

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, January 3rd, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Organization of Board for 2023
3. Changes to Tentative Agenda
4. Discussion / Vote:
 - A. Resolution #2023-001
 - Appointing Sara Doty to Serve Balance of County Auditor's Term
 - Swearing In Ceremony for County Auditor
 - B. Public Hearing for FY23 Budget Amendment
 - C. Resolution #2023-002 Approving FY23 Budget Amendment
 - D. Resolution #2023-003 Appointment of Board of Health Members (4)
 - E. Accounts Payable
 - F. Payroll Claims Reimbursements for 12/30/2022
 - G. 2023 Board Committee Assignments
 - H. 2023 Condemnation Commissioners
 - I. Approval of Official Newspapers for 2023
 - J. City of Burlington Tax Abatement Request for Parcel #16-05-263-005
 - K. Personnel Actions:
 1. Correctional Center (5)
 2. County Attorney (1)
 3. Sheriff (5)
 4. IT (1)
 5. Local Health (1)
 6. Secondary Roads (2)
 - L. Reports:
 1. Sheriff's Monthly Report of Fees Collected, November 2022
 - M. Minutes for Regular Meeting on December 20th, 2022
5. Correspondence
6. Other Business
7. Future Agenda Items
8. Meet with Department Heads / Elected Officials
9. Committee Reports
10. Public Input
11. Adjournment

Work Sessions held after the meeting:

BOS / County Engineer

RE: Update on Bridge Grant Funding Opportunities

FY2023/2024 Budget Meeting Schedule
Meetings will be held in the public meeting room
(Subject to change)

Budget Hearings Scheduled January 3rd – Jan 6th

Tuesday, January 3 rd	11:00 AM	Pioneer Cemetery Commission
	1:00 PM	Fair Board
Wednesday, January 4 th	9:00 AM	Veterans Affairs
	9:20 AM	Domestic Violence
	9:40 AM	DHS
	10:00 AM	County Recorder
	10:30 AM	Public Health
Thursday, January 5 th	9:00 AM	County Conservation
	10:00 AM	Information Technology Dept
Friday, January 6 th	9:00 AM	Sheriff
	10:30 AM	Correctional Center
	1:00 PM	County Attorney

Budget Hearings Scheduled January 9th – 12th

Monday, January 9th

Tuesday, January 10 th	10:30 AM	Treasurer
	11:00 AM	Southeast Iowa Regional Airport
	11:30 AM	Greater Burlington Partnership
	1:00 PM	SEIRPC
Wednesday, January 11 th	9:30 AM	Secondary Roads
Thursday, January 12 th	9:00 AM	Maintenance
	10:00 AM	Auditor
	12:30 PM	Non-Departmental & Supervisors

Resolution #2023-001

RESOLUTION TO APPOINT A COUNTY AUDITOR

WHEREAS, Des Moines County Auditor Terri Johnson resigned on December 30th, 2022; and

WHEREAS, the Des Moines County Board of Supervisors have chosen to appoint a County Auditor in accordance with Code of Iowa Section 69.8 and 69.14A(2); and

WHEREAS, the Des Moines County Board of Supervisors has caused a publication announcing its intent to appoint a County Auditor and said public notice was in the Des Moines County official newspapers per Code of Iowa Sections 69.14A(2) and 331.305; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Des Moines County, Iowa that Sara Doty, First Deputy Auditor, be appointed to and duly sworn in as the Des Moines County Auditor starting January 3rd, 2023, until after the canvass of votes for either a petitioned Special Election to fill the vacancy or when the seat appears on the November 5, 2024 General Election.

Passed and Approved this 3rd day of January, 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair

Tom Broeker, Vice-Chair

Jim Cary, Member

Attest: _____
Sara Doty, Auditor

RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT DES MOINES COUNTY				
Fiscal Year July 1, 2022 - June 30, 2023				
DES MOINES COUNTY conducted a public hearing for the propose of amending the current budget for the fiscal year ending June 30, 2023				
Meeting Date:	Meeting Time:	Meeting Location:		
1/3/2023	09:00 AM	Courthouse, 513 N Main, Burlington		
The governing body of the DES MOINES COUNTY met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	14,230,224	0	14,230,224
Less: Uncollected Delinquent Taxes - Levy Year	2	5,220	0	5,220
Less: Credits to Taxpayers	3	820,731	0	820,731
Net Current Property Tax	4	13,404,273	0	13,404,273
Delinquent Property Tax Revenue	5	5,220	0	5,220
Penalties, Interest & Costs on Taxes	6	87,250	0	87,250
Other County Taxes/TIF Tax Revenues	7	2,732,480	0	2,732,480
Intergovernmental	8	5,844,686	0	5,844,686
Licenses & Permits	9	49,235	0	49,235
Charges for Service	10	926,860	0	926,860
Use of Money & Property	11	212,975	0	212,975
Miscellaneous	12	321,174	0	321,174
Subtotal Revenue	13	23,584,153	0	23,584,153
Other Financing Sources:				
General Long-Term Debt Proceeds	14	3,968,662	0	3,968,662
Operating Transfers In	15	3,012,643	24,324	3,036,967
Proceeds of Fixed Asset Sales	16	15,000	0	15,000
Total Revenues & Other Sources	17	30,580,458	24,324	30,604,782
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety and Legal Services	18	9,316,766	203,000	9,519,766
Physical Health and Social Services	19	1,630,991	23,419	1,654,410
Mental Health, ID & DD	20	0	0	0
County Environment & Education	21	1,450,066	26,609	1,476,675
Roads & Transportation	22	6,105,859	248,800	6,354,659
Government Services to Residents	23	1,112,857	0	1,112,857
Administration	24	7,970,800	0	7,970,800
Nonprogram Current	25	0	0	0
Debt Service	26	3,981,662	0	3,981,662
Capital Projects	27	2,121,000	2,350,000	4,471,000
Subtotal Expenditures	28	33,690,001	2,851,828	36,541,829
Other Financing Uses:				
Operating Tranfers Out	29	3,012,643	24,324	3,036,967
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	36,702,644	2,876,152	39,578,796
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	-6,122,186	-2,851,828	-8,974,014
Beginning Fund Balance - July 1, 2022	33	18,637,865	0	18,637,865
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	7,903,123	-2,539,843	5,363,280
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	479,949	0	479,949
Fund Balance - Unassigned	39	4,132,607	-311,985	3,820,622
Total Ending Fund Balance - June 30, 2023	40	12,515,679	-2,851,828	9,663,851
Explanation of Changes: \$50,000 camera system at Jail; \$111,000 Food/Provisions & Housing of Prisoners at Jail; \$92,000 Medical Examiner expenses; \$13,419 Veteran's Affairs personnel; \$10,000 DHS moving expenses; \$23,942 Conservation expenses; \$24,324 Conservation transfer; \$2,667 Land Use; \$2,540,000 Secondary Roads expenses; \$8,800 Dust Control expense				

01/03/2023

Signature of Certification
12/4/2022 11:07 AM

Adopted On

County Auditor Signature of Certification
Page 1 of 1

RESOLUTION AMENDING FY23 APPROPRIATIONS
2023-002

A Resolution authorizing the appropriations for expenditure for the various County Offices and Departments for the fiscal year beginning July 1, 2022.

BE IT RESOLVED: by the Des Moines County Board of Supervisors, that, the appropriations for expenditures during the fiscal year 2022-2023, (Section 331.434(6), Code of Iowa), appropriating such amounts as are deemed necessary for each County Office and Department, are amended on January 3rd, 2023, as follows:

#	DEPARTMENT	APPROPRIATION	INCREASE
01	Board of Supervisors	155,015	0
02	Auditor & Elections	684,891	0
03	Treasurer	891,569	0
04	Attorney	1,408,417	0
05	Sheriff	3,265,796	0
06	Clerk of Court	348,575	0
07	Recorder	333,752	0
08	Pioneer Cemetery	30,000	0
11	Solid Waste	150,000	0
12	Road Clearing	32,000	0
13	Drug Seizure	0	0
14	Land Use Development	59,667	2,667
20	Secondary Roads	9,107,089	2,540,000
21	Veterans Affairs	120,692	13,419
22	Conservation Board	1,309,544	48,266
23	Local Health	1,167,100	0
25	Human Services/Social Services	366,619	10,000
28	Medical Examiner	242,600	92,000
29	Jail	3,145,519	111,000
33	G.I.S.	241,424	0
50	E911	271,060	0
51	Maintenance	1,719,222	0
52	Information Technology	989,774	50,000
60	MH/DS	374,895	0
63	Fairgrounds	75,000	0
69	County Assessor	517,118	0
70	Emergency Management	2,633,697	0
71	DesCom	1,133,404	0
90	SEIL	8,722,117	0
99	Non-Departmental	12,068,779	8,800
TOTALS		51,565,335	2,876,152

Dated and approved this 3rd day of January, 2023, at Burlington, Des Moines County, Iowa.

BOARD OF SUPERVISORS

Chairman

Vice-Chairman

Member

ATTEST: _____
Sara Doty, Auditor

DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2023-003

WHEREAS the Des Moines County Board of Supervisors approves appointments to the Des Moines County Board of Health, and,

WHEREAS Jeff Heland, Dr. Frances Jackson, Mack Turner and Deb Trousil has expressed interest in continuing to serve as members of the Des Moines County Board of Health,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby re-appoints Jeff Heland, Dr. Frances Jackson, Mack Turner and Deb Trousil to the Des Moines County Board of Health with a term to expire in January, 2026.

Approved and adopted this 3rd day of January, 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

Chair

Vice Chair

Member

ATTEST:

County Auditor

12/15/2022

FILED

DEC 28 2022

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

Dear Board of Supervisors,

I am interested in continuing to serve on the Des Moines County Board of health. I am asking the Board of Supervisors to re-appointment me to the Board of Heath for another term.

Sincerely,

Jeff Heland

12/15/2022

FILED

DEC 28 2022

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

Dear Board of Supervisors,

I would like to be re-appointed to the Des Moines County Board of health. I am currently serving as the Medical Director for the Board and would like to continue to serve.

Sincerely,

Dr. Frances Jackson, MD

FILED

DEC 28 2022

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

12/15/2022

Dear Board of Supervisors,

I am interested in continuing to serve on the Des Moines County Board of Health. I am asking the Board of Supervisors to re-appointment me to the Board of Health for another term. I am currently employed at Southeastern Community College have been in this position since July of 2019. I have worked as a part-time employee for Indian Hills Community College as Outreach Advisor with the Educational Opportunity Center from 2015 until 2019 following my retirement from Burlington Community High School in 2015. Currently I do part-time work as a Manager on Duty at the Burlington Community YMCA and have been at this since 2015 also. I currently serve on the Burlington Community School District Educational Board and on the Alcohol and Drug Dependency of Southeast Iowa (ADDs). I also work with Prichard broadcasting as a Radio Analyst for the Southeastern Community College Blackhawks Men's basketball team during the basketball season.

Sincerely,

Mack Turner

12/15/2022

FILED

DEC 28 2022

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

Dear Board of Supervisors,

I would like to be re-appointed to the Des Moines County Board of Health. I am a retired RN and have worked in the healthcare field for many years. I am currently serving on the Board would like to continue to serve.

Sincerely,

A handwritten signature in cursive script that reads "Deb Trousil". The signature is written in dark ink and is positioned above the printed name.

Deb Trousil

Payroll

12/30/2022 Reimbursement Claims

01/03/23 Board Meeting

Reimbursements: \$610.72

Non-Cash Taxable: \$0.00

COMMITTEE ASSIGNMENTS FOR 2023

Jim Cary - caryj@dmcounty.com

- Q College County Fair Service Agency*
Community Foundation Board
- M DHLW Early Childhood Area Board
- Q Highway 61 Coalition
- M Local Health Board/Ex-Officio
- M Rural Utility Service Systems (RUSS)*
- M Southeast Iowa Regional Planning Commission
- M South Iowa Area Juvenile Detention Agency
- M South Iowa Crime Commission

Shane McCampbell - mccampbells@dmcounty.com

- M Des Moines County Conservation Board/Liaison*
- M Community Action Neighborhood Center CAP Council
- Q Department of Corrections-8th Judicial District
. DESCOM - Alternate
- M Des Moines County Solid Waste Commission
- Q GIS (Geographic Information System) Commission*
Iowa-Illinois Freight Corridor
Quad County De-Categorization Board
- M Mississippi Family Region 16 Workforce Development/CEO Board
- M Southeast Iowa Community Action Board of Directors
- M Southeast Iowa Regional Trails Committee/Commission*

Tom Broeker - broekert@dmcounty.com

- Q City/County Health Insurance Board
. DESCOM
- M Des Moines County Emergency Management Commission*
- M Des Moines County Joint Safety Committee*
Des Moines County Safety Committee
- M Des Moines County Solid Waste Commission - alternate
- M Disaster Recovery Organization
Flood Plain Advisory Board, Ex-Officio
- M Grow Greater Burlington, Inc./Chamber of Commerce-Ex-officio*
. REAP Committee
- M Rural Utility Service Systems (RUSS) - alternate
- M SEIL Mental Health Region Board
Southeast Iowa Regional Riverboat Commission

Sara Doty - dotys@dmcounty.com

- Q City/County Health Insurance Board - Alternate

- M monthly meetings • less than quarterly meetings
- Q quarterly meetings • county funds



KEVIN GLENDENING, SHERIFF

Chad McCune, Chief Deputy
512 N. Main St, Ste. 2
Burlington, IA 52601
319-753-8212



December 21, 2022

Honorable Board of Supervisors
Des Moines County
Burlington, Iowa 52601

To Whom It May Concern:

The following is an updated list of persons who are willing to serve as Condemnation Commissioners for 2023

OWNERS of and OPERATORS of AGRICULTURAL LAND

Kirk Siegle	6020 260 th St	Oakville
Pat Edmonds	11394 235 th St	Mediapolis
Stan Nelson	18408 Roosevelt St	Middletown
Lee Robertson	4478 – 260 th St	Oakville
Ron Breuer	6097 108 th Ave	Burlington
Larry Beck	19268 – 110 th St	Danville
Brian Messer	2919 Dill St	Burlington

CITY & TOWN OWNERS

Bill Ell	1305 S Main St	Burlington
Dan Cahill	1414 Hillary Ave	Burlington
John Horton	1212 Madison Ave	Burlington
Barbara Kelley	2306 Miller St	Burlington
Dean E Robinson	601 Swan St	W Burlington
John Williams	4600 West Ave	Burlington
Theresa Norton	222 Sweeny	Burlington

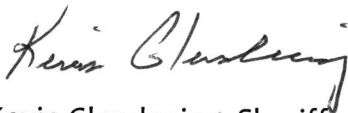
REAL ESTATE BROKERS

Robert K. Gerdes	2012 Highland Ave	Burlington
Marc Gillette	1900 West Ave	Burlington
Mary Wiegard	1018 Cook St	Burlington
Deb Fowler	2716 Bittersweet Pl	Burlington
Gwen Wixom	1313 N Roosevelt Ave	Burlington
Diane Kroll	2721 Monarch Dr	Burlington
Robert Masden	1229 S Starr Ave	Burlington

BANKERS – REAL ESTATE APPRAISER – AUCTIONEERS

Ron Kelley	2306 Miller St (Retired Real Estate Appraiser)	Burlington
Kathy Conover	11234 Cliff Rd (Real Estate Appraiser – Potter Appraisal Services)	Burlington
Duane Worthy	406 Trulaine Dr (Auctioneer)	Burlington
Jeff Burgus	PO Box 397 (President – Mediapolis Savings Bank)	Mediapolis
Robert Hesler	205 S. Main St (Retired Banker – Danville State Savings Bank)	Danville
Andrea Walz Hartman	3225 Division St (Retail Managing Officer – Midwest One Bank)	Burlington
Steve Francis	2072 Highland Dr (Business Banker - Great Western Bank)	Burlington
Robert Ritson	1409-A Orchard Meadow Dr (Retired Banker – Two Rivers Bank & Trust)	Burlington

Respectively submitted,



Kevin Glendening, Sheriff
Des Moines County Sheriff's Office

KWG/mb

FILED

DEC 16 2022

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

The Mediapolis News

Danny Davis, Publisher

meponews@mepotelco.net

Phone 319-394-3174

PO Box 548 - 521 Main Street, Mediapolis, IA 52637

FAX # 319-394-3134

December 16, 2022

Board of Supervisors
Des Moines County
PO Box 784
Burlington, IA 52601

Dear Sirs:

The *Mediapolis News* wishes to express its appreciation to the county for its business during the past year, and requests that we again be named an official newspaper for the county during 2023.

Thank you.

Danny Davis, Publisher

TABLE

DEC 20 2022

BOARD OF SUPERVISORS
DES MOINES COUNTY



Sycamore Media

301 James L. Hodges Ave So - P. O. Box 286 - Wapello, Iowa 52653 - Ph. 319-523-4631 - Fax 319-523-8167 - Email lpc@louisacomm.net

December 8, 2022

FILED

DEC 12 2022

**DES MOINES CO. AUDITOR
BURLINGTON, IOWA**

Des Moines County Board of Supervisors
Courthouse
P.O. Box 784
Burlington, Iowa 52601

Dear Friends:

As required by the Code of Iowa, the **Des Moines County News** hereby makes application to be renamed an official newspaper for Des Moines County in 2023.

Our thanks and appreciation for the cooperation we have had from your office during the past year. We look forward to serving you and the county again in 2023.

Sincerely,

Ernie Appleyard, Publisher
Sycamore Media

TABLE

DEC 20 2022

**BOARD OF SUPERVISORS
DES MOINES COUNTY**

Central Office Wapello, IA - Five Weekly Newspapers

THE
WAPELLO REPUBLICAN
Wapello, IA 52653
Ph. 319-523-4631
lpc@louisacomm.net

THE VAN BUREN COUNTY
REGISTER
Keosauqua, IA 52565
Ph. 319-293-3197
vbregister@nctms.net

THE
NEW LONDON JOURNAL
New London, IA 52645
Ph. 319-367-2366
lpc@louisacomm.net

THE DES MOINES
COUNTY NEWS
West Burlington, IA 52655
Ph. 319-523-4631
lpc@louisacomm.net

THE MORNING SUN
NEWS-HERALD
Morning Sun, IA 52640
Ph. 319-523-4631
lpc@louisacomm.net

FILED

DEC 15 2022

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

The Hawk Eye

1000 N. Roosevelt Avenue Suite 3 Burlington IA 52601

December 15, 2022

Terri Johnson
Des Moines County Auditor:

The Hawk Eye Newspaper, located in Des Moines County, City of Burlington, IA 52601 request to be selected as Newspaper of Record in Des Moines County for the calendar year 2023. The Hawk Eye is currently published Tuesday through Saturday with the exception of the federal holiday's New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas. Also, any postal holiday's that fall in the Tuesday through Saturday we will not publish. The Hawk Eye Newspaper, as of Dec 6, 2022, is now distributed by the United States Postal Service for accurate and reliable delivery with established permit number 079-960.

The 2022 certified statement of ownership is attached and show our total publication counts. Currently with our new form of delivery through the United States Postal Service for our print subscription base is increasing daily. The Hawkeye Digital subscriptions are also increasing at an even more rapid rate.

The Hawk Eye has a list of subscribers who have paid or promise to pay at more than a nominal rate, for copies to be received in 2023.



William Helenthal
Publisher
The Hawk Eye

TABLE

DEC 20 2022

BOARD OF SUPERVISORS
DES MOINES COUNTY



Statement of Ownership, Management, and Circulation
(All Periodicals Publications Except Requester Publications)

1. Publication Title The Hawk Eye		2. Publication Number 0 7 9 - 9 6 0		3. Filing Date 10/1/2022	
4. Issue Frequency Tues - Sat & Sun / Tues - Fri & Sun effective 4/16/2022		5. Number of Issues Published Annually 295		6. Annual Subscription Price \$440.76	
7. Complete Mailing Address of Known Office of Publication (Not printer) (Street, city, county, state, and ZIP+4®) 800 S. Main St., Burlington, Des Moines County, IA 52601-0010				Contact Person Customer Service	
				Telephone (Include area code) 1-319-754-8462	
8. Complete Mailing Address of Headquarters or General Business Office of Publisher (Not printer) 800 S. Main St., Burlington, IA 52601-0010					

9. Full Names and Complete Mailing Addresses of Publisher, Editor, and Managing Editor (Do not leave blank)

Publisher (Name and complete mailing address)

Maribel Perez Wadsworth, 7950 Jones Branch Dr, McLean, VA 22107

Editor (Name and complete mailing address)

Amalie Nash, 7950 Jones Branch Dr, McLean, VA 22107

Managing Editor (Name and complete mailing address)

N/A

10. Owner (Do not leave blank. If the publication is owned by a corporation, give the name and address of the corporation immediately followed by the names and addresses of all stockholders owning or holding 1 percent or more of the total amount of stock. If not owned by a corporation, give the names and addresses of the individual owners. If owned by a partnership or other unincorporated firm, give its name and address as well as those of each individual owner. If the publication is published by a nonprofit organization, give its name and address.)

Full Name	Complete Mailing Address
Gannett Co., Inc.	7950 Jones Branch Drive, McLean, VA 22107

11. Known Bondholders, Mortgagees, and Other Security Holders Owning or Holding 1 Percent or More of Total Amount of Bonds, Mortgages, or Other Securities. If none, check box ☐ None

Full Name	Complete Mailing Address
Citibank, N.A. as Administrative Agent, Collateral Agency and Lender	
Citibank, N.A. Citibank Delaware; Attn: Agency Operations	One Penn's Way OPS II New Castle, DE 19720
With a copy to: Latham & Watkins LLP; Attn: Alfred & Zue	885 Third Avenue New York, NY 10022
BlackRock Fund Advisors	400 Howard St., San Francisco, California 94105-2228
The Vanguard Group, Inc.	100 Vanguard Blvd., V26, Malvern, Pennsylvania 19355
Miller Value Partners LLC	One South St., #2550, Baltimore, Maryland 21205

12. Tax Status (For completion by nonprofit organizations authorized to mail at nonprofit rates) (Check one)

The purpose, function, and nonprofit status of this organization and the exempt status for federal income tax purposes:

☒ Has Not Changed During Preceding 12 Months

☐ Has Changed During Preceding 12 Months (Publisher must submit explanation of change with this statement)

13. Publication Title		14. Issue Date for Circulation Data Below	
The Hawk Eye		July 22, 2022	
15. Extent and Nature of Circulation		Average No. Copies Each Issue During Preceding 12 Months	No. Copies of Single Issue Published Nearest to Filing Date
Tues - Sat & Sun / Tues - Fri & Sun effective 4/16/2022			
a. Total Number of Copies (Net press run)		6,105	5,271
b. Paid Circulation (By Mail and Outside the Mail)	(1) Mailed Outside-County Paid Subscriptions Stated on PS Form 3541 (Include paid distribution above nominal rate, advertiser's proof copies, and exchange copies)	657	528
	(2) Mailed In-County Paid Subscriptions Stated on PS Form 3541 (Include paid distribution above nominal rate, advertiser's proof copies, and exchange copies)	152	135
	(3) Paid Distribution Outside the Mails Including Sales Through Dealers and Carriers, Street Vendors, Counter Sales, and Other Paid Distribution Outside USPS®	3,593	2,576
	(4) Paid Distribution by Other Classes of Mail Through the USPS (e.g., First-Class Mail®)	0	0
c. Total Paid Distribution (Sum of 15b (1), (2), (3), and (4))		4,402	3,239
d. Free or Nominal Rate Distribution (By Mail and Outside the Mail)	(1) Free or Nominal Rate Outside-County Copies included on PS Form 3541	3	0
	(2) Free or Nominal Rate In-County Copies Included on PS Form 3541	0	0
	(3) Free or Nominal Rate Copies Mailed at Other Classes Through the USPS (e.g., First-Class Mail)	0	0
	(4) Free or Nominal Rate Distribution Outside the Mail (Carriers or other means)	135	18
e. Total Free or Nominal Rate Distribution (Sum of 15d (1), (2), (3) and (4))		138	18
f. Total Distribution (Sum of 15c and 15e)		4,540	3,257
g. Copies not Distributed (See Instructions to Publishers #4 (page #3))		1,565	2,014
h. Total (Sum of 15f and g)		6,105	5,271
i. Percent Paid (15c divided by 15f times 100)		97.0%	99.4%

* If you are claiming electronic copies, go to line 16 on page 3. If you are not claiming electronic copies, skip to line 17 on page 3.



UNITED STATES
POSTAL SERVICE ®

Statement of Ownership, Management, and Circulation
(All Periodicals Publications Except Requester Publications)

16. Electronic Copy Circulation

		Average No. Copies Each Issue During Preceding 12 Months	No. Copies of Single Issue Published Nearest to Filing Date
a. Paid Electronic Copies	▶	285	390
b. Total Paid Print Copies (Line 15c) + Paid Electronic Copies (Line 16a)	▶	4,687	3,629
c. Total Print Distribution (Line 15f) + Paid Electronic Copies (Line 16a)	▶	4,825	3,647
d. Percent Paid (Both Print & Electronic Copies) (16b divided by 16c $\times$ 100)	▶	97.1%	99.5%

☒ I certify that 50% of all my distributed copies (electronic and print) are paid above a nominal price.

17. Publication of Statement of Ownership

☒ If the publication is a general publication, publication of this statement is required. Will be printed

☐ Publication not required.

in the October 06, 2022 issue of this publication.

18. Signature and

Rick Voegelé

Rick Voegelé - Sr. Manager, AAM & Audit Reporting

Date

9/22/2022

I certify that all information furnished on this form is true and complete. I understand that anyone who furnishes false or misleading information on this form or who omits material or information requested on the form may be subject to criminal sanctions (including fines and imprisonment) and/or civil sanctions (including civil penalties).

Des Moines County Auditor

513 N. Main St.
Burlington, Iowa 52601

FILED

DEC 15 2022

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

December 13, 2022

Dear Des Moines County Auditor,

I am submitting this letter as our application to be considered as a newspaper of record for Des Moines County and the board of supervisors.

Sincerely yours,


Jeff Abell

The Burlington Beacon

1604 Mount Pleasant St.

Burlington, Iowa 52601

TABLE

DEC 20 2022

BOARD OF SUPERVISORS
DES MOINES COUNTY

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: PARKER,Jeremy Employee #: J089
Title: Transport Officer-Part Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation
☐ Discharge
☐ Retirement
☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity
☐ Medical
☐ Other, Explain
☐ Educational
☐ Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent
☐ Temporary
☐ Voluntary
☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification
☐ Anniversary
☐ Promotion
☐ Probationary
☐ Demotion
☐ Reducation
☐ Suspension
☐ Other, Explain

New Hire-Part time Transport Officer

Previous Rate \$0.00/hr New Rate \$19.75/hr

Previous Job Title: (if changed) _____

Effective Date: January 4, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: December 27, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: WHALEN, Kendra Employee #: _____
Title: Kitchen-Cook Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation
☐ Discharge
☐ Retirement
☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity
☐ Medical
☐ Other, Explain _____
☐ Educational
☐ Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent
☐ Temporary
☐ Voluntary
☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification
☐ Anniversary
☒ Promotion
☐ Probationary
☐ Demotion
☐ Reducation
☐ Suspension
☐ Other, Explain _____

Assistant cook promoted to Cook

Previous Rate \$11.69/hr New Rate \$13.56/hr

Previous Job Title: (if changed) _____

Effective Date: January 4, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: December 27, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: ELAND,Zoe Employee #: J151
Title: Correctional Officer-Part Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation
☐ Discharge
☐ Retirement
☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity
☐ Medical
☐ Other, Explain
☐ Educational
☐ Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent
☐ Temporary
☐ Voluntary
☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification
☒ Anniversary
☐ Promotion
☐ Probationary
☐ Demotion
☐ Reducation
☐ Suspension
☐ Other, Explain

18 months step increase

Previous Rate \$17.18/hr New Rate \$17.94/hr

Previous Job Title: (if changed)

Effective Date: January 7, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: December 27, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: CASADY, Courtney Employee #: J156
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation
☐ Discharge
☐ Retirement
☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity
☐ Medical
☐ Other, Explain
☐ Educational
☐ Military

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent
☐ Temporary
☐ Voluntary
☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification
☒ Anniversary
☐ Promotion
☐ Probationary
☐ Demotion
☐ Reducation
☐ Suspension
☐ Other, Explain

6 months step increase

Previous Rate \$41,362.40/yr New Rate \$42,429.10/yr
Previous Job Title: (if changed) _____
Effective Date: December 29, 2022

Authorized by: /s/ Colter J. Levinson Department: Correction. Center Date: December 27, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: ORTH, Wesley Employee #: J158
Title: Correctional Officer-Full Time Department: Correctional Center

STATUS CHANGES

TERMINATION

☐ Resignation
☒ Discharge
☐ Retirement
☐ Unsatisfactory Probation
☐ Death
☐ Other, Explain

TRANSFER

☐ Permanent
☐ Temporary
☐ Voluntary
☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____
Last Day Worked December 2, 2022
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid December 2, 2022
Unpaid Days 12/03/22 to 12/06/2022

LAY OFF

Final Termination Date December 6, 2022
Does the employee Want Health Insurance Continued ☐ Yes ☐ No
Final Rate of Pay \$41,362.40
Does Employee Want Life Insurance Continued ☐ Yes ☐ No
Permanent Address 1901 S. 10th
City, State, Zip Burlington, IA 52601
Last Day Worked _____

LEAVE OF ABSENCE

SALARY ADJUSTMENT

☐ Maternity
☐ Medical
☐ Other, Explain
☐ Educational
☐ Military

☐ Reclassification
☐ Anniversary
☐ Promotion
☐ Probationary
☐ Demotion
☐ Reducation
☐ Suspension
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued ☐ Yes ☐ No
Previous Rate \$43,501.25/yr New Rate \$0.00/yr
Does Employee Want Life Insurance Continued ☐ Yes ☐ No
Previous Job Title: (if changed) _____
Effective Date: December 06, 2022

Authorized by: Douglas L. Quinn Department: Correction. Center Date: December 6, 2022
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kay Hagen Employee #: _____
Title: Receptionist/Records Assistant Department: County Attorney

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Last Day Worked _____
Add Vacation Days 0 to _____
Add Sick Days 0 to _____
Add Other Days 0 to _____
Last Day Paid _____
Unpaid Days _____ Personal hrs _____

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate hourly New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

SALARY ADJUSTMENT

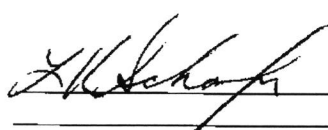
☒ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Dates of Absence _____ to _____

New Hire-Salary: \$29,812.23-Reception/Records Asst.
0001-04-1100-000-10050 - Effective 01-04-2023

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by:  Department: County Attorney
Authorized by: _____ Department: _____

Date: 12-20-22
Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Eric David Blodgett Employee #: 0049
Title: Sergeant Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☒ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☒ Promotion ☐ Other, Explain
Sergeant to Lieutenant

Previous Rate \$74,683.82 New Rate \$82,084.82
Previous Job Title: (if changed) _____
Effective Date: January 1, 2023

Authorized by: *Kevin Blodgett* Department: Sheriff's Office Date: 12/28/22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 7, 2023 Payroll Date: January 13, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: David Lynn Murguia Employee #: 0541
Title: Investigator Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☐ 74.77 Hours ☐ Demotion
☒ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☒ Promotion ☐ Other, Explain
Investigator to Sergeant

Previous Rate \$67,282.72 New Rate \$74,683.82
Previous Job Title: (if changed) _____
Effective Date: January 1, 2023

Authorized by: Kevin Cleveland Department: Sheriff's Office Date: 12/28/22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 7, 2023 Payroll Date: January 13, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Adam Thomas Plein Employee #: 0364
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☒ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☒ Promotion ☐ Other, Explain
Deputy to Sergeant

Previous Rate \$67,282.72 New Rate \$74,683.82
Previous Job Title: (if changed) _____
Effective Date: January 1, 2023

Authorized by: Kevin Glendening Department: Sheriff's Office Date: 12/28/22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 7, 2023 Payroll Date: January 13, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Clint Russell Williams Employee #: 0071
Title: Lieutenant Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☒ Retirement ☐ Other, Explain

Last Day Worked 12/30/22
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____

Final Rate of Pay \$82,084.82

Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life

Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☐ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain

Previous Rate _____ New Rate _____

Previous Job Title: (if changed) _____

Effective Date: December 30, 2022

Authorized by: Kevin Glenday Department: Sheriff's Office Date: 12/28/22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: January 7, 2023 Payroll Date: January 13, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Joshua Tyler Fane

Employee #: _____

Title: Deputy

Department: _____

Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____

Add Vacation Days _____ to _____

Add Sick Days _____ to _____

Add Other Days _____ to _____

Last Day Paid _____

Unpaid Days _____ to _____

TRANSFER

☐ Permanent
☐ Temporary

☐ Voluntary
☐ Involuntary

Previous Title _____

Previous Dept _____

New Job Title _____

New Dept _____

Previous Rate _____

New Rate _____

Effective Transfer Date _____

LAY OFF

Final Termination Date _____

Final Rate of Pay _____

Permanent Address _____

City, State, Zip _____

Does the employee Want

Health Insurance Continued ☐ Yes ☐ No

Does Employee Want Life

Insurance Continued ☐ Yes ☐ No

Last Day Worked _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want

Health Insurance Continued ☐ Yes ☐ No

Does Employee Want Life

Insurance Continued ☐ Yes ☐ No

SALARY ADJUSTMENT

☒ New Hire (Check # of Hours)
☒ 74.77 Hours
☐ 80 Hours
☐ Anniversary
☐ Promotion

☐ Probationary
☐ Demotion
☐ Reduction
☐ Suspension
☐ Other, Explain _____

Starting at year 3 step

Previous Rate _____ New Rate \$65,164.87

Previous Job Title: (if changed) _____

Effective Date: _____

January 3, 2023

Authorized by: Kevin Chauling

Department: _____

Sheriff's Office

Date: _____

12/28/22

Authorized by: _____

Department: _____

Date: _____

Pay Period Ending: January 7, 2023

Payroll Date: January 13, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Jesse Miller Employee # : 922
Title: Network Administrator Department: IT Department

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence 12/19/22 to 12/20/22

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain _____

Unpaid Sick Days - 15 hours

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: *Clinton Gersh* Department: IT Department Date: 12/29/22
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Senitra Donaldson Employee #: _____
Title: Nurse Department: Local Health

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain _____

Changed from part-time to full-time nurse position,
effective January 3, 2023. Salary \$52,564.68 annual
salary

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

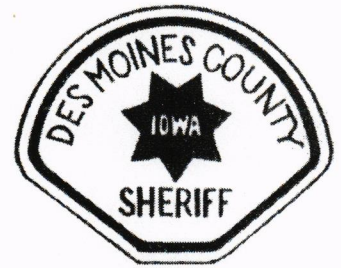
Authorized by: Christa Poggemiller Department: Local Health Date: 12/28/2022
Authorized by: _____ Department: Local Health Date: _____

Pay Period Ending: _____ Payroll Date: _____



KEVIN GLENDENING, SHERIFF

512 N. Main Street
Burlington, IA 52601
Phone: 319-753-8289 (Civil)
Fax: 319-754-6910



SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS

11/01/2022 thru 11/30/2022

SHERIFF FEES	4,998.30
MILEAGE	876.94
R & B	1,176.92
INTEREST	2.10
TOTAL	<u>\$7,054.26</u>

5875.24

I, Kevin Glendening, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

Kevin Glendening
KEVIN GLENDENING, SHERIFF

December 20th, 2022

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, December 20th, 2022, with Chairman Jim Cary, and Member Tom Broeker present. Vice-Chair Shane McCampbell was present via Webex. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Judge Joshua Schier administered the oath of office to re-elected County Attorney Lisa Schaefer, Supervisor Tom Broeker, and County Treasurer Janelle Nalley-Londquist.

Meet with Department Heads: Deputy Auditor Sara Doty reported the office is busy. Director Colin Gerst reported his office remains busy. Sheriff Kevin Glendening reported the jail population is 81. Assistant Land Use Administrator Jarred Lassiter reported the office remains busy. County Attorney Lisa Schaefer stated she is working on the budget. There was a jury trial held last week. Conservation Director Chris Lee reported there are still a couple spots open for the youth winter camp that starts next week. You can sign up on the Conservation website. County Treasurer Janelle Nalley-Londquist reported they wrapped up the application process and she is hoping to start interviews soon. SEIL CDS Director Ken Hyndman gave a SEIL update. County Auditor Terri Johnson reported this is her last official meeting before retirement. County Engineer Brian Carter stated his crew is preparing for the upcoming snow we are supposed to receive. The bridge crew on Highway 99 is still moving along. He is working on his department budget. Maintenance Director Rodney Bliesener reported his crew is busy preparing for the snow. County Recorder Natalie Steffener reported her office is busy. Public Health Director Christa Poggemiller stated her office is still offering covid and flu vaccines on Tuesdays and Thursdays. Her staff continues to do mosquito trapping and reviewing the results they have received from Iowa State.

Accounts payable claims in the amount of \$782,542.87 were presented. Broeker made a motion to approve and seconded by Cary.

Approval of Official Newspapers for 2023 were presented. Cary read letters from Des Moines County News, The Hawk Eye, Mediapolis News, and the Burlington Beacon. The Burlington Beacon is not yet eligible to become an official newspaper. Broeker made a motion to table this decision until they get some further information on cost for each entity. McCampbell seconded.

Appointment to County Conservation Board was presented. There is a seat open for one member and the Board of Supervisors received two applicants. Cary read the letters from the applicants. Broeker made a motion to appoint Ron Helling to the Conservation Board and seconded by McCampbell.

Appointment of Township Clerks and Trustees were presented. The following have requested appointment:

Benton Township – Mark Meeker, Trustee
Franklin Township – Steve Krieger, Trustee
Washington Township – Richard Pfeiff, Clerk
Yellow Springs Township – Ross Copeland, Trustee

Broeker made a motion to approve all the Township appointments and seconded by McCampbell.

Personnel Actions: Sheriff – Blake Cheesman, Patrol Deputy, 12-month step increase. New rate \$55,390.10 yr., effective 12/28; Keaton Hoschek, Patrol Deputy, 24-month step increase. New rate \$61,906.59 yr., effective 12/28; Monika Ryan, Clerk II, 30-month step increase. New Rate \$36,432.84 yr., effective 1/1/23. Broeker made a motion to approve all three and seconded by McCampbell. Descom – Jeremy Parker, Telecommunicator 1. New hire, \$21.01 hr., effective 12/28. Broeker made a motion to approve and seconded by McCampbell. Auditor – Kathy Housman, Clerk II. Discharge due to re-organization of office and elimination of Clerk II position, effective 12/27. Broeker made a motion to approve and seconded by McCampbell. Correctional Center – Jeremy Parker, Correctional Officer Full Time, Resignation effective 12/26, Broeker made a motion to approve and seconded by McCampbell.

Reports received and filed in the Auditor's Office:

Jail Stats, November 2022

Clerk's Report of Fees Collected, November 2022

McC Campbell motioned to approve the December 13th, 2022, regular meeting minutes and seconded by Broeker.

Broeker stated he attended a SEIL meeting. Cary attended a Public Health meeting, Juvenile Detention Meeting, SEI Area Crime Commission Meeting, and a RUSS Meeting. McC Campbell attended an 8th Judicial Meeting in Ottumwa.

Cary stated the Board would be going into closed session to discuss pending litigation in accordance with Iowa Code Section 21.5(c). Broeker made a motion to go into closed session and seconded by McC Campbell. Following completion of the closed meeting, Broeker made a motion to go out of closed session and seconded by Cary. Cary stated they discussed pending litigation.

Meeting was adjourned at 10:18 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmccounty.com

Jim Cary, Chair

Attest: Sara Doty, Deputy Auditor