persons under the age of 18, regardless if juvenile or adult court had jurisdiction.

Age	Sex	Race	Admit	Release	Specific Offense	Holding Authority	County/Municipality	Warrant (Y/N)
16	M	B	09/01/22 00:01	09/30/22 00:00	707.2(1)(b)	AC		No
17	M	W	09/01/22 00:01	09/30/22 00:00	711.2, 711.2	AC		No

Race Codes: W=White/Caucasian, B=Black/African American, NA=Native American, H=Hispanic, A=Asian and O=Other
 Specific Offense can either be Iowa Code or name of offense (e.g. 711.3 or Robbery 2nd)
 Holding Authority: LE = Law Enforcement, AC = Adult/District/Magistrate Court, JC = Juvenile Court, INS, O = Other
 Please indicate whether the juvenile was held pursuant to a verbal/written court order.
 County/Municipality: Indicate what county/municipality if holding for other than your own.

Section G

Complete for all prisoners under control of Sheriff but not in your facility/jail.

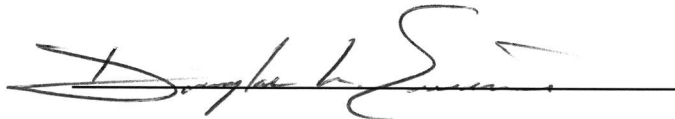
	Number of prisoners during the reporting month.	Prisoner days during reporting month.
Prisoners in other counties	2	60
Prisoners on electronic monitoring or house arrest	0	0
Prisoners in other institutions (Hospital, MHI, etc.)	0	0
Prisoners housed out of state	0	0
Prisoners on other type of release but under Sheriff control	0	0
TOTALS	2	60

BILL FOR BOARDING AND LODGING PRISONERS

DES MOINES COUNTY, BURLINGTON, IOWA
KEVIN GLENDENING, SHERIFF
BOARDING AND LODGING PRISONERS,
SEPTEMBER 1, 2022 TO SEPTEMBER 30, 2022

STATE OF IOWA, DES MOINES COUNTY, SS:

I DO SOLEMNLY SWEAR THAT THE SEVERAL ITEMS
MENTIONED IN THE ANNEXED ACCOUNT ARE JUST AND TRUE
AND WHOLLY UNPAID.

, SHERIFF OR DESIGNEE

SUBSCRIBED AND SWORN TO ME THIS 27TH DAY OF OCTOBER, 2022.

October 25th, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, October 25th, 2022, with Chairman Jim Cary, Vice-Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Deputy Auditor Sara Doty reported she remains busy. IT Director Colin Gerst reported the office is busy. Sheriff Kevin Glendening reported testing was held to hire for a new Deputy. Civil Service interviews will take place November 1st. Jail population is at 103. Maintenance Supervisor Rodney Bliesener reported his department is busy. County Auditor Terri Johnson reported her office is busy with the election. As of today, 2,770 absentee requests for ballots have been received. Poll Worker training will be held November 2nd. Land Use Administrator Jarred Lassiter stated their office is busy. County Treasurer Janelle Nalley-Londquist reported her office will be sending out delinquent tax notices the beginning of next week. County Attorney Lisa Schaefer stated her office remains busy. She would like to remind the public that their cooperation is very important for trial. She would like to thank those who attended the Domestic Violence Vigil that was held last Wednesday. Conservation Administrative Assistant Jeff Breuer stated they are starting to button up the parks this week. County Engineer Brian Carter reported the Hwy 99 Dry Branch Creek bridge project will be down to one lane. There have been a few light change glitches for the side road. The site has changed drastically with culverts installed, etc. He thanked his shop crew for their work. They will start interviews this week for the motor grader position. County Recorder Natalie Steffener reported her office is busy. Safety Director Angie Vaughan reported her office is busy.

Correspondence. Chairman Jim Cary read a letter the Board of Supervisors received from County Auditor Terri Johnson. Terri would like to announce her retirement as of December 30, 2022, after serving Des Moines County for 28 ½ years. The Board of Supervisors would like to thank Terri for her hard work and dedication and wish her the best of luck in her retirement. Congratulations Terri! Supervisor Broeker also received a letter from Kelly Russell regarding her appreciation for the summer camps put on by Conservation at Big Hollow.

Red Ribbon Week Proclamation was presented. Broeker made a motion to approve and seconded by McCampbell.

Personnel Actions: Correctional Center – Elizabeth Grobstitch, Full Time Correctional Officer, 12-month step increase with a new rate of \$43,501.25 yr., effective 10/27. McCampbell made a motion to approve and seconded by Broeker.

McCampbell motioned to approve the October 18th, 2022, meeting minutes and seconded by Broeker.

Future agenda item – work session with Local Health on vaping.

Committee Reports – Broeker attended an Emergency Management tabletop meeting. McCampbell attended a Workforce Development Meeting. Cary attended a Board of Health Meeting and a meeting with Hope Haven.

Meeting was adjourned at 9:33 AM.

Following the meeting two work sessions were held. The first work session was with the City of Danville, Conservation, and the County Attorney regarding Waters Park located in Danville. The second work session was with the County Attorney regarding the Animal Control Ordinance.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Jim Cary, Chair
Attest: Sara Doty, Deputy Auditor