

September 3, 2024

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9:00 AM on Tuesday, September 3, 2024, with Chair Tom Broeker, Vice Chair Jim Cary, and Member Shane McCampbell present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meeting with Department Heads: County Auditor Sara Doty reported the Absentee voting for the Burlington Community School District Special Election is currently available in the Auditor's Office. Absentee Ballot Request forms are now available for the General Election. IT Director Colin Gerst reported the connectivity at the new Public Health building is almost complete. County Sheriff Kevin Glendening stated his department is busy. The jail population is at 102. Maintenance Director Rodney Bliesener reported his crew is busy. Assistant Land Use Administrator Jarred Lassiter stated his office has a subdivision up for review next week. Emergency Management Director Shannon Prado stated the Governor declared a Disaster Declaration from the storms last week. There are grant opportunities for individuals who qualify. County Recorder Natalie Steffener reported OHB, and snowmobiles are now available for renewal. You can renew either online, or in person at the Recorder's office. Public Health Director Christa Poggemiller reported her office is busy. County Engineer Brian Carter stated the bridge projects are moving along. Crews are hoping to pour the 1st bridge deck on Highway 99 next week. Opening for Highway 99 is looking at mid-October and Flint Bottom is looking closer to late October. Road closure notice for Pegtown Road went out. It will be closed this week for a culvert repair, and they are hoping to have it completed by Friday.

No correspondence was received.

Approval of Payroll Reimbursement Claims in the amount of \$545.58 and Non-Cash Taxable of \$16.51 were presented. McCampbell made a motion to approve and was seconded by Cary.

Approval of Accounts Payable Claims in the amount of \$819,493.16 were presented. Cary made a motion to approve and was seconded by McCampbell.

Approval of a Resolution #2024-044 and Final Plat for Fox Hollow Valley Subdivision was presented. Assistant Land Use Administrator Jarred Lassiter spoke on this and recommended approval. McCampbell made a motion to approve and was seconded by Cary.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2024-044**

WHEREAS Section 354.8 of the Code of Iowa states that a governing body shall certify by resolution the approval of a subdivision plat, and,

WHEREAS the Final Plat for **Fox Hollow Valley Subdivision** has been reviewed for conformance to applicable County standards by the Des Moines County Zoning Commission,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby approves the Final Plat of **Fox Hollow Valley Subdivision**, with the following condition:

Approval of a Zoning Permit for construction of any building(s) on Lot 3 shall be contingent on confirmation that either the building(s) will not encroach on the existing electric easement, or the electric line has been relocated.

Approved and adopted this 3rd day of September, 2024.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair

Jim Cary, Vice Chair
Shane McCampbell, Member

ATTEST: Sara Doty, County Auditor

Approval of Personnel Actions were presented. Local Health – Jennifer Hartman, Secretary, 3.39 hours unpaid time from August 29th. Cary made a motion to approve and was seconded by McCampbell. Correctional Center – Dominick Foster, Correctional Officer, Unpaid hours of 1.19; Ceaira Kelley, Correctional Officer, 18-month step increase, new rate of \$52,259.27 yearly effective 10/1; Kenyetta Rooks, Correctional Officer, Unpaid hours of 73.30; Angela Coey, Correctional Officer, 24-month step increase, new rate of \$53,287.41 yearly effective 9/5. McCampbell made the motion to approve all four personnel actions for the Correctional Center and was seconded by Cary. Conservation – Grant Swanson, Conservation Intern, end of seasonal work as of 8/23; Aron Kehoe, Community Outdoor Recreation and Education Specialist. Moving from full time seasonal, to permanent part time. \$20 hourly effective 8/26; Angela Berndt, Conservation Intern, End of Internship effective 8/16; Trenton Gebhardt, Conservation Intern, end of Internship as of 8/23. Cary made a motion to approve all four Conservation personnel actions and was seconded by McCampbell. Auditor – Sue Poling, Payroll 1st Deputy, 18-month step increase. New rate of \$62,897.87 effective 8/13. McCampbell made a motion to approve and was seconded by Cary.

Cary motioned to approve the August 27th, 2024, regular meeting minutes and was seconded by McCampbell.


McCampbell attended a Workforce Development meeting and Broeker attended a Construction meeting for the Public Health Building.


The meeting was adjourned at 9:32 AM.

This Board meeting is recorded. The meeting minutes and audio are posted on the county's website www.dmccounty.com

September 10, 2024

Date Approved


Attest: Auditor


Chairman