

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, December 13, 2022** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Payroll Reimbursement Claims
 - B. Resolution 2022-076 Approving Dankwardt Park Playground Funding Request
 - C. Resolution 2022-077 Setting Date and Time of FY23 Budget Amendment
 - D. Resolution 2022-078 Approving Capital Theatre Funding Request
 - E. Request for Suspended Mobile Home Taxes
 - F. Appointment of Township Clerks and Trustees
 1. Benton (1)
 2. Concordia (1)
 3. Danville (2)
 4. Flint River (3)
 5. Franklin (2)
 6. Huron (1)
 7. Pleasant Grove (2)
 8. Tama (1)
 9. Union (2)
 10. Washington (1)
 - G. Personnel Actions:
 1. Sheriff (1)
 - H. Reports
 1. Jail Stats, October 2022 Revised
 - I. Minutes for Regular Meeting on December 6th, 2022
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions following the meeting:

BOS / IT
BOS / Maintenance

RE: Security
RE: County Buildings

NOTICE: The new County website has been launched. <https://desmoinescounty.iowa.gov/>
To receive notifications you will need to sign up here <https://desmoinescounty.iowa.gov/notifications/>

**RESOLUTION #2022-076 APPROVING FINANCIAL SUPPORT FOR
DANKWARDT PARK PLAYGROUND PROJECT**

WHEREAS, Des Moines County, Iowa has been requested to pledge financial support for improvements to the Dankwardt Park Playground located in Burlington, Iowa, and

WHEREAS, the residents of Des Moines County would benefit from such improvements.

THEREFORE, with the understanding, in reliance of, and agreement to the averments above, Be It Resolved that Des Moines County pledges and commits \$50,000.00 in FY23, to the Dankwardt Park Playground Project.

APPROVED AND ADOPTED this 13th day of DECEMBER, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS:

Jim Cary, Chairman
Des Moines County Board of Supervisors

Shane McCampbell, Vice-Chairman
Des Moines County Board of Supervisors

Thomas L. Broeker, Member
Des Moines County Board of Supervisors

ATTEST:

Terri Johnson, Des Moines County Auditor

RESOLUTION SETTING TIME AND DATE OF FY23 BUDGET AMENDMENT HEARING

Resolution # 2022-077

BE IT RESOLVED:

- 1) The Board of Supervisors hereby fixes the time and place for a public hearing on the FY23 budget amendment for Tuesday, January 3rd, 2023, at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.
- 2) The Des Moines County Budget Director is hereby directed to publish the notice and estimated summary as required by law.
- 3) This resolution shall take effect immediately.

APPROVED this 13th day of December, 2022.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Jim Cary, Chairman

Shane McCampbell, Vice-Chairman

Tom Broeker, Member

ATTEST: _____
Terri Johnson, Auditor

**RESOLUTION #2022-078 APPROVING FINANCIAL SUPPORT FOR
CAPITAL THEATRE PROJECT**

WHEREAS, Des Moines County, Iowa has been requested to pledge financial support for improvements to the Capital Theatre located in Burlington, Iowa, and

WHEREAS, the residents of Des Moines County would benefit from such improvements.

THEREFORE, with the understanding, in reliance of, and agreement to the averments above, Be It Resolved that Des Moines County pledges and commits \$5,000.00 in FY23, to the Capital Theatre Project.

APPROVED AND ADOPTED this 13th day of DECEMBER, 2022.

DES MOINES COUNTY BOARD OF SUPERVISORS:

Jim Cary, Chairman
Des Moines County Board of Supervisors

Shane McCampbell, Vice-Chairman
Des Moines County Board of Supervisors

Thomas L. Broeker, Member
Des Moines County Board of Supervisors

ATTEST:

Terri Johnson, Des Moines County Auditor

Township Officials Request for Appointment

Date: 11-21-22

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2026 for:

Benton Township Clerk
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

Gary W. Kester
(Please Print your Name)

15697 92nd Ave.
(Address)

Burlington, 52601
(City & Zipcode)

319 759-9123
Phone Number

gwkester57@hotmail.com
Email Address (optional)

Township Officials Request for Appointment

Date: 11-12-23

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2026 for:

CONCORDIA Township CLERK
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

CHRISTINE M. HORNE
(Please Print your Name)

4668 SUMMER ST
(Address)

BURLINGTON IA 52601-8985
(City & Zipcode)

319-669-6132
Phone Number

CHRISTINE.HORNE@CCLDLD.COM
Email Address (optional)

Township Officials Request for Appointment

Date: 11-14-22

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on December 31, 2026 for:

Danville Township Clerk.
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

Deanne Parrott
(Please Print your Name)

14009 Jintown Rd.
(Address)

Danville 52623
(City & Zipcode)

319-850-2855
Phone Number

MTP@DANVILLETELCO.NET
Email Address (optional)

Township Officials Request for Appointment

Date: 11-10-2022

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2026 for:

Danville Township Trustee
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

Matt Parrott
(Please Print your Name)

14009 Jimtown Rd
(Address)

Danville Ia 52623
(City & Zipcode)

319 850 1806
Phone Number

m+p@danvilletelco.net
Email Address (optional)

I, Eric Murrel, am not interested in serving another ~~term~~ term as a Trustee. Ted Horn is interested in serving.

Township Officials Request for Appointment

Date: 11/14/22

Eric Murrel

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on December 31, 2026 for:

Fleet River Township Township (Trustee)
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

Ted Horn
(Please Print your Name)

13094 Beaverdale Rd
(Address)

West Burlington, IA
(City & Zipcode) 52655

319-850-8465
Phone Number

Email Address (optional)

Township Officials Request for Appointment

Date: 12-20-22

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2026 for:

FLINT RIVER Township trustee.
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

DOUGLAS W. BECKMAN
(Please Print your Name)

13984 N. PRAIRIE GROVE RD.
(Address)

BURLINGTON, IOWA 52601
(City & Zipcode)

319-754-7601
Phone Number

Email Address (optional)

Township Officials Request for Appointment

Date: 12-20-22

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2026 for:

FLINT RIVER Township clerk
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

CODY PIEPER
(Please Print your Name)

12615 133rd STREET
(Address)

BURLINGTON, IA 52601
(City & Zipcode)

319-572-6033
Phone Number

Email Address (optional)

Township Officials Request for Appointment

Date: Nov 18 2022

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2026 for:

Franklin Township Trustee
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

EO Genst
(Please Print your Name)

11100 150TH STn
(Address)

Burlington Iowa 52601
(City & Zipcode)

319-850-9203
Phone Number

Haybale57@yahoo.com
Email Address (optional)

Township Officials Request for Appointment

Date: 11/14/22

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2026 for:

Franklin Township Clerk
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

Dan Eberhardt
(Please Print your Name)

13223 155th St.
(Address)

Burlington, IA. 52601
(City & Zipcode)

(319) 759-5167
Phone Number

dleberhardt@hotmail.com
Email Address (optional)

Township Officials Request for Appointment

Date: 11/17/22

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on December 31, 2026 for:

Huron Township Trustee
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

Kevin Frank
(Please Print your Name)

4297 250th St
(Address)

Oakville 52646
(City & Zipcode)

319 759 1884
Phone Number

kfrankinc@gmail.com
Email Address (optional)

Township Officials Request for Appointment

Date: 11/22/2022

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2026 for:

Pleasant Grove Township trustee
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

Dan Messer
(Please Print your Name)

18735 205th Ave.
(Address)

New London 52645
(City & Zipcode)

(319) 759-9796
Phone Number

oaktopfarm@gmail.com
Email Address (optional)

Township Officials Request for Appointment

Date: 11/14/22

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2026 for:

Pleasant Grove Township Clerk
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

Melissa L. Tucker
(Please Print your Name)

19536 180th St.
(Address)

New London 52645
(City & Zipcode)

319-209-1128
Phone Number

mtucker1963@gmail.com
Email Address (optional)

Township Officials Request for Appointment

Date: 11-13-22

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on December 31, 2026 for:

Tama Township clerk
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

Randall Aflum
(Please Print your Name)

8056 139th ST
(Address)

Burlington 52601
(City & Zipcode)

319 752 6855
Phone Number

Randall Aflum@outlook.com
Email Address (optional)

Township Officials Request for Appointment

Date:

11/14/22

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2026 for:

Union

(Insert Name of Township)

Township

trustee

(Insert position - Clerk or Trustee)

Thank You

Donald E Brewer

(Please Print your Name)

4512 148th Ave

(Address)

Burlington IA 52601

(City & Zipcode)

319 750 8350

Phone Number

breuerlane@gmail.com

Email Address (optional)

Township Officials Request for Appointment

Date: 11/14/22

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on
December 31, 2026 for:

Union Township Clerk
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

Ericka Brewer

(Please Print your Name)

4512 148th Ave

(Address)

Burlington IA 52601

(City & Zipcode)

319 750 4079

Phone Number

Brewerlwe4512@gmail.com

Email Address (optional)

Township Officials Request for Appointment

Date: November 12-2022

To: Des Moines County Board of Supervisors

I am requesting your approval to be appointed to a four-year term expiring on December 31, 2026 for:

Washington Township Trustee
(Insert Name of Township) (Insert position - Clerk or Trustee)

Thank You

Robert E Mohr
(Please Print your Name)

18913 240th St
(Address)

Morning Sun 52640
(City & Zipcode)

319-931-2951
Phone Number

rmohr@danvillebank.com
Email Address (optional)

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Lynette Van Scoy Employee #: 0909
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☒ Resignation
☐ Discharge
☐ Retirement
☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date November 25, 2022

Final Rate of Pay \$52,131.89
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity
☐ Medical
☐ Other, Explain
☐ Educational
☐ Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent
☐ Temporary
☐ Voluntary
☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours)
☐ 74.77 Hours
☐ 80 Hours
☐ Anniversary
☐ Promotion
☐ Probationary
☐ Demotion
☐ Reduction
☐ Suspension
☐ Other, Explain

Previous Rate _____ New Rate _____

Previous Job Title: (if changed) _____

Effective Date: November 25, 2022

Authorized by: Kevin Glendening Department: Sheriff's Office Date: 12/1/22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: November 26, 2022 Payroll Date: December 2, 2022

Revised

Facility Name: Des Moines	Date Report Completed: 12/08/2022
Completed by: Doris Krogmeier Contact No: 319-753-8288	Report Month: October, 22

**Iowa Department of Corrections
County Jail and Lockup Monthly Prisoner Statistical Report**

Actual number of prisoners in the jail as of 00:01 a.m. on the first day of report month:		Actual number of prisoners in the jail as of 00:01 on first day of the following month (Formula A + B - C = D)							
Adult Males	83	Section A	Adult Males	77	Section D				
Adult Females	17		Adult Females	16					
Juvenile Males	0		Juvenile Males	0					
Juvenile Females	0		Juvenile Females	0					
Juveniles (Adult Waivers)	2		Juveniles (Adult Waivers)	2					
TOTAL	102		TOTAL	95					
Number of prisoners processed into the jail between 00:01 on the first of the month until 00:01 on first day of following report month:		Section E							
Adult Males	101	Section B	1. Total jail capacity:	80					
Adult Females	44		a. Total temporary holding cell capacity	12					
Juvenile Males	0		b. Total permanent jail bed capacity	68					
Juvenile Females	0		2. Total report month suicides:	0					
Juveniles (Adult Waivers)	1		3. Total report month attempted suicides:	0					
TOTAL	146		4. Has jail/lockup been certified by Department of Corrections to hold juveniles?	No					
Number of prisoners released from custody between 00:01 on the first of the month until 00:01 on first day of following report month:		5. Highest number of prisoners held each day of the month in your jail:							
Adult Males	107	Section C	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Adult Females	45		02 106	03 108	04 107	05 107	06 107	07 111	08 108
Juvenile Males	0		09 109	10 109	11 109	12 107	13 108	14 109	15 107
Juvenile Females	0		16 111	17 109	18 110	19 106	20 105	21 105	22 105
Juveniles (Adult Waivers)	1		23 103	24 106	25 104	26 101	27 98	28 99	29 100
TOTAL	153		30 100	31 96					
		Average daily population (Divide combined total of prisoners held in question "5" by number of days in report month): 105.55							

Section F

Complete for all juveniles released during the report month and only on juveniles held securely at your facility (i.e. in a locked cell, room or other secure method). Juveniles include all persons under the age of 18, regardless if juvenile or adult court had jurisdiction.

Age	Sex	Race	Admit	Release	Specific Offense	Holding Authority	County/Municipality	Warrant (Y/N)
16	M	B	10/01/22 00:01	10/31/22 00:00	707.2(1)(b)	AC		No
17	M	W	10/01/22 00:01	10/31/22 00:00	711.2, 711.2	AC		No
14	M	B	10/17/22 21:45	10/19/22 15:55	712.2	AC		No

Race Codes: W=White/Caucasian, B=Black/African American, NA=Native American, H=Hispanic, A=Asian and O=Other
Specific Offense can either be Iowa Code or name of offense (e.g. 711.3 or Robbery 2nd)

Holding Authority: LE = Law Enforcement, AC = Adult/District/Magistrate Court, JC = Juvenile Court, INS, O = Other

Please indicate whether the juvenile was held pursuant to a verbal/written court order.

County/Municipality: Indicate what county/municipality if holding for other than your own.

Section G

Complete for all prisoners under control of Sheriff but not in your facility/jail.

	Number of prisoners during the reporting month.	Prisoner days during reporting month.
Prisoners in other counties	3	65
Prisoners on electronic monitoring or house arrest	0	0
Prisoners in other institutions (Hospital, MHI, etc.)	0	0
Prisoners housed out of state	0	0
Prisoners on other type of release but under Sheriff control	0	0
TOTALS	3	65

December 6th, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, December 6th, 2022, with Chairman Jim Cary, Vice-Chair Shane McCampbell and Member Tom Broeker present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: Deputy Auditor Sara Doty reported she is busy. County Attorney Lisa Schaefer reported her staff is busy. IT Director Colin Gerst reported his office is busy. They are currently working on getting the new County website launched the end of this week. Sheriff Kevin Glendening reported his staff attended Toys for Tots last weekend. This Saturday they will attend Shop with a Cop along with area law enforcement. The population at the jail is at 94. County Auditor Terri Johnson stated her office is busy. They continue to work on elections reports. Conservation Director Chris Lee reported his staff will hold a winter camp from December 27th-29th at Starr's Cave Nature Center. He wants to remind everyone that shotgun deer season is in season and to be careful when walking trails. Land Use Administrator Zach James stated the Wind & Solar Ordinances are out for review. He has an agenda item today. Public Health Director Christa Poggemiller stated her office is still offering covid and flu vaccines on Tuesdays and Thursdays. County Engineer Brian Carter reported his staff is busy. His staff is working on ditching and a few other projects on Beaverdale Rd. The bridge project on Hwy. 99 is moving along. County Treasurer Janelle Nalley-Londquist stated she has an item on the agenda. She has two Motor Vehicle Clerk II job openings in her office. She will be accepting applications through December 12th. County Recorder Natalie Steffener reported she is busy. ATV/OHV registrations do expire on December 31st. Safety Director Angela Vaughan reported she is busy. Maintenance Director Rodney Bliesener reported his staff continues to stay busy.

No correspondence received.

Accounts payable claims in the amount of \$617,402.74 were presented. Broeker made a motion to approve and seconded by McCampbell.

A decision on a donation to Capital Theatre was discussed. The Board of Supervisors came to an agreement to donate \$5,000.00 to the Capital Theatre. Broeker made a motion to approve and seconded by McCampbell.

Reappointment of Mitch Taeger to the Des Moines County Zoning Board of Adjustment was presented. McCampbell made a motion to approve and seconded by Broeker.

Personnel Actions: Treasurer – Anika McVay, Motor Vehicle Clerk II, New hire for part time, \$19.36 hourly, effective 12/1/2022. Broeker made a motion to approve and seconded by McCampbell. Correctional Center – Wesley Orth, Full Time Correctional Officer, 15.07 hours unpaid time for pay period 12/2; Elizabeth Grobstich, Full Time Correctional Officer, Resignation effective 12/12. Broeker made a motion to approve and seconded by McCampbell. Secondary Roads – Jeffrey Gerdum, Maintenance Worker/Truck Driver, New Hire, \$22.07 hourly, effective 12/12. Broeker made a motion to approve and seconded by McCampbell. Sheriff – Theresa Tripp, Administrative Assistant, New hire, \$43,375.50 annually, effective 12/12. McCampbell made a motion to approve and seconded by Broeker.

Reports received and filed in the Auditor's Office:
Veterans Affairs, October 2022
Recorder's Report of Fees Collected, November 2022

McCampbell motioned to approve the November 29th, 2022, regular meeting minutes and seconded by Broeker.

Cary stated he attended a 5th District Meeting in Ottumwa.

Rick Wirt, Mediapolis, voiced his request to add a gate to the entrance of a Class C Level Road by his property. The Board of Supervisors will consider this request.

Cary stated the Board would be going into closed session to discuss pending litigation in accordance with Iowa Code Section 21.5(c). McCampbell made a motion to go into closed session and seconded by Broeker.

Following completion of the closed meeting, Broeker made a motion to go out of closed session and seconded by McCampbell. Cary stated they discussed pending litigation.

Meeting was adjourned at 9:56 AM.

Following the meeting two work sessions were held. The first work session was with the County Attorney, Burlington Police Department, Sheriff, County Jail Administrator, SEIL, Burlington Community School, Public Health, and staff from the Courts to discuss the Opioid Settlement. The second work session was with the City of Burlington. The City of Burlington is requesting funds toward the Dankwardt Park Playground. The Board of Supervisors discussed donating \$50,000.00 and will take action at a future meeting.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Jim Cary, Chair

Attest: Sara Doty, Deputy Auditor