

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, February 14th, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Resolution #2023-008 Gifting Waters Park to the City of Danville
 - B. Resolution #2023-009 Setting Time & Date of SF634 Total Maximum Property Tax Dollars Public Hearing
 - C. Set Public Hearing Date to Establish Class C Road Classification – 70th Ave.
 - D. Appointment to Danville City Council
 - E. Personnel Actions:
 1. Maintenance (1)
 2. Treasurer (1)
 - F. Reports:
 1. Clerk's Monthly Report of Fees Collected, January 2023
 2. Sheriff's Monthly Report of Fees Collected, January 2023
 - G. Minutes for Regular Meeting on February 7th, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

RESOLUTION #2023-008
TO GIFT 1.71 ACRES OF REAL PROPERTY TO THE CITY OF DANVILLE IOWA FOR
CONTINUED USE AS A PARK, IN DES MOINES COUNTY IOWA.

WHERE AS, pursuant to an agreement between the City of Danville and the Des Moines County Supervisors and in accordance with Iowa Code section 331.361, the county will gift 1.71 acres of real property to the City of Danville, Iowa.

In particular, the County intends to Gift the Waters Park area (described below) the City of Danville, with the legal description of said parcel of land being:

The S.W. part of the S.W. 1/4 of the S.E. 1/4 of Section 15, Twp. 70 N., R. 4 W. of the 5th P.M., in Des Moines County, Iowa; and more particularly described as follows: Commencing at a stone at the S.W. corner of the S.E. 1/4 of said Sec. 15; thence East 1099.3 feet; thence North 33 feet to the point of beginning; thence North 45° 27' West 539 feet; thence South 376.6 feet; thence East 386 feet to the point of beginning, containing 1.71 acres more or less.

WHEREAS, said transfer of land shall be made by quit claim deed transferring the above-described property to the City of Danville, Iowa, fee simple, subject to easement, agreements or restrictions of record.

WHEREAS, the County shall receive one dollar and other valuable consideration for the conveyance of said interest of land.

WHEREAS, in accordance with Iowa Code 331.305, and 331.361, the Des Moines County Board of Supervisors held a public hearing on this resolution # 2023-008 on February 14th, 2023 at 9:00 A.M. in the Board of Supervisors Meeting Room on the Second Floor of the Des Moines County Courthouse, located at 513 North Main Street in Burlington, Des Moines County, Iowa.

WHEREAS, the City's use of the park qualifies as a public purpose as found by this board and in accordance with Iowa law.

NOW, THEREFORE BE IT RESOLVED BY Des Moines County, Iowa, that:

1. The County of Des Moines will gift to the City of Danville, Des Moines County, Iowa, 1.71 acres, more or less, of real property as described above, by quit claim deed for one dollar and other valuable consideration.
2. That the chairperson and auditor are hereby authorized and directed to execute and attest respectively all the conveyance documents.

3. The Auditor is authorized and directed to forward the original of all conveyance documents, together with a certified copy of this resolution to the City of Danville for the Cities acceptance and recording.

Approved this 14th day of February 2023.

Des Moines County, Iowa

Shane McCampbell, Chairman

Tom Broeker, Vice-Chairman

Jim Cary, Supervisor

Attest: Sara Doty, Auditor

QUIT CLAIM DEED
THE IOWA STATE BAR ASSOCIATION
Official Form No. 106
Recorder's Cover Sheet

Preparer Information: (name, address and phone number)

Ryan D. Gerling, 420 North Roosevelt Ave., Ste. 110, Burlington, IA 52601

Taxpayer Information: (name and complete address)

City of Danville, 105 West Shepherd St., P.O. Box 265, Danville, Iowa 52623

Return Document To: (name and complete address)

City of Danville, 105 West Shepherd St., P.O. Box 265, Danville, Iowa 52623

Grantors:

Des Moines County Iowa, 513 N. Main St., Burlington, IA 52601

Grantees:

City of Danville, 105 West Shepherd St., P.O. Box 265, Danville, Iowa 52623

Legal Description: See Page 2

Document or instrument number of previously recorded documents:

QUIT CLAIM DEED

For the consideration of One Dollar(s) and other valuable consideration, Des Moines County Iowa does hereby Quit Claim to the City of Danville, Iowa all our right, title, interest, estate, claim and demand in the following described real estate in Des Moines County, Iowa:

The S.W. part of the S.W. 1/4 of the S.E. 1/4 of Section 15, Twp. 70 N., R. 4 W. of the 5th P.M., in Des Moines County, Iowa; and more particularly described as follows: Commencing at a stone at the S.W. corner of the S.E. 1/4 of said Sec. 15; thence East 1099.3 feet; thence North 33 feet to the point of beginning; thence North 45° 27' West 539 feet; thence South 376.6 feet; thence East 386 feet to the point of beginning, containing 1.71 acres more or less.

SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

This Quit Claim Deed represents a transfer by a public official in the performance of the public officials' official duties and therefore this Quit Claim Deed is exempt from: real estate transfer tax, and declaration of value requirements pursuant to Iowa Code Section 428A.2(19)(2021, and (b) ground water hazard statement requirements pursuant to Iowa Code Section 455B.172(11)(a)(11).

Dated: _____

Shane McCampbell
Chairman, Des Moines County, Iowa
(Grantor)

Sara Doty
Auditor, Des Moines County, Iowa (Grantor)

STATE OF IOWA, COUNTY OF DES MOINES

This instrument was acknowledged before me on _____, 2023, by
Shane McCampbell, Chairman of the Board of Supervisors, Des Moines County Iowa.

Notary Public in and for the State of Iowa

STATE OF IOWA, COUNTY OF DES MOINES

This instrument was acknowledged before me on _____, 2023, by
Sara Doty, Auditor, Des Moines County Iowa.

Notary Public in and for the State of Iowa

**RESOLUTION SETTING TIME AND DATE OF SF 634 TOTAL MAXIMUM PROPERTY
TAX DOLLARS PUBLIC HEARING**

RESOLUTION #2023-009

BE IT RESOLVED:

- 1) The Board of Supervisors hereby fixes the time and place for a public hearing on the total maximum property tax dollars public hearing for Tuesday, March 7th, 2023 at 9:00 a.m. in the Board Room at the Des Moines County Courthouse.
- 2) The Des Moines County Budget Director is hereby directed to publish the notice and estimated summary as required by law.
- 3) This resolution shall take effect immediately.

APPROVED this 14th day of February, 2023.

DES MOINES COUNTY
BOARD OF SUPERVISORS

Shane McCampbell, Chairman

Tom Broeker, Vice-Chairman

Jim Cary, Member

ATTEST: _____
Sara Doty, Auditor

AGENDA ITEMS - COUNTY ENGINEER

Tuesday, February 14, 2023

- ❖ Set Hearing Date to Establish Class C Road Classification – 70th Ave.

Resolution 2023-05

RESOLUTION TO APPOINT TO CITY COUNCIL

WHEREAS, The City Council accepted the resignation of Councilman Stefanee Heater at their February 6, 2023 meeting, her four-year term ending December 31, 2025; AND;

WHEREAS, Pursuant to Section 372.13(2) of the Code of Iowa, the Council has elected to fill the vacancy by appointment; *"and shall be for the period until the next regular city election described in section 376.1 (Code of Iowa), unless there is an intervening special election for that city, in which event the election for the office shall be placed on the ballot at such special election."* AND;

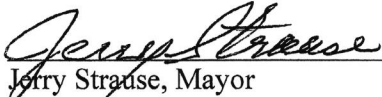
WHEREAS, the next regular city election will be held November 7, 2023 where Mayor and council elect will start their terms January 1, 2024; AND;

WHEREAS, this appointee will fulfill their duty as council member until December 31, 2023; AND

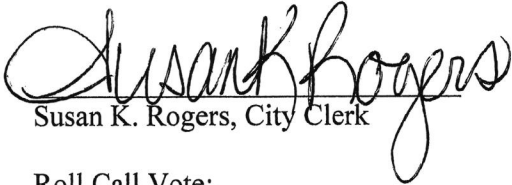
WHEREAS, the City Clerk will notify the Des Moines County Auditor's office that the November 2023 ballot for the 2024 Elections, will need to add a two-year council position, term ending December 31, 2025; AND;

THEREFORE, BE IT RESOLVED that the City Council of Danville, Iowa appoints Ben Heckenberg as the Council member replacing Stefanee Heater, with the term ending December 31, 2023.

Passed and approved this 6th day of February, 2023.


Jerry Strause, Mayor

ATTESTED BY:


Susan K. Rogers, City Clerk

Roll Call Vote:

Furnald – aye

Huff – aye

Sperry – aye

Schnathorst – aye

Vacant seat

Danville City Council Minute Summary January 16, 2023

The regular session of the Danville City Council was called to order on January 16, 2023, 6:00 p.m., Danville City Hall, by Mayor Strause. Council present were Sperry, Furnald, Heater, and Huff; absent was Schnathorst. City employees present were Wagner, B. Heater and Rogers. Also present were City Electrician Kelly Gibbar, DMC Sheriff Kevin Glendening, DMC Sergeant Eric Blodgett, Ben Heckenberg, and Jo Marshall.

Sheriff Glendening presented the proposed 2023/2024 Des Moines County Sheriff's contract. The current amount the city is paying the county is \$67,475.20 for the 2022/2023 fiscal year. The proposed amount for the 2023/2024 fiscal year will be \$72,758.40. This will be for 20 hours of weekly patrol. Motion carried to approve the proposal from the Des Moines County Sheriff's office for the 2023/2024 fiscal year in the amount of \$72,758.40. All ayes, motion carried. (Glendening and Blodgett left the meeting at 6:07 p.m.)

By motions, the following items were also approved: The agenda as presented. The November and December 2022 Des Moines County Sheriff's reports as presented. The written "Financial Services Agreement" with Speer Financial Inc., in accordance with the city's SRF loan. The verbal report of Fire

Chief Heater. The verbal report of City Electrician Gibbar. The Public Works Supt. report as presented. To appoint a replacement for Council member Heater's seat at the February 6, 2023 council meeting, and to have the clerk publish such notice. The consent agenda as presented (council minutes of January 6, 2023 and payment of the bills.)

Payroll.....8,549.77
12/28/2022 to 01/10/2023
 Access Systems.....213.81
 copier maintenance agreement
 Alliant Energy.....808.41
 12/06/22-01/06/23 city's share
 Benchmark319.....105.00
 utility deposit refund
 Burlington Municipal Waterworks.....
 7,284.90.....water for December
 City of Danville.....170.00
 final utility bill/Lewman
 Cray Law Firm.....962.50
 legal fees
 Danville Telecom.....502.34
 monthly phone service
 DMC Auditor.....5,622.93
 monthly law enforcement
 DMC News.....207.36
 publication charges
 DMC Solid Waste Comm...1,589.45
 monthly service
 Erick Olson.....215.25
 utility deposit refund
 French-Reneker-Assoc...17,250.00
 engineering fee
 Gibbar Electric.....3,170.00
 contract work
 IAMU.....414.00
 1st quarter safety fee
 ION Environment Solutions1,377.00

monthly testing fee
 LaVeine Sanitation.....3,898.60
 monthly service for December
 Menards.....399.80
 remodeling supplies
 Municipal Supply.....916.00
 hydrant supplies
 PestPros Pest Control.....135.00
 monthly maintenance
 Staples.....66.94
 computer floor mat
 Terry-Durin.....17,922.50
 wire
 WEX Bank.....426.53
 fuel - city's share
 William & Christina Widup.....525.00
 utility deposit refund
 Total amount of bills listed
 \$72,733.09 to be paid from the
 following accounts: General
 \$11,319.33; RUT \$1,344.30; Water
 \$10,334.20; Sewer \$19,959.41;
 Electric \$22,710.51; Sanitation
 \$5,617.84; Employee Insurance
 \$18.25; Safety \$414.00; Utility
 Deposit \$1,015.25.
 Motion carried to adjourn the
 meeting at 6:38 p.m.. The next
 council meeting will be on February
 6, 2023, 6:00 p.m., Danville City
 Hall.
 Wages for 2022 were Dustin
 Furnald \$1,200.00; Bryon Heater
 \$61,486.68; Stefane Heater
 \$1,200.00; Joe Huff \$1,200.00;
 Susan Rogers \$60,259.94;
 Cecilia Ana Marie Schnathorst
 \$1,200.00; Aaron Sperry \$1,200.00;
 Jerry Strause \$4,200.00; Frain
 Wagner \$72,762.85 for a total of
 \$204,709.47.
 Jerry Strause, Mayor
 Susan K. Rogers, City Clerk

4-1

PROOF OF PUBLICATION

STATE OF IOWA, DES MOINES COUNTY, ss:

I, [Signature] publisher of the DES MOINES COUNTY NEWS a Weekly Newspaper, published and printed in said County, and of general circulation therein, do solemnly swear that a notice, of which the annexed is a true copy, was published in said

paper, on the 26 day of Jan, 2023

Subscribed and sworn to by Eric Appleyard before me this

26 day of Jan, 2023

Printer's Fee \$ 108.00

Kristin E. Henning
 My Commission Expires July 17 2024



**NOTICE OF INTENT TO
FILL A
COUNCIL VACANCY BY
APPOINTMENT**

As per the requirements of Chapter 362.3 of the Code of Iowa, the Danville City Council intends to fill a council member vacancy by appointment that was created by the resignation of Councilmember Stefane Heater. This appointment will take place during the council meeting, Monday, February 6, 2022,

starting at 6:00 p.m., Danville City Hall, 105 West Shepherd Street. However, the electors of the City have the right to file a petition requiring that the vacancy be filled by a special election by filing of a petition, in accordance with Iowa Code Section 372.13, within fourteen days after publication of this notice or within fourteen days after appointment is made by the City Council, whichever is later.

Susan K. Rogers, City Clerk

3-1

PROOF OF PUBLICATION

STATE OF IOWA, DES MOINES COUNTY, ss:

I, [Signature] publisher of the DES MOINES COUNTY NEWS a Weekly Newspaper, published and printed in said County, and of general circulation therein, do solemnly swear that a notice, of which the annexed is a true copy, was published in said

paper, on the 19 day of Jan, 2023

Subscribed and sworn to by Eric Appleyard before me this

19 day of Jan, 2023

Printer's Fee \$ 14.04



Kristin E. Henning
My Commission Expires July 17 2024

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Alex Schnedler Employee # : _____
Title: Lead Maintenance Department: Maintenance

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____
Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

LAY OFF

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____
Does the employee Want Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☒ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

18 MONTH STEP INCREASE

Effective February 23, 2023

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life Insurance Continued ☐ Yes ☐ No
Previous Rate \$35,970.20 New Rate \$37,249.74
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: *Edney Bliesner* Department: Maintenance Date: February 7, 2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Davis Poole Employee #: _____
Title: Clerk II – MV Department Department: Treasurer

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

Authorized by: Jamelle Valley-Lindquist Department: _____
Authorized by: _____ Department: _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary
Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☒ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Previous Rate _____ New Rate \$28,392.63/yr
Previous Job Title: (if changed) _____
Effective Date: February 21, 2023

Pay Period Ending: 03/04/2023 Payroll Date: 03/10/2023

CLERK'S REPORT OF FEES COLLECTED

STATE OF IOWA)
DES MOINES COUNTY)

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, JACKIE A MYERS, CLERK OF DISTRICT COURT OF THE ABOVE NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF JANUARY, 2023 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, AS PER DUPLICATE VOUCHER HERETO ATTACHED.

DES MOINES COUNTY TREASURER:

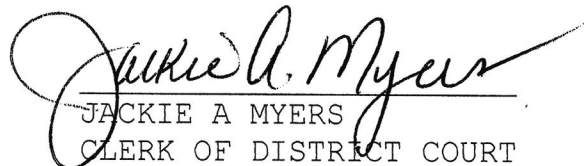
5% OF STATE FINE SURCHARGE	\$ 2.74
SHERIFF FEES	853.04
INFRACTIONS	2461.32
TOBACCO	
COUNTY ENFORCEMENT SURCHARGE	
LAW LIBRARY	4.00
RECORD SECURITIES FEES	10.00
PRE-PD FEES TO SHERIFF	

TOTAL FEES \$3331.10

TOTAL PAID \$3331.10

CHECK No _____

RESPECTFULLY SUBMITTED THIS 8th DAY OF FEBRUARY, 2023.


JACKIE A MYERS
CLERK OF DISTRICT COURT

MISCELLANEOUS RECEIPT REPORT

Date of Deposit

February 1, 2023

Please attach a tape and enter here:

\$3,331.10

Doc #	Paid By / Description	Account #	Amount	Accrued
	Fiscal year 2023-started 7/2022			
186439	SURCHARGE	DSC/0001-1-06-1500-251700	\$2.74	Jan-23
186439	SHERIFF FEES	CSF/0001-1-06-1410-440000	\$853.04	Jan-23
186439	INFRACTIONS	DCI/0001-1-06-1000-850000	\$2,461.32	Jan-23
	CTY ENFORCE SURCHARGE & FINE	CES/0014-1-01-1000-850100		
	PRE PAID SVC FEES TO SHERIFF	PSF/0001-1-04-1100-847000		
186439	RECORD SECURITIES CHGS	DRS/0001-1-06-1500-251700	\$10.00	Jan-23
186439	LAW LIBRARY FEES	LLF/0019-1-99-1410-847000	\$4.00	Jan-23
	TOBACCO	TOB/0009-1-05-1000-847070		
	GUARDIAN/CONSERVATOR BACKGROUND CHECK DEDUCTION	DCI/0001-1-06-1000-850000		

DES MOINES CO TREASURER

DATE : 2/9/2023 8:47 AM

OPER : 6-Ctr 2

TKBY : JULIE

TERM : 6

REC# : R00412159

400 Miscellaneous Receipt 3331.10

DMC CLERK OF COURT 3331.10

DC REES - SURCHARGE 2.74

0001-1-06-1500-251700 -2.74

SHERIFF FEES 853.04

0001-1-06-1410-440000 -853.04

CO INFRACTIONS 2461.32

0001-1-06-1000-850000 -2461.32

RECORD SECURITIES FEES 10.00

0001-1-06-1500-251700 -10.00

LAW LIBRARY FEES 4.00

0019-1-99-1410-847000 -4.00

Paid By:DMC CLERK OF COURT

2-Check 3331.10 REF: 166438

3331.10

3331.10

0.00

APPLIED

TENDERED

CHANGE

The above listed revenue was received from the CLERK OF COURT office.

Treasurer's receipt number issued for this transaction:

R00412159

Rpt ID : 602.8109
Rpt Date: 01-FEB-2023
Rpt Time: 09:47 AM

DES MOINES COUNTY CLERK OF COURT

page: 1

TOTALS BY CITY/COUNTY FOR 602.8109 REPORTING
FOR 01-JAN-2023 TO 31-JAN-2023

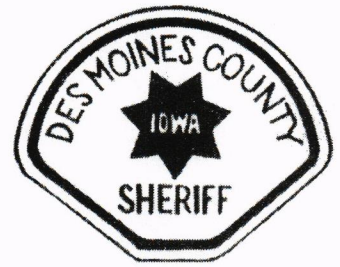
CITY NAME	CHECK #	% OF FINES	100% TOBACCO FINES	5% SURCHARGE	DISM/DEFRD COSTS	TOTAL PAYMENT
BURLINGTON	186437	\$1,449.05	\$70.00	\$.00	-\$40.00	\$1,479.05
DES MOINES COUNTY	186438	\$2,461.32	\$.00	\$2.74	\$867.04	\$3,331.10
DES MOINES COUNTY ATTORNEY COL	186439	\$13,450.84	\$.00	\$.00	\$.00	\$13,450.84
LEE COUNTY	186440	\$66.00	\$.00	\$.00	\$.00	\$66.00
WEBSTER COUNTY	186442	\$16.50	\$.00	\$.00	\$.00	\$16.50
WEST BURLINGTON	186443	\$74.80	\$.00	\$.00	\$.00	\$74.80

6 rows selected.



KEVIN GLENDENING, SHERIFF

512 N. Main Street
Burlington, IA 52601
Phone: 319-753-8289 (Civil)
Fax: 319-754-6910



SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS

01/01/2023 thru 01/31/2023

SHERIFF FEES	6,499.22	7,340.74
MILEAGE	841.52	
R & B	5,926.95	
INTEREST	3.37	
TOTAL	<u>\$13,271.06</u>	

I, Kevin Glendening, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

Kevin Glendening

KEVIN GLENDENING, SHERIFF

February 7, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, February 7, 2023, with Chairman Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. Item B was removed from the agenda. The Pledge of Allegiance was conducted.

Meet with Department Heads: Local Health Director Christa Poggemiller reported her office is busy. She has an item on the agenda. Safety Director Angela Vaughan was present. Maintenance Director Rodney Bliesener stated there is a Joint Safety Commission Meeting on Thursday. County Treasurer Janelle Nalley-Londquist reported she has hired for the two open positions in the Motor Vehicle Department. SEIL CDS Director Ken Hyndman gave a SEIL update. County Attorney Lisa Schaefer reported they received a guilty verdict on the sex assault trial that took place last week. Her staff remains busy with trials as the numbers are up currently. There will be a meeting held Friday at the Burlington Police Department regarding the Opioid Funds Settlement. County Recorder Natalie Steffener reported her office is busy. County Engineer Brian Carter stated his crew is very busy. There are several projects in the works currently. Sheriff Kevin Glendening reported the jail population is at 84. The Deputies have been working on defensive tactics training. The Sheriff's Department, along with other Law Enforcement Agencies, are training on the new Motorola system. IT Director Colin Gerst stated his staff is busy. Land Use Administrator Zach James reported their office has been busy with subdivisions and permits. Conservation Director Chris Lee stated the weather is not good for ice fishing so be cautious and do not try to attempt it. County Auditor Sara Doty reported her office remains busy. She has a new Payroll Deputy that will be starting on Monday.

No correspondence was received.

Resolution #2023-007 to cancel outstanding checks over one-year old for a total of \$2,259.82 was presented. Cary made a motion to approve and seconded by Broeker.

INSERT RESOLUTION #2023-007

Approval of janitorial contracts was presented. Maintenance Director Rodney Bliesener spoke on this. Broeker made a motion to approve and seconded by Cary.

Approval of payroll reimbursement claims in the amount of \$483.55 and non-cash taxable of \$67.48 was presented. Broeker made a motion to approve and seconded by Cary.

Approval of accounts payable claims in the amount of \$738,621.08 was presented. Cary made a motion to approve and seconded by Broeker.

Approval of a Class C Liquor License for 34 Raceway was presented. Broeker made a motion to approve and seconded by Cary.

Approval of a Class C Liquor License for The Tipsy Travelers was presented. Broeker made a motion to approve and seconded by Cary.

A letter from the Payroll 1st Deputy requesting a leave of absence due to accepting an Elected Official position was presented. Broeker made a motion to approve and seconded by Cary.

Appointment of Township Clerks and Trustees for Jackson and Tama Township were presented. Cary made a motion to approve all three and seconded by Broeker.

Personnel Actions – Correctional Center – Kenyetta Rooks, Full Time Correctional Officer, 12-month step increase, \$43,501.25 yrly, effective 2/9/23; Joseph Dolph, Full Time Correctional Officer, 6-month step increase, \$50,401.33 yrly, effective 2/15/23. Broeker made a motion to approve both and seconded by Cary. Auditor – Susan Poling, Payroll 1st Deputy, new hire effective 2/13/23, \$45,640.17 yrly. Cary made a motion to approve and seconded by Broeker. Treasurer – Jillian Allen, Clerk II Motor Vehicle Department, new hire effective 2/13/23, \$28,392.63 yrly. Broeker made a motion to approve and seconded by Cary.

Reports received and filed in the Auditor's Office:
Recorder's Report of Fees Collected, January 2023

Broeker motioned to approve the January 31st, 2023 regular meeting minutes and seconded by Cary.

Broeker motioned to approve the February 1st, 2023 Special meeting minutes and seconded by Cary.

Dan Phillips & Kim Davis with Access Energy attended the meeting to express their gratitude with Des Moines County and the Engineer's Office.

Maintenance Director Rodney Bliesener requested a closed session for his employee evaluation. McCampbell stated the Board would be going into closed session to discuss the Maintenance Director's Employee Evaluation Per Iowa Code 21.5(1)(i). Broeker made a motion to go into closed session and seconded by Cary. Following the completion of the meeting, Broeker made a motion to go out of closed session and seconded by Cary.

IT Director Colin Gerst requested a closed session for his employee evaluation. McCampbell stated the Board would be going into closed session to discuss the IT Director's Employee Evaluation Per Iowa Code 21.5(1)(i). Cary made a motion to go into closed session and seconded by Broeker. Following the completion of the meeting, Broeker made a motion to go out of closed session and seconded by Cary.

Budget Director Cheryl McVey requested a closed session for her employee evaluation. McCampbell stated the Board would be going into closed session to discuss the Budget Director's Employee Evaluation Per Iowa Code 21.5(1)(i). Cary made a motion to go into closed session and seconded by Broeker. Following the completion of the meeting, Broeker made a motion to go out of closed session and seconded by Cary.

County Engineer Brian Carter requested a closed session for his employee evaluation. McCampbell stated the Board would be going into closed session to discuss the County Engineer's Employee Evaluation Per Iowa Code 21.5(1)(i). Broeker made a motion to go into closed session and seconded by Cary. Following the completion of the meeting, Cary made a motion to go out of closed session and seconded by Broeker.

Meeting was adjourned at 10:18 AM.

Following the meeting a work session was held with the Board of Health, County Attorney, and Sheriff to discuss the State Nuisance Ordinance.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmcountry.com

Shane McCampbell, Chair
Attest: Sara Doty, Auditor