

OFFICIAL NOTICE

The Des Moines County Board of Supervisors will hold a regular session on **Tuesday, December 12th, 2023** at 9:00 A.M. in the public meeting room at the Des Moines County Courthouse.

8:30 AM -Work Session: Board of Supervisors: Review of Weekly Business

PUBLIC NOTICE – the meeting can be viewed by live stream at <https://desmoinescounty.iowa.gov/live/> Anyone with questions during the meeting may email the Board of Supervisors at board@dmcounty.com OR call 319-753-8203, Ext 4

TENTATIVE AGENDA:

1. Pledge of Allegiance
2. Changes to Tentative Agenda
3. Meet with Department Heads / Elected Officials
4. Correspondence
5. Discussion / Vote:
 - A. Resolution #2023-047 Appointing Jim Cary to SEIRPC Borad of Directors
 - B. Approval of Official Newspapers for 2024
 - C. Personnel Actions:
 1. Public Health (1)
 - D. Reports:
 1. Recorder's Monthly Report of Fees Collected, November 2023
 2. Veterans Affairs Monthly Report of Fees Collected, November 2023
 3. Sheriff's Monthly Report of Fees Collected, November 2023
 4. Clerk's Monthly Report of Fees Collected, November 2023
 - E. Minutes for Regular Meeting on December 5th, 2023
6. Other Business
7. Future Agenda Items
8. Committee Reports
9. Public Input
10. Adjournment

Work Sessions following the meeting:

BOS / Greater Burlington Partnership

RE: Budget

RESOLUTION #2023-047

Southeast Iowa Regional Planning Commission (SEIRPC)
Board of Directors

WHEREAS, the Des Moines County Board of Supervisors has recommended Jim Cary to serve on SEIRPC's Board of Directors, and

WHEREAS, the SEIRPC Board of Directors has reviewed the Des Moines County membership status and is in good standing,

BE IT RESOLVED that Jim Cary is hereby appointed to a one-year term to the SEIRPC Board of Directors, which term will expire on January 1, 2025.

Approved and adopted this 12th day of December 2023.

DES MOINES COUNTY BOARD OF SUPERVISORS

Shane McCampbell, Chair

Tom Broeker, Vice Chair

Jim Cary, Member

ATTEST:

Sara Doty, Auditor

THE HAWK EYE

Iowa's Oldest Newspaper

P.O. Box 10

Burlington, Iowa 52601-0010

319/754-8461

December 04, 2023

Des Moines County Treasurer
Sara Doty

The Hawk Eye Newspaper, located in Des Moines County, City of Burlington, IA 52601 request to be selected as Newspaper of Record in Des Moines County for the calendar year 2024. The Hawk Eye is currently published Tuesday through Saturday with the exception of the federal holiday's New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas. Also, any postal holiday's that fall in the Tuesday through Saturday we will not publish. The Hawk Eye Newspaper, as of Dec 6, 2022, is now distributed by the United States Postal Service for accurate and reliable delivery with established permit number 079-960.

The 2023 certified statement of ownership is attached and show our total publication counts.

The Hawk Eye has a list of subscribers who have paid or promise to pay at more than a nominal rate, for copies to be received in 2024.

William Helenthal
Publisher
The Hawk Eye

RECEIVED

DEC 07 2023

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

The Mediapolis News

Danny Davis, Publisher

meponews@mepotelco.net

Phone 319-394-3174

PO Box 548 - 521 Main Street, Mediapolis, IA 52637

FAX # 319-394-3134

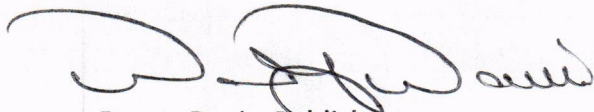
December 1, 2023

Board of Supervisors
Des Moines County
PO Box 784
Burlington, IA 52601

Dear Sirs:

The *Mediapolis News* wishes to express its appreciation to the county for its business during the past year, and requests that we again be named an official newspaper for the county during 2024.

Thank you.



Danny Davis, Publisher

RECEIVED

DEC 05 2023

DES MOINES CO. AUDITOR
BURLINGTON, IOWA

Des Moines County Auditor/Supervisors

513 North Main Street
Burlington, Iowa 52601

November 13, 2023

County Auditor and Board of Supervisors,

I am submitting this letter as our application to be considered as a newspaper of record for Des Moines County and the Board of Supervisors. We are Burlington's only locally-owned newspaper, and our goal is first and foremost to provide coverage of our community.

Sincerely yours,



Jeff Abell

Owner/Publisher

The Burlington Beacon

1604 Mount Pleasant St.

Burlington, Iowa 52601



Sycamore Media

301 James L. Hodges Ave So - P. O. Box 286 - Wapello, Iowa 52653 - Ph. 319-523-4631 - Fax 319-523-8167 - Email lpc@louisacomm.net

December 7, 2023

Des Moines County Board of Supervisors
Courthouse
P.O. Box 784
Burlington, Iowa 52601

Dear Members,

On behalf of **Des Moines County News** we respectfully request to be designated as your official newspaper of record in 2024.

Thank you very much for your consideration. We look forward to the opportunity to continue serving you, your constituents and our communities.

Sincerely,

Joanne Doherty, General Manager/Finance Director

Central Office Wapello, IA - Three Weekly Newspapers

THE
WAPELLO MORNING SUN
Wapello, IA 52653
Ph. 319-523-4631
lpc@louisacomm.net

THE
VAN BUREN COUNTY REGISTER
Keosauqua, IA 52565
Ph. 319-293-3197
vbregister@netms.net

THE
DES MOINES COUNTY NEWS
West Burlington, IA 52655
Ph. 319-367-2366
lpc@louisacomm.net

NOTICE OF DES MOINES COUNTY PERSONNEL ACTION

Name: Kerry Crouch Employee #: _____
Title: Public Health Nurse Department: Local Health

STATUS CHANGES

TERMINATION

☒ Resignation ☐ Unsatisfactory Probation
☐ Discharge ☐ Death
☐ Retirement ☐ Other, Explain _____

Resignation effective 12/12/2023

Last Day Worked _____
Add Vacation Days _____ to _____
Add Sick Days _____ to _____
Add Other Days _____ to _____
Unpaid Days _____ to _____

Final Termination Date _____
Final Rate of Pay _____
Permanent Address _____
City, State, Zip _____

LEAVE OF ABSENCE

☐ Maternity ☐ Educational
☐ Medical ☐ Military
☐ Other, Explain _____

Dates of Absence _____ to _____

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No

TRANSFER

☐ Permanent ☐ Voluntary
☐ Temporary ☐ Involuntary

Previous Title _____
Previous Dept _____
New Job Title _____
New Dept _____
Previous Rate _____
Effective Transfer Date _____

LAY OFF

Does the employee Want
Health Insurance Continued ☐ Yes ☐ No
Does Employee Want Life
Insurance Continued ☐ Yes ☐ No
Last Day Worked _____

SALARY ADJUSTMENT

☐ Reclassification ☐ Demotion
☐ Anniversary ☐ Reduction
☐ Promotion ☐ Suspension
☐ Probationary ☐ Other, Explain _____

Previous Rate _____ New Rate _____
Previous Job Title: (if changed) _____
Effective Date: _____

Authorized by: Christa Poggemiller Department: Local Health Date: 12/1/2023
Authorized by: _____ Department: _____ Date: _____

Pay Period Ending: _____ Payroll Date: _____

MISCELLANEOUS RECEIPTS TO TREASURER

DATE: December 4, 2023

PLEASE ATTACH TAPE OF TOTAL AND ENTER AMOUNT HERE _____

DOC NO.	PAID BY/DESCRIPTION	ACCOUNT NO.	AMOUNT	ACCRUE DATE
	Dmc Rec-Public			
	Electronic Transfer Fee	RET/5300-1-07-8110-416000	\$411.00	11/30/2023
	DES MOINES CO TREASURER			
	DATE : 12/4/2023 12:09 PM			
	OPER : 3-Julie			
	TKBY : Julie Howe			
	TERM : 3			
	REC# : R00447112			
	400 Miscellaneous Receipt 411.00			
	DMC RECORDER OFFICE 411.00			
	ELECTRONIC TRANSFER FEE - NOV 23			
	411.00			
	5300-1-07-8110-416000 -411.00			
	Paid By:DMC RECORDER OFFICE			
	2-Check 411.00 REF:5013			
		APPLIED 411.00		
		TENDERED 411.00		
		CHANGE 0.00		

THE REVENUE LISTED ABOVE WAS RECEIVED FROM _____

BY _____

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION _____

DES MOINES CO TREASURER

DATE : 12/4/2023 12:14 PM
 OPER : 3-Julie
 TKBY : Julie Howe
 TERM : 3
 REC# : R00447113

400 Miscellaneous Receipt	17233.09
DMC RECORDER OFFICE	17233.09
AFFIDAVITS & ARTICLES	385.00
0001-1-07-8110-400010	-385.00
CONTRACTS	515.00
0001-1-07-8110-400015	-515.00
DEEDS	1850.00
0001-1-07-8110-400020	-1850.00
EASEMENTS	100.00
0001-1-07-8110-400025	-100.00
MISCELLANEOUS	540.00
0001-1-07-8110-400030	-540.00
MORTGAGES	5310.00
0001-1-07-8110-400035	-5310.00
PLATS	155.00
0001-1-07-8110-400040	-155.00
TAX LIENS-ST OF IA	35.00
0001-1-07-8110-400045	-35.00
FIN STMTS FIXTURE FILING	55.00
0001-1-07-8110-400055	-55.00
SNOWMOBILE TITLE & LIENS-DNR	150.00
0001-1-07-8110-401000	-150.00
BOAT LIEN -DNR	25.00
0001-1-07-8110-402000	-25.00
BOAT/SNOW WRITING FEES-DNR	216.00
0001-1-07-8110-403000	-216.00
HUNT/FISH WRITING FEES-DNR	15.50
0001-1-07-8110-403001	-15.50
REVENUE STAMPS-IA DEPT REV	3484.36
0001-1-07-8110-404000	-3484.36
TRANSFER FEES - AUDITOR	985.00
0001-1-07-8110-410000	-985.00
VITAL RECORDS-DEPT HEALTH	1412.00
0001-1-07-8110-413000	-1412.00
PASSPORTS-US DEPT STATE	1080.00
0001-1-07-8110-415000	-1080.00
OTHER MISC FEES & COPIES	486.70
0001-1-07-8110-550000	-486.70
RECORDER'S REC MGT FEE	411.00
0024-1-07-8110-414000	-411.00
TRB - INT ON CK'G	1.25
0001-1-07-8110-600000	-1.25
REC'S NON-REF OVER PYMT	1.28
0001-4-99-9030-822000	-1.28
DNR - BOAT TITLE FEE	20.00
0027-1-22-6110-412000	-20.00

Paid By:DMC RECORDER OFFICE
 2-Check 17233.09 REF:5014

APPLIED	17233.09
TENDERED	17233.09

CHANGE	0.00
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MISCELLANEOUS RECEIPTS TO TREASURER

DATE: December 2024 _____

<u>DOC NO.</u>	<u>PAID BY/DESCRIPTION</u>		<u>ACCOUNT NO.</u>	<u>AMOUNT</u>	<u>ACCURE DATE</u>
1636	Public - Affidavits & Articles of Inc	AA	0001-1-07-8110-400010	\$385.00	11/30/2023
"	Public - Contracts	CT	0001-1-07-8110-400015	\$515.00	"
"	Public - Deeds	DDS	0001-1-07-8110-400020	\$1,850.00	"
"	Public - Easements	EM	0001-1-07-8110-400025	\$100.00	"
"	Public - Miscellaneous	MI	0001-1-07-8110-400030	\$540.00	"
"	Public - Mortgages	MTG	0001-1-07-8110400035	\$5,310.00	"
"	Public - Plats	PLT	0001-1-07-8110-400040	\$155.00	"
"	State of Iowa-Tax Liens	TL	0001-1-07-8110-400045	\$35.00	"
"	Public - Trade Names	TN	0001-1-07-8110-400050	\$0.00	"
"	Public - Fin. Stmts - Fixture Filings	FSF	0001-1-07-8110-400055	\$55.00	"
"	DNR - ATV Titles & Liens	ST	0001-1-07-8110-401000	\$150.00	"
"	DNR - Boat Liens Fee	BL	0001-1-07-8110-402000	\$25.00	"
"	DNR - Boat/Snow Writing Fees	WFB	0001-1-07-8110-403000	\$216.00	"
"	DNR - Hunt & Fish Writing Fees	WFH	0001-1-07-8110-403001	\$15.50	"
"	Ia Dept of Rev - Rev Stamp Fee	RS	0001-1-07-8110-404000	\$3,484.36	"
"	Public - County Transfer Fees	TF	0001-1-07-8110-410000	\$985.00	"
"	Ia Dept of Health - Vital Record Fee	VR	0001-1-07-8110-413000	\$1,412.00	"
"	US Dept of State - Passports	PP	0001-1-07-8110-415000	\$1,080.00	"
"	Public - PhotoCopy/Fax Fees	OMI	0001-1-07-8110-550000	\$486.70	"
"	Public - Recorder's Record Mgt Fees	RMF	0024-1-07-8110-414000	\$411.00	"
"	Two Rivers - Interest on Checking	IC	0001-1-07-8110-600000	\$1.25	"
"	Public - Non-refund Over Payment	NR	0001-4-99-9030-822000	\$1.28	"
"	DNR - Boat Title Fee	BT	0027-1-22-6110-412000	\$20.00	"
"	Public - County UTV Permit	CAP	0001-1-07-8110-407000	\$0.00	"

TOTAL \$17,233.09

THE REVENUE LISTED ABOVE WAS RECEIVED FROM THE RECORDER'S DEPARTMENT.

BY _____
INITIALS

TREASURER'S RECEIPT NUMBER ISSUED FOR THIS TRANSACTION: _____

COMMISSION OF VETERANS AFFAIRS



We, the undersigned members of the Commission of Veterans Affairs, hereby certify that the following is a correct statement of the names, and assistance given to persons entitled to financial assistance under Chapter 35B of the Code of Iowa, as amended, for the month of **November 2023**.

NAME	WAR	AMOUNT	FOR
L.J.	Peacetime	\$224.00	Utility
Salvation Army Food Pantry	July, Aug., Sept.	\$400.00	Food

TOTAL

\$624.00

Arne Hausknecht

Marilyn Box

Francis McAllister



COMMISSION OF VETERANS AFFAIRS

DES MOINES COUNTY

STATISTICS FOR THE MONTH OF NOVEMBER 2023

Total spent on Direct Financial Aid to Vets:

\$624.00

Total Budgeted

\$33,050.00

SPENT:		WAR-TIME PERIOD				BALANCE
						\$33,050.00
Food	\$400.00	WWII	\$0.00	July	\$491.77	\$32,558.23
Medical	\$0.00	Korean	\$0.00	August	\$550.00	\$32,008.23
Rent	\$0.00	Vietnam	\$0.00	September	\$582.41	\$31,425.82
Utilities	\$224.00	Lebanon	\$0.00	October	\$294.60	\$31,131.22
Clothing	\$0.00	Panama	\$0.00	November	\$624.00	\$30,507.22
Personal	\$0.00	Grenada	\$0.00	December		\$30,507.22
Education	\$0.00	Persian Gulf	\$0.00	January		\$30,507.22
Burial	\$0.00	Peace Time	\$224.00	February		\$30,507.22
Misc.	\$0.00	Food Pantry	\$400.00	March		\$30,507.22
				April		\$30,507.22
				May		\$30,507.22
Total	\$624.00			June		\$30,507.22

VETERANS AFFAIRS STATISTICS

July 2023-June 2024

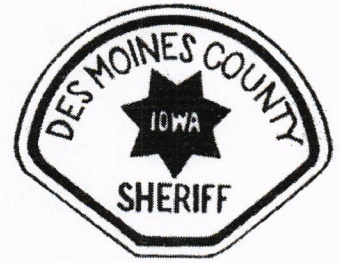


	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YEAR
FACE TO FACE INTERVIEWS													
Federal Assist	26	41	24	27	44								162
County Assist	2	2	3	1	1								9
PHONE CALLS RECEIVED													
Federal Assist	67	80	82	90	101								420
County Assist	1	3	2	2	2								10
Van Calls	34	46	22	30	20								152
VA Clinic Calls	2	0	2	10	2								16
CORRESPONDENCE													
Received	4	7	1	3	2								17
Sent	5	5	5	2	4								21
VETS ASSISTED IN COMPLETING GOVT. FORMS													
	26	41	24	27	44								162
GRAVE REGISTRATION FORMS TO STATE													
	1	2	0	3	1								7



KEVIN GLENDENING, SHERIFF

512 N. Main Street
Burlington, IA 52601
Phone: 319-753-8289 (Civil)
Fax: 319-754-6910



SHERIFF'S MONTHLY REPORT TO THE BOARD OF SUPERVISORS

11/01/2023 thru 11/30/2023

SHERIFF FEES	9,736.88
MILEAGE	633.55
R & B	4,237.90
INTEREST	7.15
TOTAL	<u>\$14,615.48</u>

> 10,370.43

I, Kevin Glendening, Sheriff of Des Moines County, Iowa, do hereby certify that the above report is correct of monies collected by me as Sheriff during the period therein specified.

Kevin Glendening
KEVIN GLENDENING, SHERIFF

CLERK'S REPORT OF FEES COLLECTED

**STATE OF IOWA)
DES MOINES COUNTY)**

TO THE DES MOINES COUNTY BOARD OF SUPERVISORS:

I, JACKIE A MYERS, CLERK OF DISTRICT COURT OF THE ABOVE NAMED COUNTY AND STATE, DO HEREBY CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT STATEMENT OF THE FEES COLLECTED BY ME IN MY OFFICE FOR THE MONTH OF NOVEMBER, 2023 AND THE SAME HAS BEEN PAID TO THE COUNTY TREASURER, AS PER DUPLICATE VOUCHER HERETO ATTACHED.

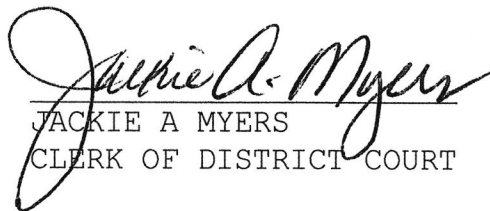
DES MOINES COUNTY TREASURER:

5% OF STATE FINE SURCHARGE	\$ -13.50
SHERIFF FEES	782.66
INFRACTIONS	2530.12
TOBACCO	0.00
COUNTY ENFORCEMENT SURCHARGE	5.00
LAW LIBRARY	0.00
RECORD SECURITIES FEES	5.00
PRE-PD FEES TO SHERIFF	0.00

TOTAL FEES \$3,309.28

TOTAL PAID \$3,309.28 CHECK No 189002

RESPECTFULLY SUBMITTED THIS 7th DAY OF DECEMBER, 2023.


JACKIE A MYERS
CLERK OF DISTRICT COURT

December 5, 2023

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, December 5, 2023, with Chair Shane McCampbell, Vice-Chair Tom Broeker and Member Jim Cary present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: Public Health Director Christa Poggemiller reported her office is busy. County Attorney Lisa Schaefer stated her office is busy. Maintenance Director Rodney Bliesener reported his staff continues to prepare for the winter months. Emergency Management Assistant Shannon Prado wants to remind everyone that the winter months are ahead of us and to be mindful of the weather. Slow down and take your time when traveling in these hazardous conditions. MHSEI CDS Director Ken Hyndman gave a Mental Health update. County Recorder Natalie Steffener stated all OHV registrations expire on December 31st. Sheriff Kevin Glendening stated his Deputies will be partaking in the Shop with a Cop event will be taking place this Saturday. The jail population is 97. IT Director Colin Gerst reported his office is busy. Conservation Director Chris Lee stated the ribbon cutting for the land the Conservation Department recently purchased took place last weekend. The Conservation Board will hold their regular meeting tomorrow evening. The Nature Center staff have a few openings for winter camp for 7-9 year olds interested in attending. Assistant Land Use Director Jarred Lassiter stated the 50 year Anniversary celebration for SEIRPC will take place at their office on Thursday at 3:30 P.M. The Zoning Commission has one member who is interested in resigning, so they are looking for a replacement. If interested, please reach out to the SEIRPC office. County Auditor Sara Doty reported her office remains busy. Her office is currently collecting peanut butter, granola bars, and chunky soup for the food pantry. The food will be delivered to the food pantry on December 19th. The final day for donations in the Auditor's office will be December 18th at 4:30 P.M. There is also a hat/mitten tree in the hallway on the 2nd floor of the Courthouse that is accepting donations for our local children in need of hats, mittens, socks, or scarves. These will also be delivered to our local children on the 21st. Thank you in advance for helping our community! County Engineer Brian Carter reported that the company that will be working on the road grader rebuilds have started receiving parts in. The Secondary Roads Department continues to stay busy working on getting projects lined up for the next year.

No Correspondence was received.

Approval of Accounts Payable Claims in the amount of \$1,039,622.77 were presented. Broeker motioned to approve and was seconded by Cary.

Approval of Tax Suspension for Parcel # 16-06-480-004 was presented. Broeker made a motion to approve and was seconded by Cary.

Resolution #2023-045 Setting Time & Date of FY24 Budget Amendment Hearing was presented. Broeker made a motion to approve and was seconded by Cary.

Resolution # 2023-046 Reappointing of John Wiberg to the Des Moines County Zoning Board of Adjustment was presented. Cary made a motion to approve and was seconded by Broeker.

Personnel Actions approved for the County Attorney's Office include Danielle Cassiday, Records Legal Assistant, 3-month probationary period completed as of 12/11; Kollan Kolthoff, Assistant County Attorney, Resignation effective 12/1. Broeker made a motion to approve both personnel actions and was seconded by Cary.

Cary motioned to approve the November 28th, 2023, regular meeting minutes and was seconded by Broeker.

McCampbell attended a Workforce Development Board Meeting, as well as the 5th District Winter Meeting.

No public input was received.

The meeting was adjourned at 9:34 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website

www.dmcounty.com

Shane McCampbell, Chair

Attest: Sara Doty, County Auditor