

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, June 13th, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at www.dmcountry.com/youtube. Anyone with questions during the meeting may email the Board of Supervisors at board@dmcountry.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Payroll Reimbursement Claims
 - B. Memorandum of Understanding with Community Action of Southeast Iowa for General Assistance
 - C. Resolution #2023-031 Establishing an Administrator for the General Assistance Program
 - D. Request for suspension of taxes – parcel 16-05-240-016
 - E. Personnel Actions:
 1. Sheriff (2)
 2. Descom (3)
 - F. Reports:
 1. Clerk's Report of Fees Collected, May 2023
 - G. Minutes for Regular Meeting on June 6th, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Session following the meeting:

BOS / County Engineer

RE: Project Tour

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "MOU" or "Memorandum") is entered into on July 1, 2022 (the "Effective Date"), by and between Des Moines County located at 513 N Main St, Burlington, Iowa 52601 (the "First Party"), and Community Action of Southeast Iowa located at 2850 E. Mt. Pleasant St, #108, Burlington, Iowa 52601 (the "Second Party"). First Party and Second Party may be referred to individually as the "Party", or collectively, the "Parties".

1. MISSION

The partnership on which the Parties are intending to collaborate, has the following intended mission in mind:

Support (assistance) for citizens in Des Moines County who meet the proper guidelines

2. PURPOSE AND SCOPE

The Parties intend for this Memorandum of Understanding to work in concert with the 28E agreed to between the parties to provide the cornerstone and structure for any and all future contracts being considered by the Parties, and which may be related to the partnership.

3. OBJECTIVES

The Parties shall endeavor to work together to develop and establish policies and procedures that will promote and sustain the General Assistance Program and intend to maintain a service that meets the General Assistance Handbook.

4. RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

Any Party may decide not to proceed with the partnership contemplated herein for any reason or no reason. A binding commitment with respect to the partnership described herein will result only from the execution of definitive agreements, subject to the conditions contained therein. Notwithstanding the two preceding sentences of this paragraph, the provisions under the headings Governing Law and Confidentiality are agreed to be fully binding on, and enforceable, against the Parties.

The following are the individual services that the Parties are contemplating providing for the partnership.

Des Moines County shall render and provide the following services that include, but are not limited to:

The County will render a check for Twelve Thousand dollars (starting July 1, 2023) and pay all assistance given as the bills are received. The County will render a check for \$200 monthly for the Community Action Food Pantry. This is a contract that must be renewed each year.

Community Action Of Southeast Iowa shall render and provide the following services that include, but are not limited to:

Community Action will provide all services pertaining to the assistance of the citizen/client and turn in bills weekly or monthly as needed.

5. TERMS OF UNDERSTANDING

The term of this Memorandum shall be for a period of 1 year from the Effective Date and may be extended upon written mutual agreement of both Parties.

6. LEGAL COMPLIANCE

The Parties acknowledge and understand that they must be able to fulfill their responsibilities under this Memorandum in accordance with the provisions of the law and regulations that govern their activities. Nothing in the Memorandum is intended to negate or otherwise render ineffective any such provisions or operating procedures. The Parties assume full responsibility for their performance under the terms of this Memorandum.

If at any time either Party is unable to perform their duties or responsibilities under this Memorandum consistent with such Party's statutory and regulatory mandates, the affected Party shall immediately provide written notice to the other Party to establish a date for resolution of the matter.

7. LIMITATION OF LIABILITY

No rights or limitation of rights shall arise or be assumed between the Parties as a result of the terms of this Memorandum.

8. NOTICE

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such address as one may have furnished to the other in writing.

9. GOVERNING LAW

This Memorandum shall be governed by and construed in accordance with the laws of the State of Iowa.

10. AUTHORIZATION AND EXECUTION

The signing of this Memorandum does not constitute a formal undertaking, and as such it simply intends that the signatories shall strive to reach, to the best of their abilities, the goals and objectives stated in this MOU.

This Agreement shall be signed by Des Moines County and Community Action of Southeast Iowa and shall be effective as of the date first written above.

(First Party Signature)
Des Moines County
513 N Main St
Burlington, Iowa
52601

(Date)

(Second Party Signature)
Community Action of Southeast Iowa
2850 E. Mt. Pleasant St, #108
Burlington, Iowa
52601

(Date)

RESOLUTION 2023-031

A RESOLUTION ESTABLISHING AN ADMINISTRATOR FOR THE GENERAL ASSISTANCE PROGRAM IN DES MOINES COUNTY, IOWA

WHEREAS THROUGH, Iowa Code Chapter 252, Des Moines County Board of Supervisors is empowered to provide for the poor and needy of Des Moines County, Iowa; and,

Iowa Code Section 252.25 requires the Board of Supervisors to establish general rules as the Board deems necessary to properly discharge its responsibility under Iowa Code Chapter 252; and,

Iowa Code Section 252.26 requires Des Moines County Board of Supervisors to appoint or designate a general assistance administrator for the county, who shall have the powers and duties conferred by Iowa Code Chapter 252.

Des Moines County Ordinance #5 establishes general rules in accordance with Iowa Code Section 252.25 and allows for the appointment of general assistance administrator in accordance with Iowa Code Section 252.26.

THEREFORE, IT IS RESOLVED that Des Moines County Board of Supervisors hereby declare in the best interest of the residents of Des Moines County, Iowa, to appoint Southeast Iowa Community Action to administer the General Assistance program for the fee of \$12,000 per fiscal year.

IT IS FURTHER RESOLVED that reimbursements will be paid monthly upon verification of receipts provided for qualified claims paid for those persons of limited means to provide for themselves and their households.

Qualified claims will be paid in accordance with Des Moines County Ordinance #5, the 28E agreement between Des Moines County and Southeast Iowa Community Action, and in no event more than the budgeted amount for general assistance without prior approval.

Passed and adopted this _____ day of _____ 2023

Shane McCampbell, Chair

Tom Broeker, Vice-Chair

Jim Cary, Member

ATTEST: _____
Sara Doty, County Auditor

Des Moines County Treasurer's Office

Janelle Nalley-Londquist, Treasurer

www.iowatreasurers.org

PO Box 248
Burlington, IA 52601
Tax Phone 319-753-8252
Vehicle Phone 319-753-8273
Fax 319-753-8729



Deputies

Tax - Debra Moore

Tax - Julie Howe

Vehicle - Michelle Reynolds

Vehicle - Gina Beckman

June 8, 2023

Board of Supervisors
Court House
Burlington, IA 52601

Ref: Dist/Parcel(s): (001) 16-05-240-016

Gentlemen:

The homeowner of the above referenced parcel(s) is requesting a suspension (delay) of the real estate taxes for her property located at 105 S 6th St, Burlington, pursuant to Iowa Code Section 427.9. A copy of the "Notice of Decision" from the IA Dept of Human Services dated 10-4-22 is on file in the Treasurer's Office. Attached is a copy of the current tax statement(s).

Sincerely,

A handwritten signature in cursive script that reads "Debra L. Moore".

Debra L Moore, Deputy Treasurer
Des Moines Co Treasurer's Office
Tax Dept

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Theresa Tripp Employee #: _____
Title: Administrative Assistant Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☐ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☐ Anniversary ☐ Suspension
☐ Promotion ☒ Other, Explain

6mo step increase

Previous Rate \$43,212.00 New Rate \$45,785.31
Previous Job Title: (if changed) _____
Effective Date: June 12, 2023

Authorized by: *K. G. [Signature]* Department: Sheriff's Office Date: _____
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: June 24, 2023 Payroll Date: June 30, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Brandon McLeland Employee #: _____
Title: Deputy Department: Sheriff's Office

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____ New Rate _____
Effective Transfer Date _____

LAY OFF

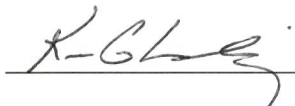
Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire (Check # of Hours) ☐ Probationary
☒ 74.77 Hours ☐ Demotion
☐ 80 Hours ☐ Reduction
☒ Anniversary ☐ Suspension
☐ Promotion ☐ Other, Explain

36mo step increase

Previous Rate _____ New Rate \$65,164.87
Previous Job Title: (if changed) _____
Effective Date: March 8, 2023

Authorized by:  Department: Sheriff's Office Date: _____
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: June 10, 2023 Payroll Date: June 16, 2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Coleton Zahner Employee #: _____
Title: Telecommunicator 1 Department: Descom

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____
Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

LAY OFF

Final Termination Date _____
Does the employee Want Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life Insurance Continued ☐ Yes ☐ No
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____
Last Day Worked _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☒ Anniversary ☐ Reduction
Promotion ☐ Suspension
Probationary ☐ Other, Explain _____
Moving to Step D per contract effective 6/1/2023

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued ☐ Yes ☐ No Previous Rate \$25.52 New Rate \$26.15
Does Employee Want Life Insurance Continued ☐ Yes ☐ No Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Shanna Krogmeier Department: Descom Date: 6/5/2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 06/09/2023 Payroll Date: 06/16/2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kathy Houlton Employee #: _____
Title: Telecommunicator 1- Part Time Department: Descom

STATUS CHANGES

TERMINATION

☐ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____
Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid _____
Unpaid Days _____ to _____

LAY OFF

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____
Does the employee Want Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☒ Other, Explain
Moving to Step C per contract

Dates of Absence _____ to _____

Does the employee Want Health Insurance Continued ☐ Yes ☐ No Previous Rate _____ New Rate \$25.52
Does Employee Want Life Insurance Continued ☐ Yes ☐ No Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Shanna Krogmeier Department: Descom Date: 6/5/2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 06/09/2023 Payroll Date: 06/16/2023

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Caili Rodeffer Employee #: _____
Title: Telecommunicator 1 Department: Descom

STATUS CHANGES

TERMINATION

☒ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Last Day Worked 06/02/23
Add Vacation Days _____ to 06/02/23
Add Sick Days _____ to _____
Add Other Days _____ to _____
Last Day Paid 06/02/23
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ New Hire ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Shanna Krogmeier Department: Descom Date: 6/5/2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: 06/09/2023 Payroll Date: 06/16/2023

CLERK'S REPORT OF FEES COLLECTED

STATE OF IOWA)
DES MOINES COUNTY)

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, JACKIE A MYERS, CLERK OF DISTRICT COURT OF THE ABOVE NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF MAY, 2023 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, AS PER DUPLICATE VOUCHER HERETO ATTACHED.

DES MOINES COUNTY TREASURER:

5% OF STATE FINE SURCHARGE	\$ 6.20
SHERIFF FEES	1114.52
INFRACTIONS	3871.13
TOBACCO	245.00
COUNTY ENFORCEMENT SURCHARGE	5.00
LAW LIBRARY	1.00
RECORD SECURITIES FEES	50.00
PRE-PD FEES TO SHERIFF	21.00

TOTAL FEES \$5313.85

TOTAL PAID \$5313.85 CHECK No 187466

RESPECTFULLY SUBMITTED THIS 7th DAY OF JUNE, 2023.


JACKIE A MYERS
CLERK OF DISTRICT COURT

Rpt ID : 602.8109

DES MOINES COUNTY CLERK OF COURT

page: 1

Rpt Date: 01-JUN-2023

Rpt Time: 03:14 PM

TOTALS BY CITY/COUNTY FOR 602.8109 REPORTING
FOR 01-MAY-2023 TO 31-MAY-2023

CITY NAME	CHECK #	% OF FINES	100% TOBACCO FINES	5% SURCHARGE	DISM/DEFRD COSTS	TOTAL PAYMENT
BURLINGTON	187465	\$2,156.08	\$25.00	\$17.06	\$.00	\$2,198.14
DES MOINES COUNTY	187466	\$3,792.13	\$245.00	\$11.20	\$1,265.52	\$5,313.85
DES MOINES COUNTY ATTORNEY COL	187467	\$13,452.38	\$.00	\$.00	\$.00	\$13,452.38
WEBSTER COUNTY	187469	\$10.56	\$.00	\$.00	\$.00	\$10.56
WEST BURLINGTON	187470	\$96.00	\$.00	\$.00	\$.00	\$96.00

MISCELLANEOUS RECEIPT REPORT

Date of Deposit

June 2, 2023

Please attach a tape and enter here:

\$5,313.85

Doc #	Paid By / Description	Account #	Amount	Accrued
	Fiscal year 2023-started 7/2022			
187466	SURCHARGE	DSC/0001-1-06-1500-251700	\$6.20	May-23
187466	SHERIFF FEES	CSF/0001-1-06-1410-440000	\$1,114.52	May-23
187466	INFRACTIONS	DCI/0001-1-06-1000-850000	\$3,871.13	May-23
187466	CTY ENFORCE SURCHARGE & FINE	CES/0014-1-01-1000-850100	\$5.00	May-23
187466	PRE PAID SVC FEES TO SHERIFF	PSF/0001-1-04-1100-847000	\$21.00	May-23
187466	RECORD SECURITIES CHGS	DRS/0001-1-06-1500-251700	\$50.00	May-23
187466	LAW LIBRARY FEES	LLF/0019-1-99-1410-847000	\$1.00	May-23
187466	TOBACCO	TOB/0009-1-05-1000-847070	\$245.00	May-23
	GUARDIAN/CONSERVATOR BACKGROUND CHECK DEDUCTION	DCI/0001-1-06-1000-850000		

DES MOINES CO TREASURER

DATE : 6/7/2023 10:40 AM

OPER : 6-Ctr 2

TKBY : Julie

TERM : 6

REC# : R00427765

400 Miscellaneous Receipt 5313.85

DMC CLERK OF COURT 5313.85

DC REES - SURCHARGE 6.20

0001-1-06-1500-251700 -6.20

SHERIFF FEES 1114.52

0001-1-06-1410-440000 -1114.52

CO INFRACTIONS 3871.13

0001-1-06-1000-850000 -3871.13

CO LAW ENF SURCHARGE 5.00

0014-1-01-1000-850100 -5.00

SHERIFF - PRE-PAID SVC FEES 21.00

0001-1-04-1100-847000 -21.00

RECORD SECURITIES FEES 50.00

0001-1-06-1500-251700 -50.00

LAW LIBRARY FEES 1.00

0019-1-99-1410-847000 -1.00

TOBACCO 245.00

0009-1-05-1000-847070 -245.00

Paid By:DMC CLERK OF COURT

2-Check 5313.85 REF:187466

APPLIED 5313.85

TENDERED 5313.85

CHANGE 0.00

The above listed revenue was received from the CLERK OF COURT office.

Treasurer's receipt number issued for this transaction:

R00427765

June 6, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, June 6, 2023, with Chair Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Public Health Director Christa Poggemiller reported the mosquito surveillance program has begun for the summer. Her office remains busy. Maintenance Director Rodney Bliesener reported his department is busy. MHASI CDS Director Ken Hyndman stated he has two items on the agenda. Assistant County Attorney Trent Henkelvig reported the office is busy. Assistant Land Use Administrator Jarred Lassiter is present for an agenda item. Conservation Director Chris Lee reported the Youth Jamboree that was held last week was successful. IT Director Colin Gerst reported his office is busy. Sheriff Kevin Glendening reported the jail population is at 89. The Correctional Officer that was injured in an altercation at the jail last week is recovering. Sergeant Dave Murguia was recently deputized as a Special Deputy US Marshall with the Violent Fugitive Task Force. Auditor Sara Doty reported the Rural County Clean-Up ends this coming Saturday June 10th. Her office remains busy. County Engineer Brian Carter reminds everyone the DOT Commission is in town next Tuesday for a meeting. A pre-construction meeting will be held tomorrow for the Highway 99 Bridge project. His crew is working on a bridge rehab on 190th Ave. just north of 140th Ave.

Email Correspondence was received from Jim Friend regarding the audio and camera angle for the board meetings. Email Correspondence was also received from a rural citizen wanting private dust control and regarding the senior homestead credit.

Approval of Mental Health Agency of Southeast Iowa 28E Agreement was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Resolution #2023-026 Approving Mental Health Agency of Southeast Iowa 28E Agreement was presented. Broeker made a motion to approve and was seconded by Cary.

INSERT RESOLUTION #2023-026

Approval of Resolution #2023-028 for Secondary Roads Inter-Fund Transfer for FY2023/2024 was presented. Cary made a motion to approve and was seconded by Broeker.

INSERT RESOLUTION #2023-028

Approval of Resolution #2023-029 for Conservation Inter-Fund Transfer FY2023/2024 was presented. Broeker made a motion to approve and was seconded by Cary.

INSERT RESOLUTION #2023-029

Approval of Resolution #2023-030 and Final Plat for Pinch Point Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this. Cary made a motion to approve and was seconded by Broeker.

INSERT RESOLUTION #2023-030

Approval of Departmental Appointment Letters for FY2023/2024 was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of the Employment Contract for the County Engineer was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of Class C Liquor License for the Panther Wedding at Myers Wedding Barn was presented. Broeker made a motion to approve and was seconded by Cary.

Approval of a Fireworks Permit for Gletty Family Reunion on 7/15/23 was presented. Broeker made a

motion to approve and was seconded by Cary.

Personnel Actions – Sheriff – Blake Cheesman, Patrol Deputy, 18-Month Step Increase, new rate of \$58,648.33 yearly effective 6/28/23. Broeker made a motion to approve and was seconded by Cary. Correctional Center: Joanne Schwarm, new hire, kitchen-cook, \$13.56 hourly effective 5/14/23; Patrick Ogorzalek, Full Time Correctional Officer, 12-Month Step Increase, new rate of \$43,501.25 effective 6/8/23; Courtney Casady, Full Time Correctional Officer, 12-Month Step Increase, new rate of \$43,501.25 effective 6/29/23. Cary made a motion to approve and was seconded by Broeker.

Reports received and filed in the Auditor's Office:

Recorder's Monthly Report of Fees Collected, May 2023

Sheriff's Monthly Report of Fees Collected, May 2023

General Assistance Monthly Report of Fees Collected, May 2023

Cary motioned to approve the May 30, 2023, regular meeting minutes and seconded by Broeker.

McC Campbell attended an Iowa Workforce Development meeting. Broeker attended a Mental Health Region of Southeast Iowa meeting.

McC Campbell stated the Board would be going into closed session in accordance with Iowa Code 21.5(k) in order to discuss information protected under Iowa Code Section 22.7(50). Cary made a motion to go into closed session and was seconded by Broeker. Following completion of the meeting, Broeker made a motion to go out of closed session and was seconded by Cary. McC Campbell stated they discussed Secondary Roads IT.

The meeting was adjourned at 11:00 AM.

Following the meeting a work session was held with the Sheriff and Jail Administrator regarding the Lexipol Policy.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmccounty.com

Shane McC Campbell, Chair

Attest: Sara Doty, Auditor